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EAST TENNESSEE STATE  
UNIVERSITY

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REVISED  
ANALYSIS TABLES  
2014-2015

**TENNESSEE BOARD OF REGENTS  
EAST TENNESSEE STATE UNIVERSITY-GENERAL ACADEMIC CAMPUS  
2014-2015 OCTOBER BUDGET ANALYSIS**

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EAST TENNESSEE STATE UNIVERSITY  
Organizational Charts for October Budget Revision 2014-2015

Current 2014-2015 Organizational Charts and Proposed October Budget Revision with narrative reflecting any changes.

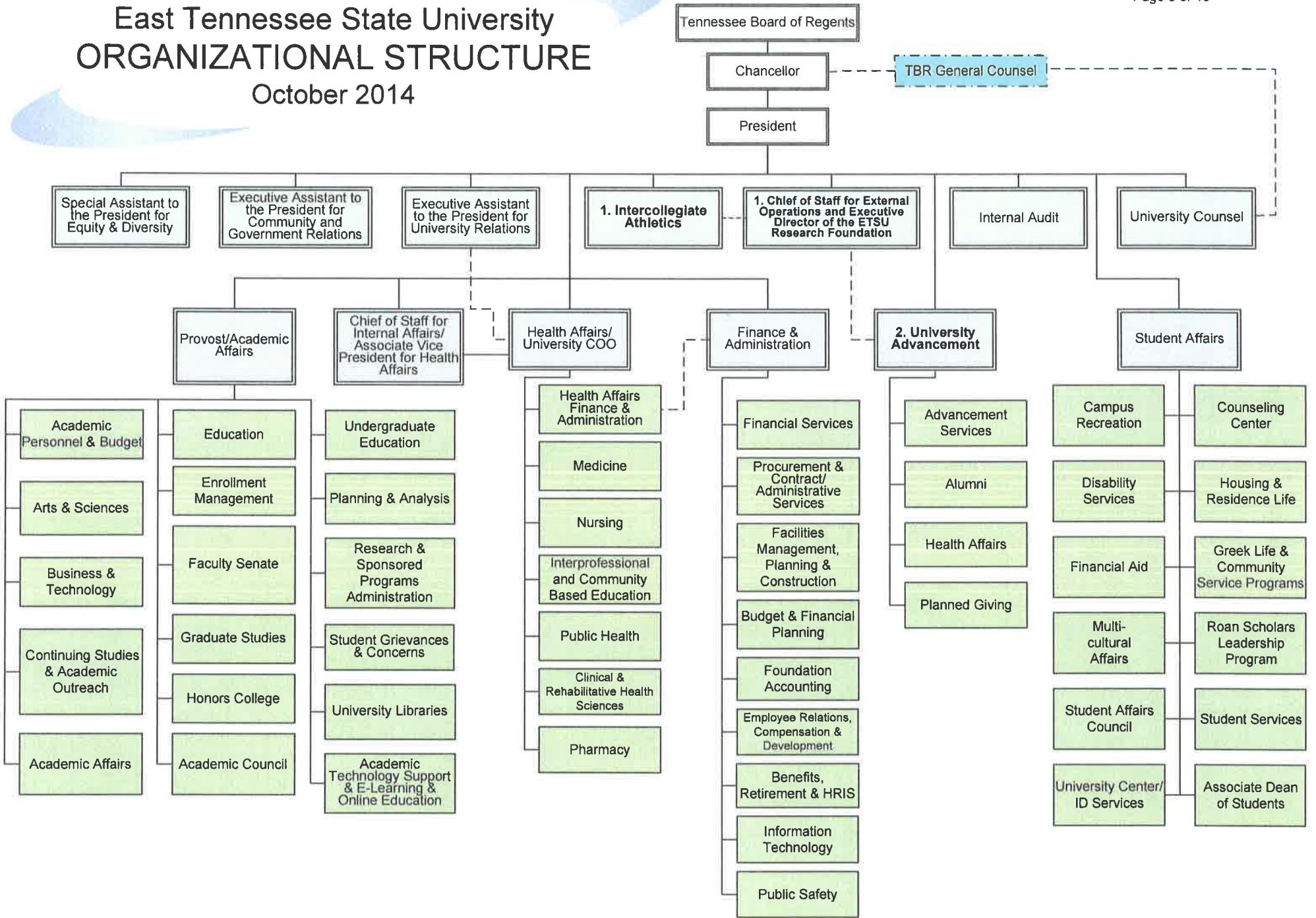
EAST TENNESSEE STATE UNIVERSITY  
Changes to Organizational Charts from July 2014  
October Budget Revision 2014

SENIOR ADMINISTRATION

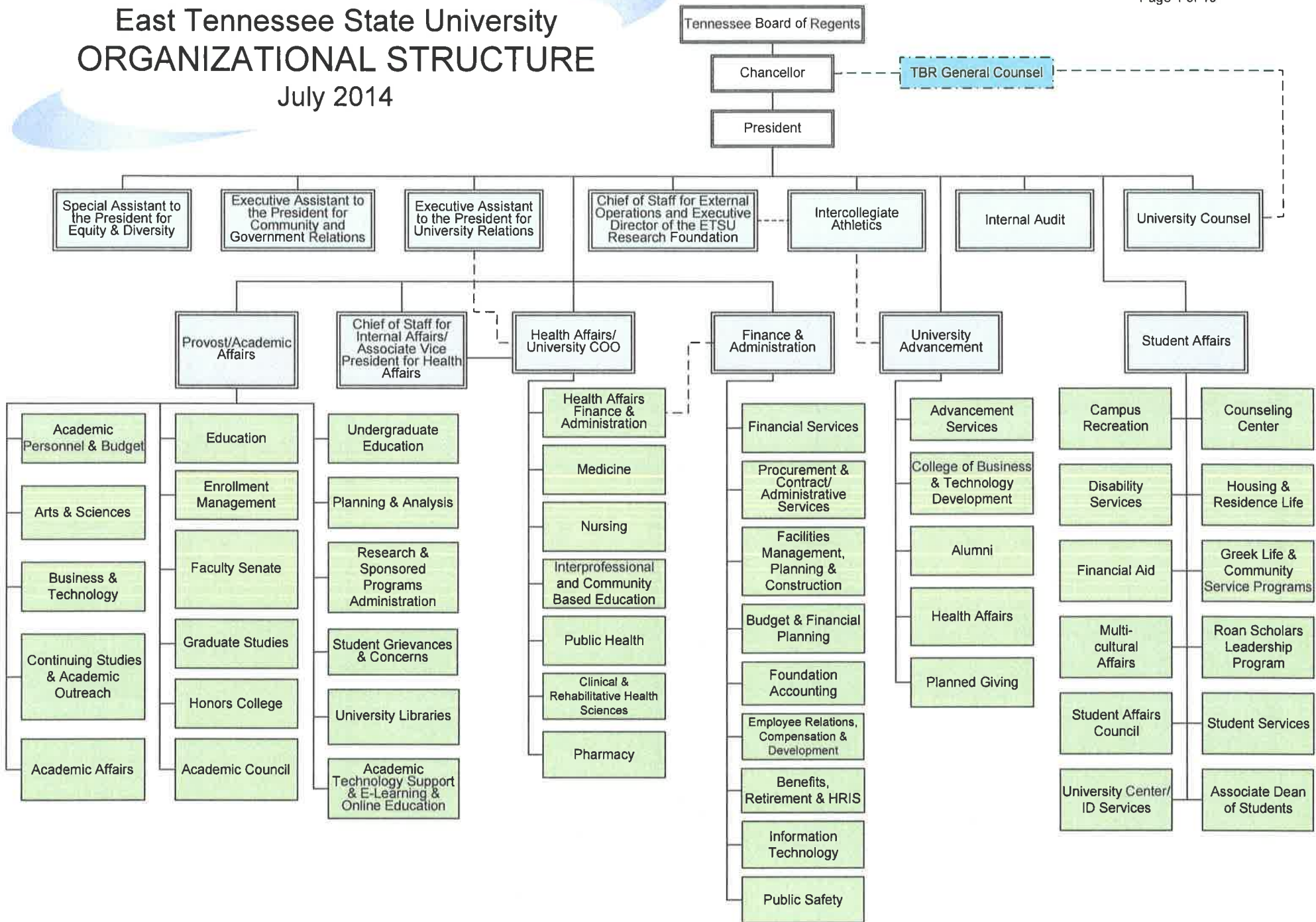
1. Moved Intercollegiate Athletics and the Chief of Staff for External Operations and Executive Director of the ETSU Research Foundation under President to reflect proper reporting structure
2. Deleted College of Business & Technology Development under University Advancement

# East Tennessee State University ORGANIZATIONAL STRUCTURE

October 2014



# East Tennessee State University ORGANIZATIONAL STRUCTURE July 2014



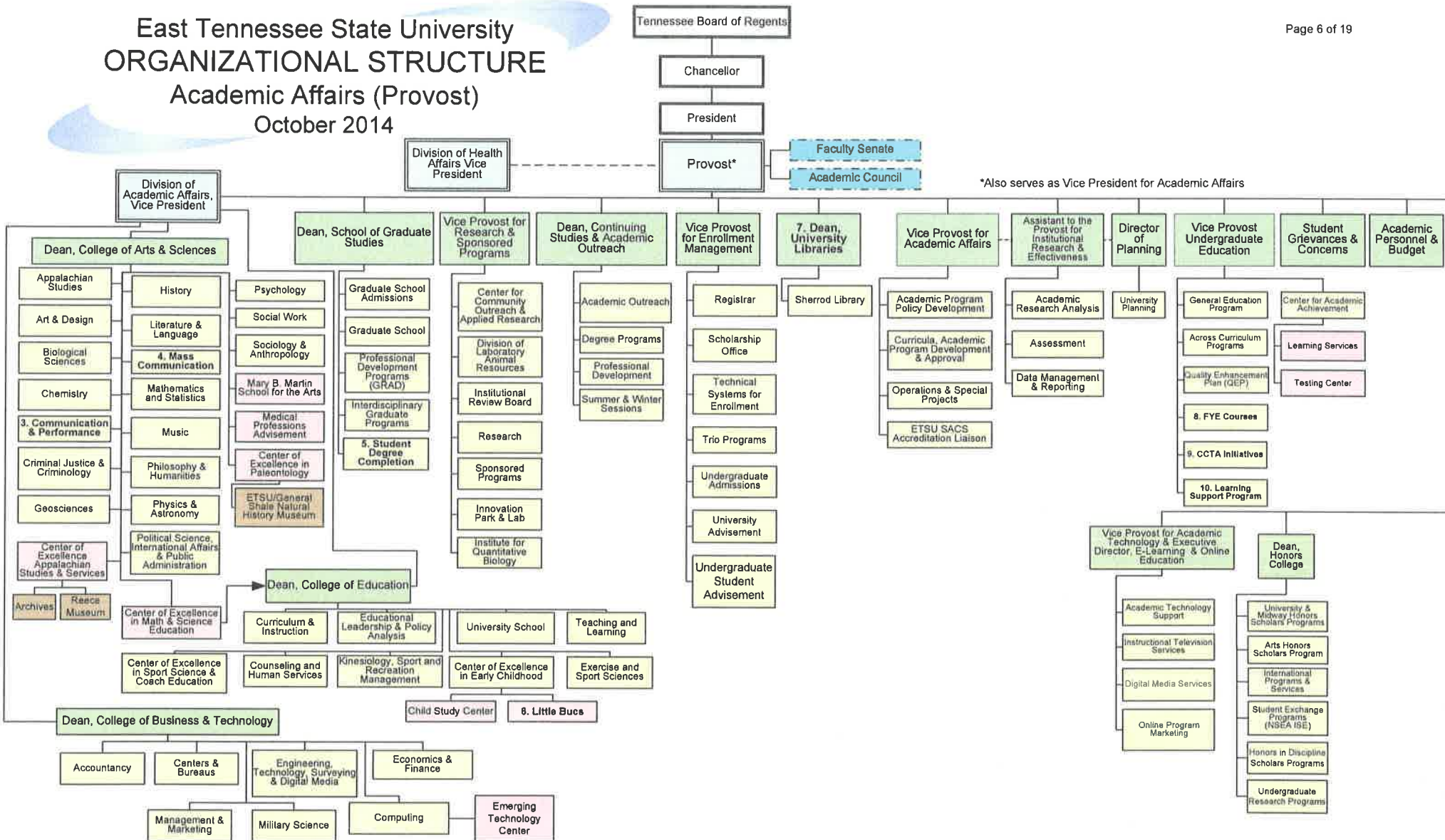
EAST TENNESSEE STATE UNIVERSITY  
Changes to Organizational Charts from July 2014  
October Budget Revision 2014

DIVISION OF ACADEMIC AFFAIRS (PROVOST)

3. Renamed Communication to Communication & Performance under Dean, College of Arts & Sciences
4. Added Mass Communication under Dean, College of Arts & Sciences
5. Added Student Degree Completion under Dean, School of Graduate Studies
6. Changed Little Bucs to report directly to Center of Excellence in Early Childhood
7. Deleted Kingsport Library under Dean, University Libraries
8. Changed ETSU 1000 to FYE Courses under Vice Provost Undergraduate Education
9. Changed Student Degree Completion to CCTA Initiatives under Vice Provost Undergraduate Education
10. Added Learning Support Program under Vice Provost Undergraduate Education



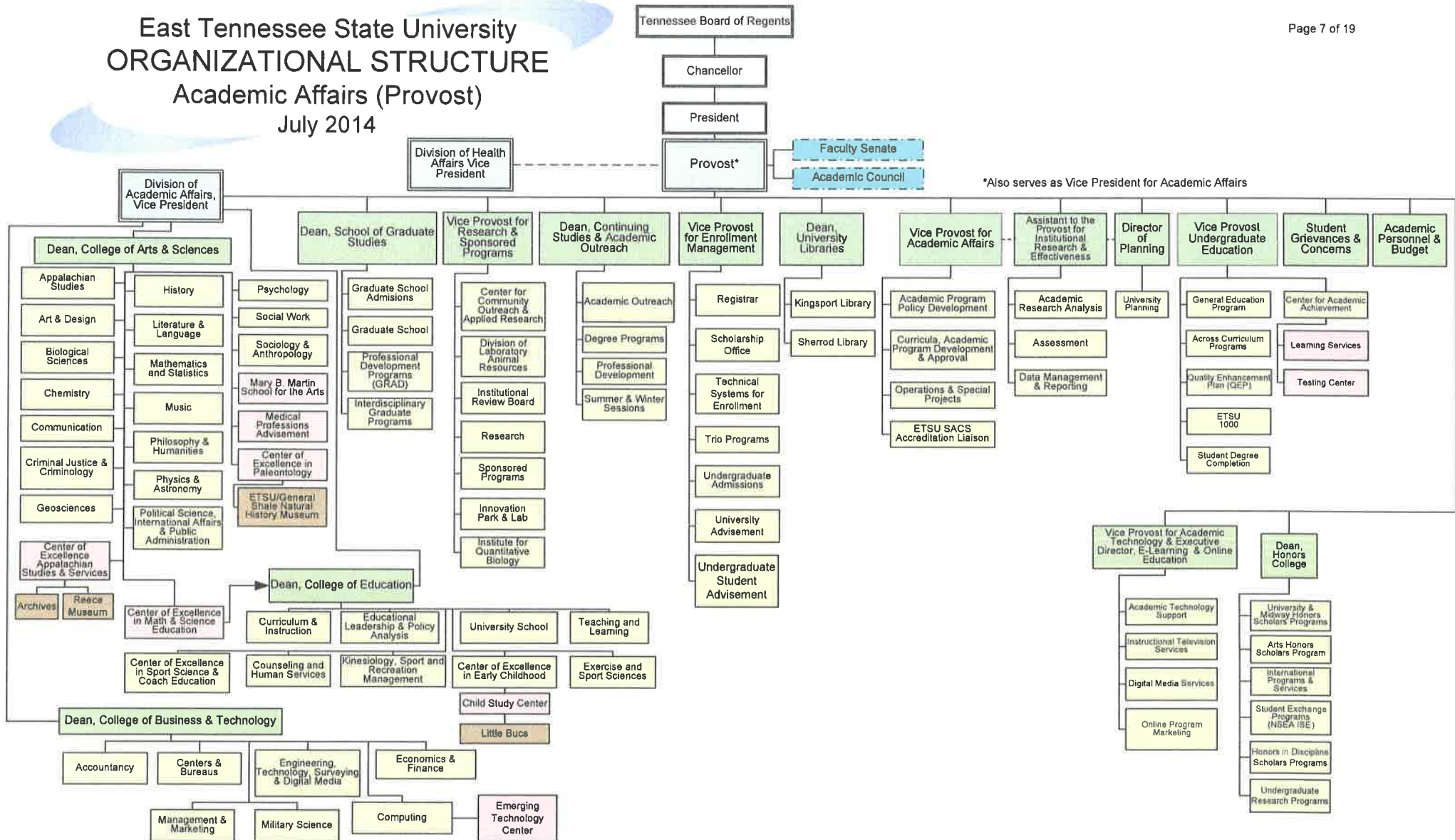
# East Tennessee State University ORGANIZATIONAL STRUCTURE Academic Affairs (Provost) October 2014



\*Also serves as Vice President for Academic Affairs



# East Tennessee State University ORGANIZATIONAL STRUCTURE Academic Affairs (Provost) July 2014



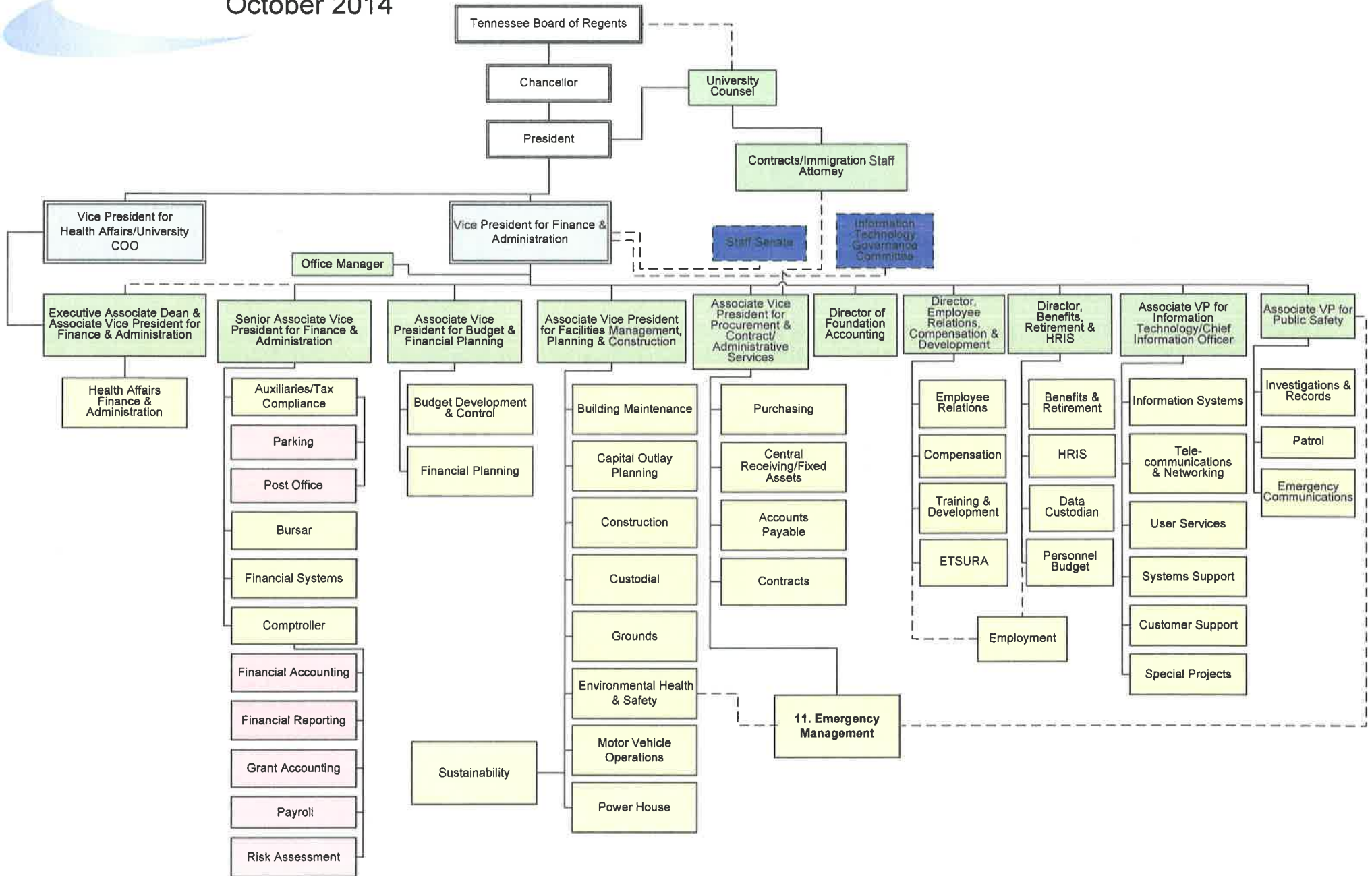
EAST TENNESSEE STATE UNIVERSITY  
Changes to Organizational Charts from July 2014  
October Budget Revision 2014

DIVISION OF FINANCE AND ADMINISTRATION

11. Renamed Emergency Preparedness to Emergency Management under Associate Vice President for Procurement &  
Contract/Administrative Services

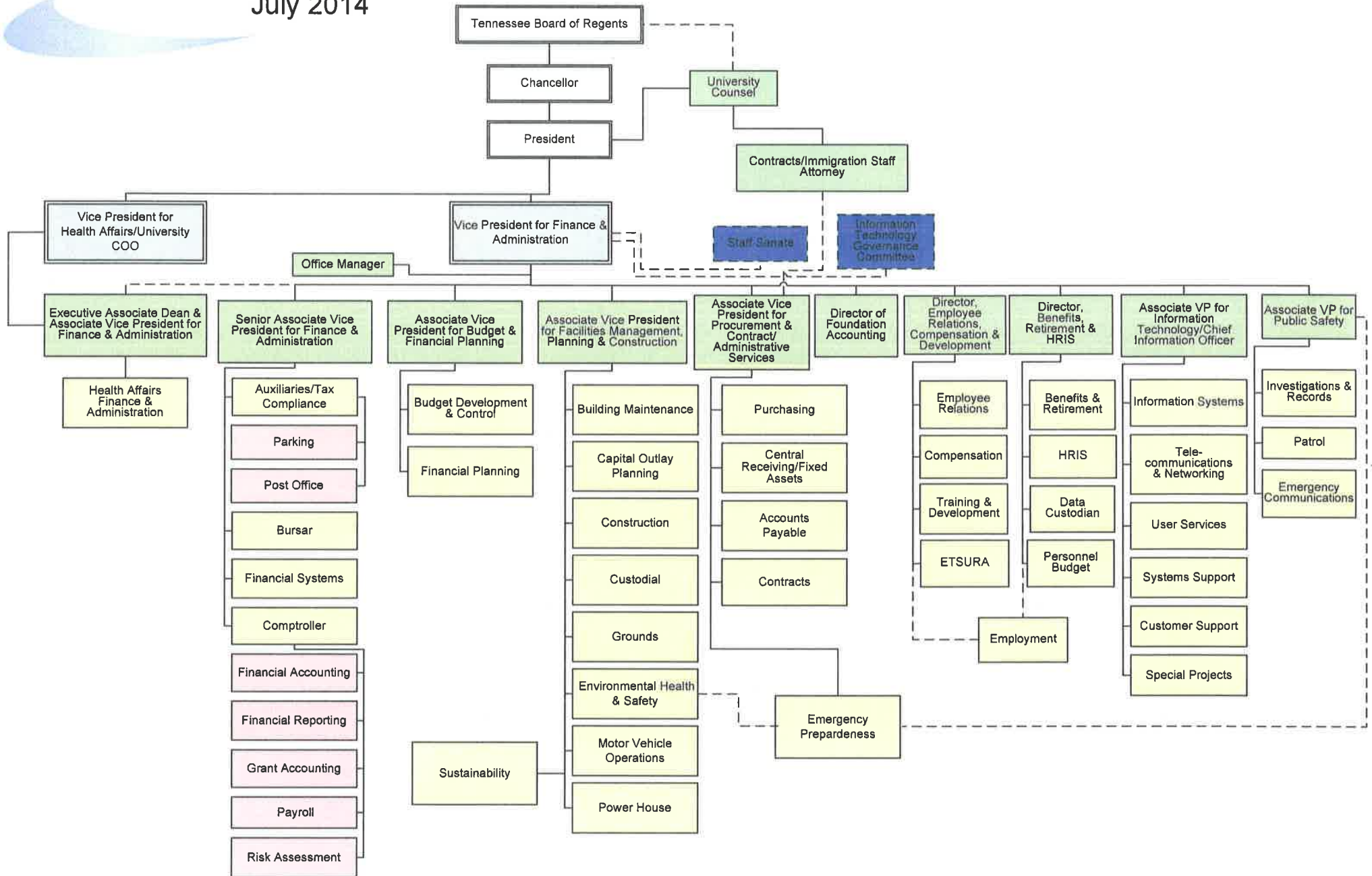
# East Tennessee State University ORGANIZATIONAL STRUCTURE Finance & Administration

October 2014



# East Tennessee State University ORGANIZATIONAL STRUCTURE Finance & Administration

July 2014

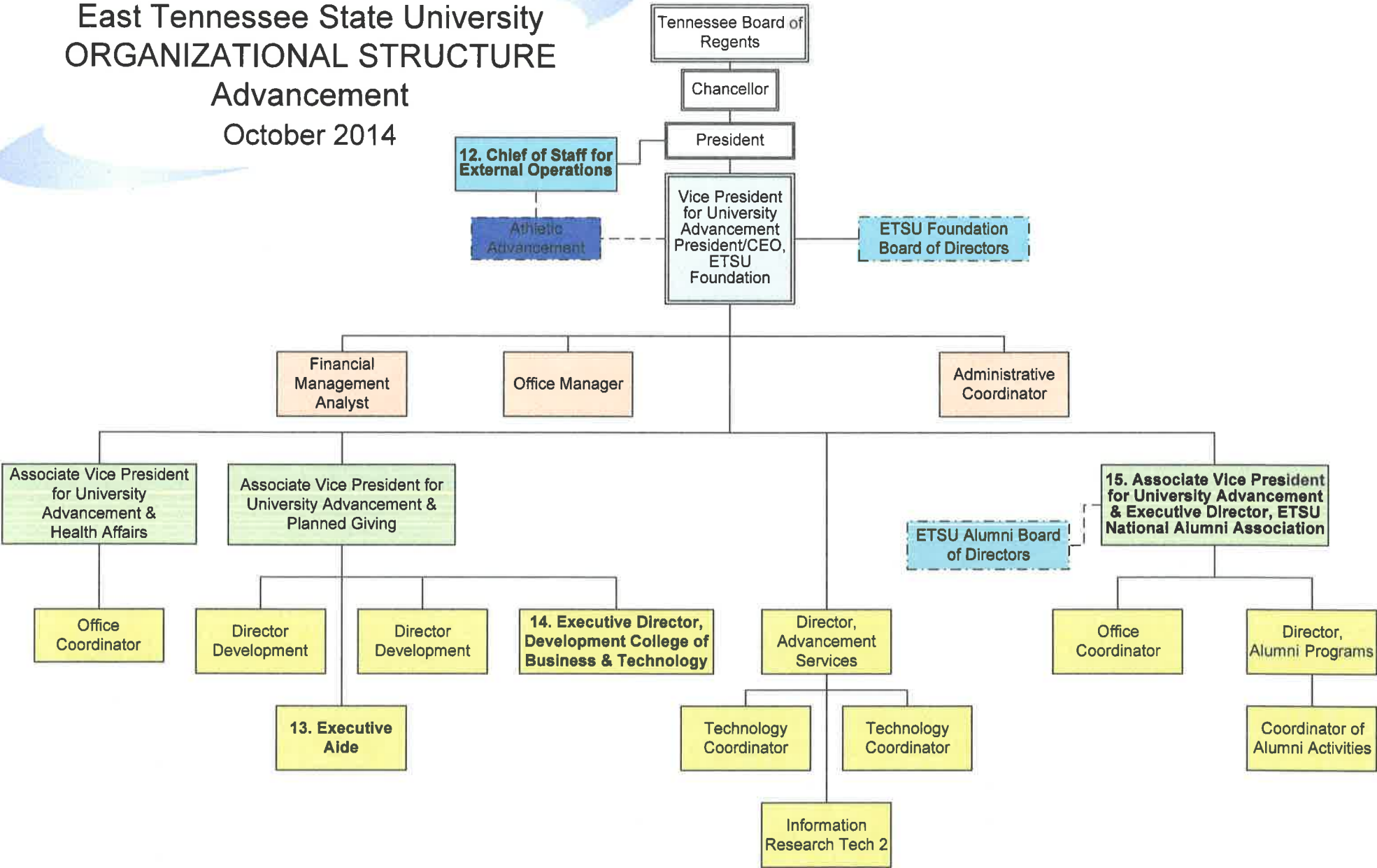


EAST TENNESSEE STATE UNIVERSITY  
Changes to Organizational Charts from July 2014  
October Budget Revision 2014

DIVISION OF ADVANCEMENT

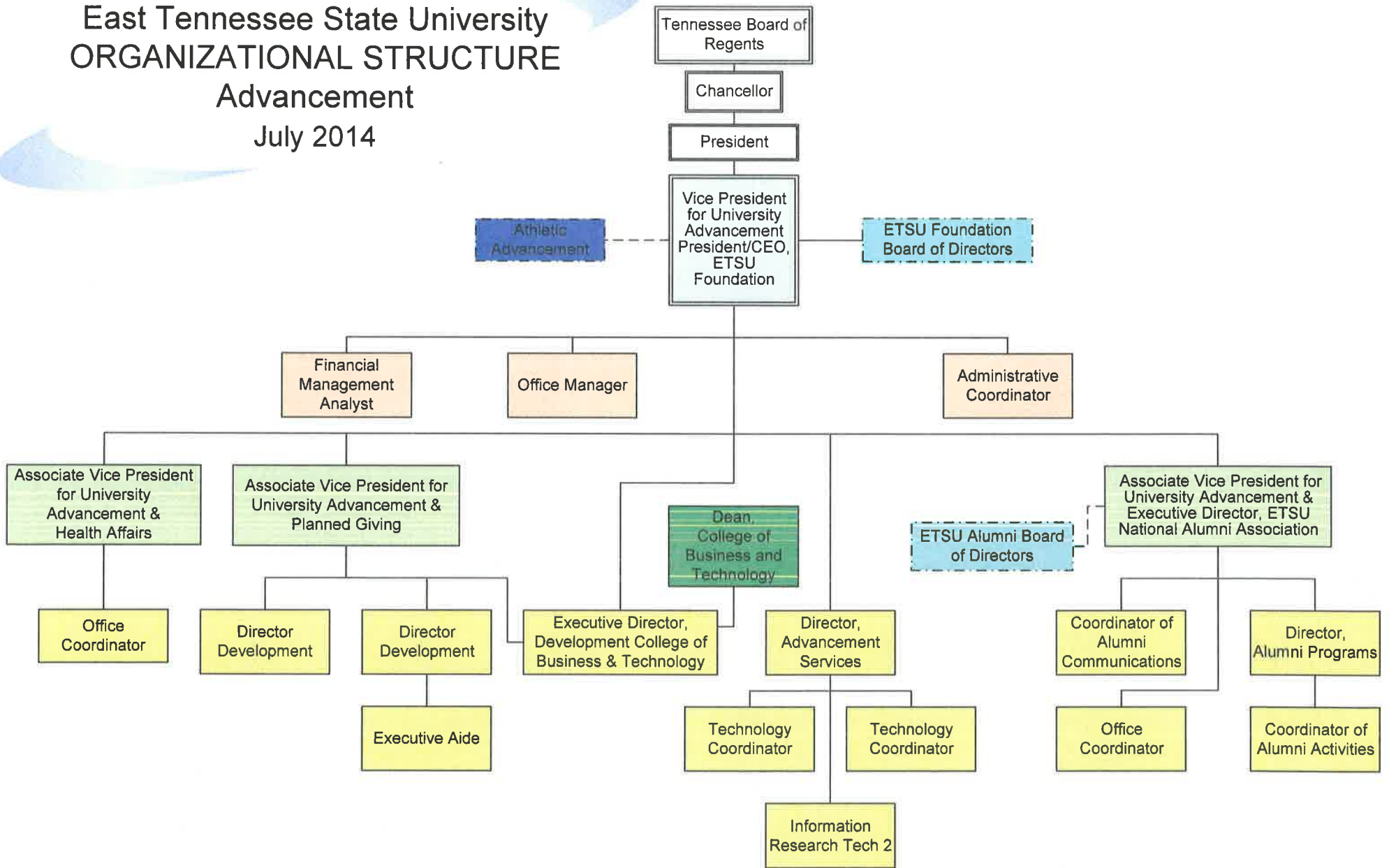
12. Added Chief of Staff for External Operations under President
13. Changed Executive Aide to report directly to Associate Vice President for University Advancement & Planned Giving
14. Deleted Dean, College of Business and Technology, and changed Executive Director, Development College of Business & Technology to report to Associate Vice President for University Advancement & Planned Giving
15. Deleted Coordinator of Alumni Communications under Associate Vice President for University Advancement & Executive Director, ETSU National Alumni Association

# East Tennessee State University ORGANIZATIONAL STRUCTURE Advancement October 2014





# East Tennessee State University ORGANIZATIONAL STRUCTURE Advancement July 2014



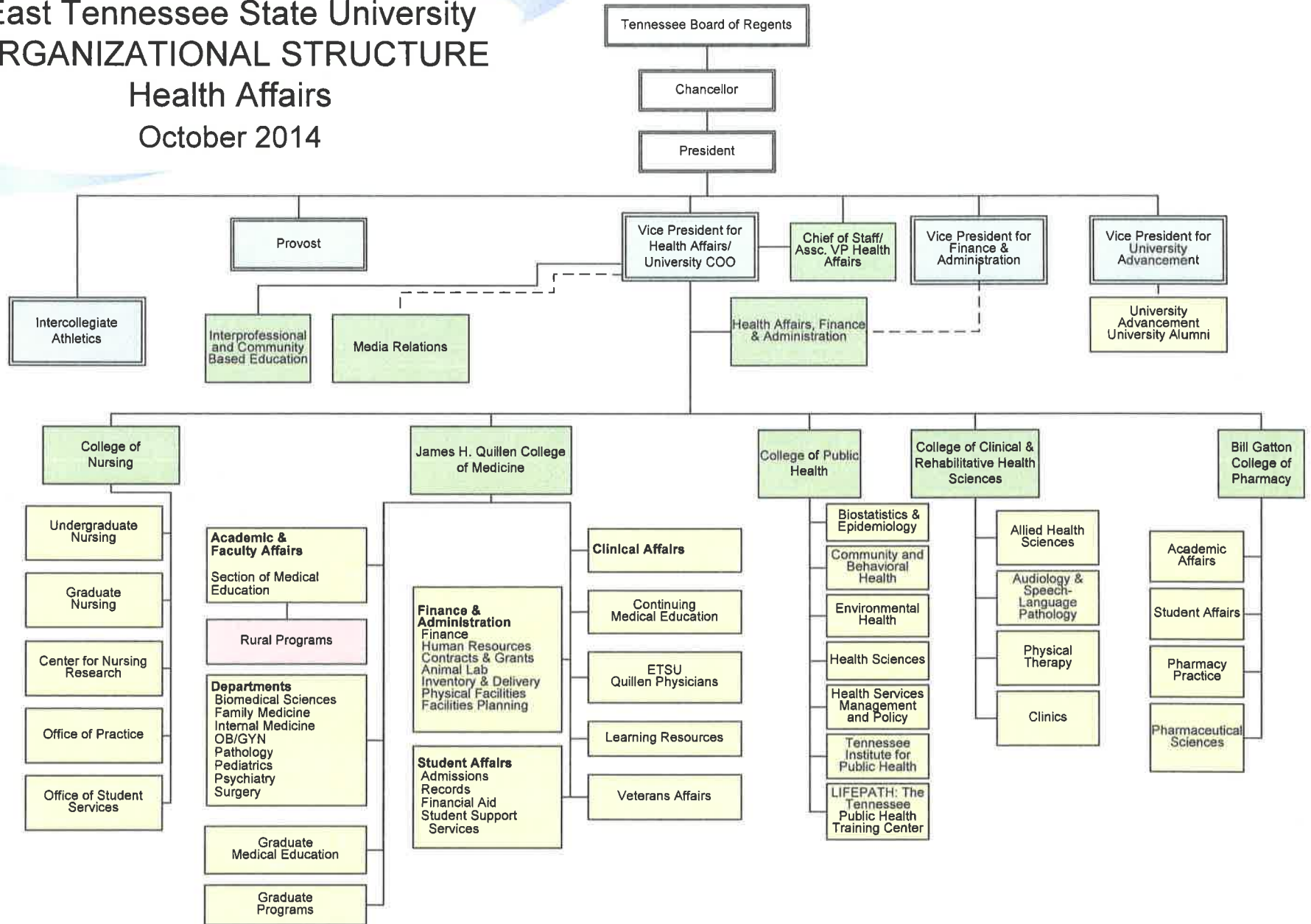


EAST TENNESSEE STATE UNIVERSITY  
Changes to Organizational Charts from July 2014  
October Budget Revision 2014

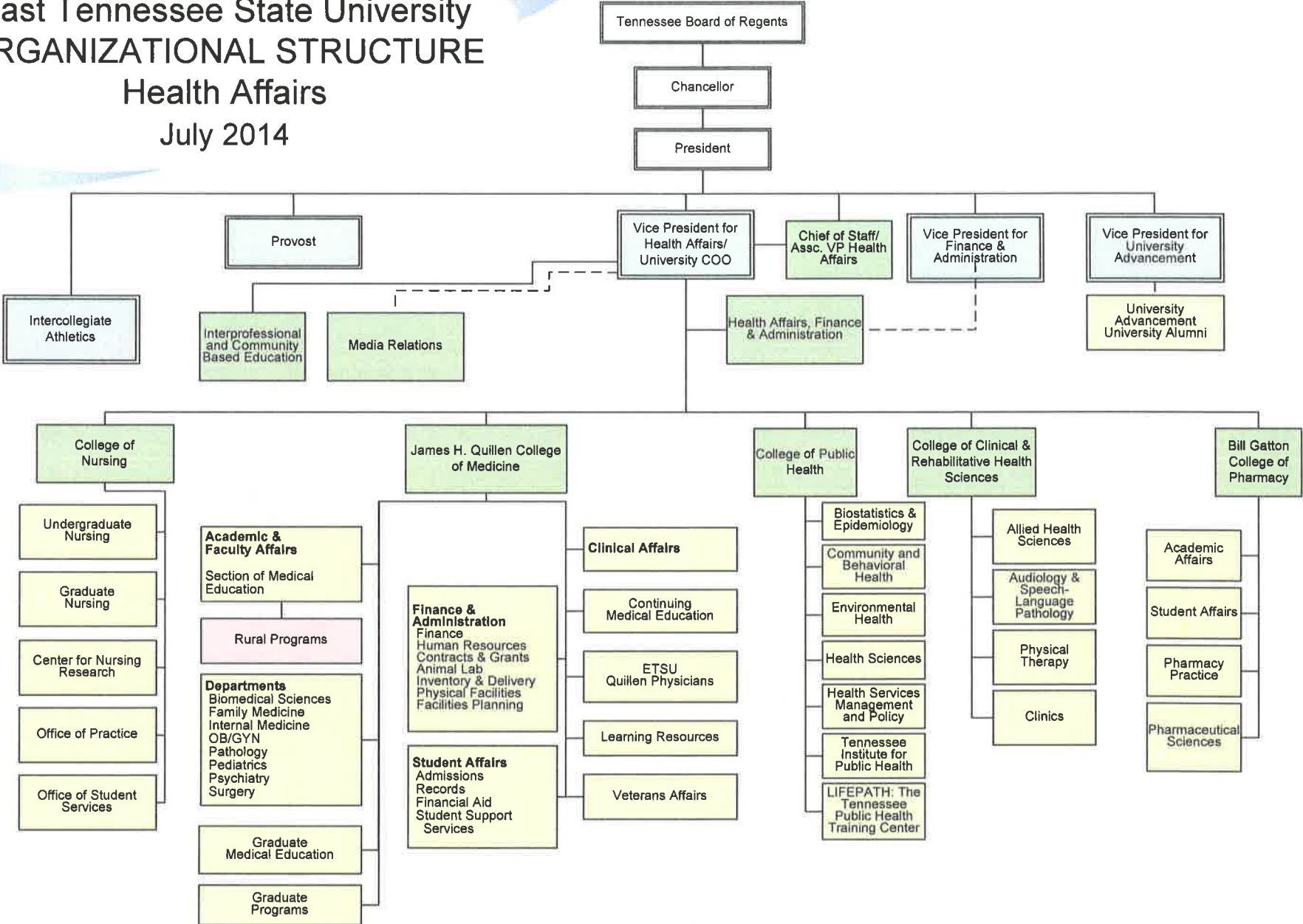
DIVISION OF HEALTH AFFAIRS

No Changes

# East Tennessee State University ORGANIZATIONAL STRUCTURE Health Affairs October 2014



# East Tennessee State University ORGANIZATIONAL STRUCTURE Health Affairs July 2014

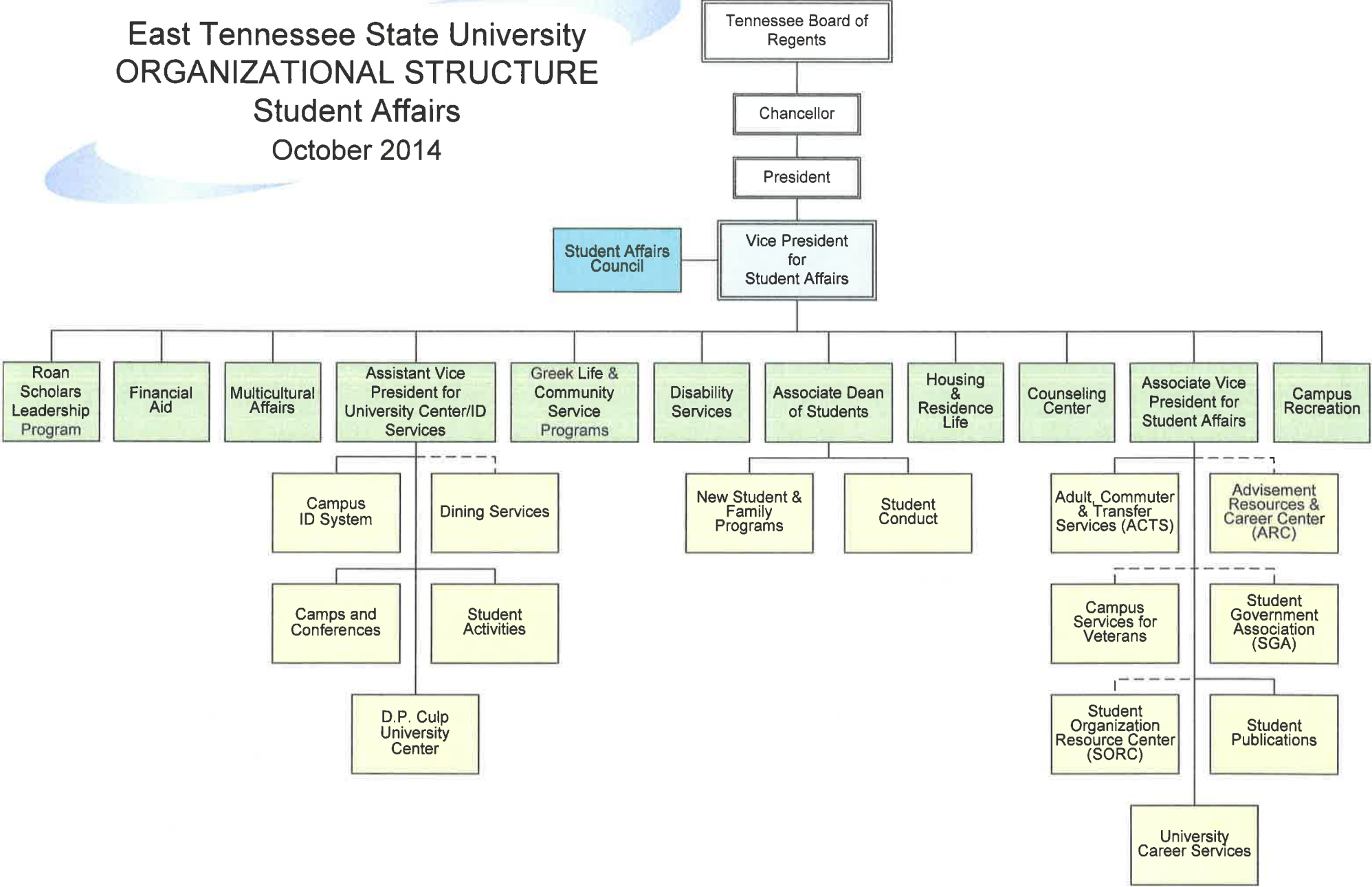


EAST TENNESSEE STATE UNIVERSITY  
Changes to Organizational Charts from July 2014  
October Budget Revision 2014

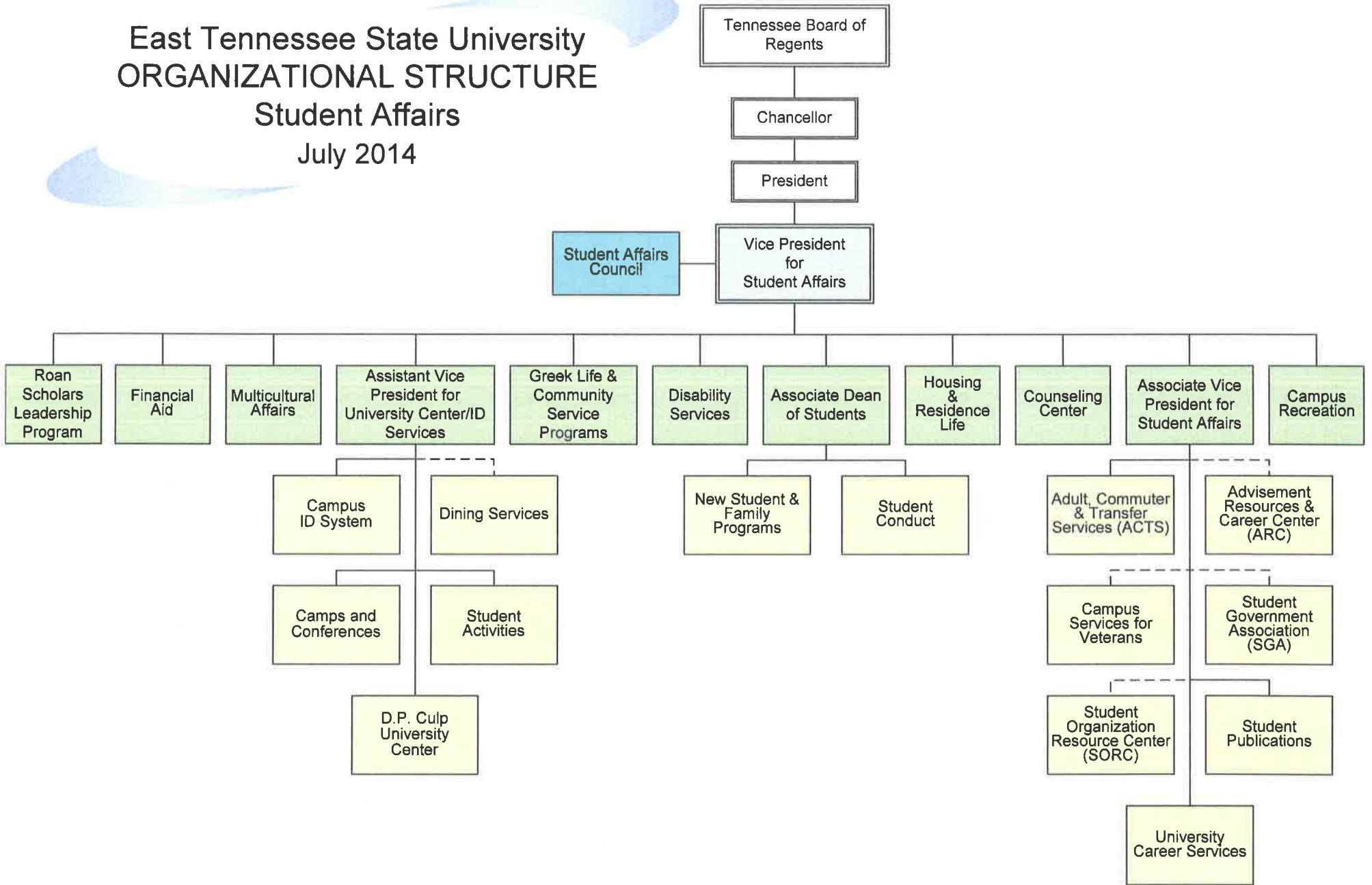
DIVISION OF STUDENT AFFAIRS

No Changes

# East Tennessee State University ORGANIZATIONAL STRUCTURE Student Affairs October 2014



# East Tennessee State University ORGANIZATIONAL STRUCTURE Student Affairs July 2014



**ANALYSIS OF BUDGET CHANGES FOR REVENUE ACCOUNTS  
EAST TENNESSEE STATE UNIVERSITY  
OCTOBER BUDGET 2014-15**

<u>ACCOUNT CODE</u>	<u>ACCOUNT NAME</u>	<u>2014-15 JULY BUDGET</u>	<u>2014-15 OCTOBER BUDGET</u>	<u>CHANGE</u>	<u>DESCRIPTION OF CHANGE</u>	<u>SOURCE OF FUNDS</u>
5105	Out-Of-State Tuition	13,396,200.00	15,133,200.00	1,737,000.00	Increase in out of state student participation	Students
5160	CEU Student Fees	1,216,100.00	1,291,580.00	75,480.00	Increase in camps and conferences participation	Public
5155	RODP Fee	777,000.00	888,000.00	111,000.00	Increase in student participation	Students
51800	Bad Check Fines	5,300.00	3,600.00	(1,700.00)	Decrease based on last year actual	Students
51801	Library Fines	7,800.00	6,200.00	(1,600.00)	Decrease based on last year actual	Students
51809	Music Fees	36,300.00	87,080.00	50,780.00	Fall semester's participation in applied music fee is above base	Students
5600	Private Grants & Contracts	80,000.00	60,000.00	(20,000.00)	Decrease based on last year actual	Granting Agencies
58360	Advanced Standing Ex	1,000.00	500.00	(500.00)	Decrease based on last year actual	Students
58375	Marketplace MOOCS Assessme	-	600.00	600.00	Increase in student participation	Students
58866	Student Center Rentals	8,900.00	6,000.00	(2,900.00)	Decrease based on last year actual	Students
58516	Drug and Alcohol Fines	-	750.00	750.00	To recognize student fines associated with violations	Students
58517	Veterans Administration	5,110.00	7,740.00	2,630.00	Increase in participation	Federal Government
58801	Endowment Income	5,200.00	2,670.00	(2,530.00)	Decrease based on last year actual earnings	Financial Institutions
58802	Interest Income	350,000.00	415,000.00	65,000.00	Anticipated increase in interest based on year to date earnings	Financial Institutions



**SUMMARY OF TOTAL BUDGET CHANGES BY FUNCTION  
EAST TENNESSEE STATE UNIVERSITY  
OCTOBER BUDGET 2014-15**

	<u>JULY BUDGET 2014-15</u>	<u>OCTOBER BUDGET 2014-15</u>	<u>Difference</u>	<u>Explanation For Significant Changes</u>
Instruction	86,798,300.00	92,126,100.00	5,327,800.00	Reallocations of 6/30/14 fund balances, adjustments for tuition increases, expense allocation related to revenue producing programs and institution priorities.
Research	2,694,900.00	4,534,100.00	1,839,200.00	Reallocations of 6/30/14 fund balances.
Public Service	2,042,400.00	2,229,000.00	186,600.00	Reallocations of 6/30/14 fund balances and increase in expenditure allocation related to revenue producing programs.
Academic Support	18,282,500.00	19,472,800.00	1,190,300.00	Reallocations of 6/30/14 fund balances and institution priorities.
Student Services	22,344,800.00	24,276,300.00	1,931,500.00	Reallocations of 6/30/14 fund balances, institutions priorities and football start-up costs.
Institutional Support	15,395,700.00	16,523,700.00	1,128,000.00	Reallocations of 6/30/14 fund balances and institutions priorities.
Operation and Maintenance	13,464,700.00	14,126,000.00	661,300.00	Adjustment to pro-rata and institutions priorities.
Scholarships and Fellowships	14,457,000.00	15,686,500.00	1,229,500.00	Reallocations of 6/30/14 fund balances and increase in scholarships based upon tuition increase.
<b>TOTAL</b>	<u>\$ 175,480,300.00</u>	<u>\$ 188,974,500.00</u>	<u>\$ 13,494,200.00</u>	

**SUMMARY OF TOTAL BUDGET CHANGES FOR BUDGET CATEGORIES  
EAST TENNESSEE STATE UNIVERSITY  
OCTOBER BUDGET 2014-15**

	<u>JULY BUDGET 2014-15</u>	<u>OCTOBER BUDGET 2014-15</u>	<u>Difference</u>	<u>Explanation For Significant Changes</u>
Professional Salaries	76,793,800.00	77,688,000.00	894,200.00	University priorities relating to College Completion (CCTA) especially for student retention and degree completion, and faculty promotions.
Other Salaries	15,114,100.00	15,594,700.00	480,600.00	University priorities relating to College Completion (CCTA) especially for student retention and degree completion,
Travel	1,697,900.00	2,042,500.00	344,600.00	Reallocation of funds from other categories to meet University priorities.
Employee Benefits	40,391,700.00	41,370,800.00	979,100.00	University priority relating to CCTA, increase in GA tuition waivers and tuition increase for educational benefits.
Operating Expense	41,282,600.00	51,425,000.00	10,142,400.00	Reallocations of 6/30/14 fund balances, reallocation to fund University priorities, one-time and scholarship increases.
Capital Outlay	200,200.00	853,500.00	653,300.00	Reallocation of funds from other categories to meet University priorities.
<b>TOTAL</b>	<u>\$ 175,480,300.00</u>	<u>\$ 188,974,500.00</u>	<u>\$ 13,494,200.00</u>	

**ANALYSIS OF NON-CREDIT INSTRUCTION FEES  
EAST TENNESSEE STATE UNIVERSITY  
OCTOBER BUDGET 2014-15**

**I. ANALYSIS OF NON-CREDIT INSTRUCTION FEES**

<b>A. Instructional Costs</b>	28,500.00
1. Total Instructional Salaries	30,000.00
2. Total Contracted Service	<u>58,500.00</u>
<b>Total Instructional Costs</b>	<u>58,500.00</u>
<b>B. 125% of Instructional Costs</b>	<u>73,125.00</u>
<b>C. Non-credit Instruction Fee Revenue</b> (should agree with Total Revenue presented in Section II.)	<u>1,291,580.00</u>
<b>D. Revenue Over/(Under)* 125% of Instructional Costs</b>	<u>1,218,455.00</u>

\*Explanation should be provided if Revenue is less than 125% of Instructional Costs.

**II. SCHEDULE OF NON-CREDIT INSTRUCTION REVENUES AND EXPENDITURES**

	Office of Professional Development 100-72100-51600 200-25070	Non Degree Inst CEU 100-50712-51601 300-50712	Prof Development Departmental Share 100-72100-51602 200-25072	Early Childhood Conference 100-23156-51605 200-23156	CEU Student Fees ROCE 100-72100-51610	ELS Fees 100-72100-51615 200-25004	Total
<b>A. Revenues</b>							
Non-credit Instruction Fees	335,000.00	581,780.00	159,500.00	113,700.00	1,600.00	100,000.00	1,291,580.00
<b>B. Expenditures</b>							
Salaries-Professional	67,670.00	38,510.00	-	26,780.00			132,960.00
Salaries-Instructional	28,500.00	-	-	-			28,500.00
Salaries-Other	55,350.00	1,050.00	-	-			56,400.00
Contractual Services	30,000.00	-	-	-			30,000.00
Benefits	54,060.00	28,310.00	-	11,600.00			93,970.00
Equipment	-	-	-	-			-
Travel	8,250.00	5,000.00	-	2,100.00			15,350.00
Operating Expenses	90,460.00	489,710.00	159,500.00	83,760.00		2,500.00	825,930.00
<b>Total Expenditures</b>	<b>334,290.00</b>	<b>562,580.00</b>	<b>159,500.00</b>	<b>124,240.00</b>	<b>-</b>	<b>2,500.00</b>	<b>1,183,110.00</b>

NOTE: This schedule should include Revenues and Expenditures for all accounts associated with non-credit courses and activities. All administrative and instructional accounts should be included.

**SUMMARY BY UNIT - R & R AND CONTINGENCY ALLOCATION COMPUTATIONS  
EAST TENNESSEE STATE UNIVERSITY  
OCTOBER BUDGET 2014-15**

	<u>Actual Fund Balance 7/1/14</u>	<u>Revenues</u>	<u>Cost of Goods Sold</u>	<u>Gross Margin</u>	<u>Other Expenditures</u>	<u>Mandatory Transfers</u>	<u>Non-mandatory Transfers</u>	<u>Profit/(Loss)</u>	<u>Estimated Ending Fund Bal 6/30/15</u>
Auxiliary Enterprises:									
Bookstore	7,540.00	314,050.00		314,050.00	72,230.00		241,820.00	-	7,540.00
Food Services	89,270.00	722,320.00		722,320.00	331,550.00		388,520.00	2,250.00	91,520.00
Housing	1,274,520.00	14,668,560.00		14,668,560.00	6,887,530.00	7,043,880.00	733,720.00	3,430.00	1,277,950.00
Parking	120,240.00	1,780,000.00		1,780,000.00	530,850.00	1,127,530.00	119,450.00	2,170.00	122,410.00
Vending	970.00	60,100.00		60,100.00	31,420.00		28,680.00	-	970.00
Director of Auxiliaries	(2,350.00)	-		-				-	(2,350.00)
Postal Services	(16,970.00)	287,400.00		287,400.00	261,760.00		25,640.00	-	(16,970.00)
Center for Physical Activities	37,850.00	1,416,170.00		1,416,170.00	1,313,150.00		102,770.00	250.00	38,100.00
<b>Total</b>	<b>1,511,070</b>	<b>19,248,600</b>	<b>0</b>	<b>19,248,600</b>	<b>9,428,490</b>	<b>8,171,410</b>	<b>1,640,600</b>	<b>8,100</b>	<b>1,519,170</b>

5% of Gross Margin	907,607
Per Budget	907,607
Difference*	<u>0</u>

<b>R &amp; R Transfer:</b>	
5% of Gross Margin	962,430
Per Budget	<u>1,465,600</u>
Difference*	<u>503,170</u>

\* Transfer to R & R above the 5% gross margin.  
\* Any difference should be explained.

## EAST TENNESSEE STATE UNIVERSITY

STATE UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF TENNESSEE  
OCTOBER BUDGET 2014-15

## Recurring and Nonrecurring Revenues and Expenses - Excluding Auxiliary and Transfers

Revised budget:

	<u>Recurring</u>	<u>Nonrecurring</u>	<u>Total</u>
Revenues:	186,144,800.00	-	186,144,800.00
Expenses:	186,304,930.00	7,852,770.00	194,157,700.00
Difference	<u>(160,130.00)</u> <sup>1</sup>	<u>(7,852,770.00)</u> <sup>2</sup>	<u>(8,012,900.00)</u>

**1 HIPPA Compliance position and related expenditures funded from carryover funds. Top priority for funding in 2015-16.**

**2 Carryover funds from 2013-14 and one-time funding from unallocated.**

**EAST TENNESSEE STATE UNIVERSITY**  
**THE STATE UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF TENNESSEE**  
**OCTOBER BUDGET 2014-15**

**REPORT OF ANTICIPATED SAVINGS FOR REBUDGET**

**Revised budget:**

<b>Functional Area</b>	<b>Natural Classification</b>				<b>Capital Outlay</b>	<b>Total</b>
	<b>Salaries</b>	<b>Benefits</b>	<b>Other Operating</b>	<b>Scholarship</b>		
Instruction	\$ (477,920.00)	\$ (238,930.00)	\$ (716,840.00)	\$ -	\$ -	\$ (1,433,690.00)
Research	-	-	(24,400.00)	-	-	(24,400.00)
Public Service	-	-	(11,930.00)	-	-	(11,930.00)
Academic Support	(127,030.00)	(63,500.00)	(190,540.00)	-	-	(381,070.00)
Student Services	(43,550.00)	(21,770.00)	(65,330.00)	-	-	(130,650.00)
Institutional Support	(122,850.00)	(61,410.00)	(184,250.00)	-	-	(368,510.00)
M&O	(25,210.00)	(12,600.00)	(37,820.00)	-	-	(75,630.00)
Auxiliary	-	-	-	-	-	-
<b>Total</b>	<b>\$ (796,560.00)</b>	<b>\$ (398,210.00)</b>	<b>\$ (1,231,110.00)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (2,425,880.00)</b>

**CENTERS OF EXCELLENCE/EMPHASIS  
EAST TENNESSEE STATE UNIVERSITY  
ACTUAL 2013-14**

I. <b><u>Restricted Revenue</u></b>	<u>State</u>	<u>Carryforward</u>	<u>Other</u>	<u>Total</u>
	<u>Appropriation</u>		<u>(Describe)</u>	
Center for Appalachian Studies and Services	295,900.00	41,663.96	-	337,563.96
Center for Early Childhood Learning and Development	184,200.00	30,385.86	-	214,585.86
<b>Total</b>	<u>480,100.00</u>	<u>72,049.82</u>	<u>-</u>	<u>552,149.82</u>

II. <b><u>Restricted Expenditures</u></b>	<u>Amount of Expenditures</u>						
	<u>Salaries</u>	<u>Longevity</u>	<u>Benefits</u>	<u>Travel</u>	<u>Operating Exp.</u>	<u>Equipment</u>	<u>Total</u>
Center for Appalachian Studies and Services	183,350.95	-	83,448.28	-	0.37	-	266,799.60
Center for Early Childhood Learning and Development	125,476.77	3,005.90	32,567.32	885.01	3,211.91	-	165,146.91
<b>Total</b>	<u>308,827.72</u>	<u>3,005.90</u>	<u>116,015.60</u>	<u>885.01</u>	<u>3,212.28</u>	<u>-</u>	<u>431,946.51</u>

III. <b><u>Matching Funds</u></b>	<u>Unrestricted E &amp; G</u>		<u>Outside Source</u>		<u>Total</u>
	<u>Program Code/Org Code</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>	
Center for Appalachian Studies and Services	300/21851	15,728.00	Grants and Foundation	463,155.00	478,883.00
Center for Early Childhood Learning and Development	350/23151 400/23155	59,448.00 35,477.00	Grants and Foundation	1,626,665.00	1,686,113.00 35,477.00
<b>Total</b>		<u>110,653.00</u>		<u>2,089,820.00</u>	<u>2,200,473.00</u>



**CENTERS OF EXCELLENCE/EMPHASIS  
EAST TENNESSEE STATE UNIVERSITY  
OCTOBER 2014-15**

I. <u>Restricted Revenue</u>	<u>State Appropriation</u>	<u>Carryforward</u>	<u>Other (Describe)</u>	<u>Total</u>
Center for Appalachian Studies and Services	289,200.00	70,764.36	-	359,964.36
Center for Early Childhood Learning and Development	180,000.00	49,438.95	-	229,438.95
<b>Total</b>	<u><u>469,200.00</u></u>	<u><u>120,203.31</u></u>	<u><u>-</u></u>	<u><u>589,403.31</u></u>

II. <u>Restricted Expenditures</u>	<u>Amount of Expenditures</u>						
	<u>Salaries</u>	<u>Longevity</u>	<u>Benefits</u>	<u>Travel</u>	<u>Operating Exp.</u>	<u>Equipment</u>	<u>Total</u>
Center for Appalachian Studies and Services	246,492.40	-	71,058.87	13,196.00	29,217.09	-	359,964.36
Center for Early Childhood Learning and Development	139,102.40	3,567.10	60,693.49	9,197.01	16,878.95	-	229,438.95
<b>Total</b>	<u><u>385,594.80</u></u>	<u><u>3,567.10</u></u>	<u><u>131,752.36</u></u>	<u><u>22,393.01</u></u>	<u><u>46,096.04</u></u>	<u><u>-</u></u>	<u><u>589,403.31</u></u>

III. <u>Matching Funds</u>	<u>Unrestricted E &amp; G</u>		<u>Outside Source</u>		<u>Total</u>
	<u>Program Code/Org Code</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>	
Center for Appalachian Studies and Services	300/21851	20,740.00	Grants and Foundation	559,120.00	579,860.00
Center for Early Childhood Learning and Development	350/23151	63,050.00	Grants and Foundation	16,805,340.00	16,868,390.00
	400/23155	125,000.00			125,000.00
<b>Total</b>		<u><u>208,790.00</u></u>		<u><u>17,364,460.00</u></u>	<u><u>17,573,250.00</u></u>

**BASIC MAINTENANCE AND OPERATION EXPENDITURE CALCULATION  
EAST TENNESSEE STATE UNIVERSITY  
OCTOBER BUDGET 2014-15**

Total M&O Expenditures	<u>14,126,000.00</u>
Less: E & G Utilities	<u>(3,863,660.00)</u>
Staff Benefits	<u>(2,887,580.00)</u>
Longevity	<u>(221,930.00)</u>
Plus: Extraordinary Maintenance Transfer	<u>-</u>
Net Basic M & O Expenditures	<u>7,152,830.00</u>
Basic M & O Funded Amount	<u>4,112,700.00</u>
Actual % of Funded Amount	<u>174%</u>

**REMEDIAL, DEVELOPMENTAL, AND PRESCRIBED COURSES  
EAST TENNESSEE STATE UNIVERSITY  
OCTOBER BUDGET 2014-15**

	<b>ACTUAL 2013-14</b>	<b>JULY 2014-15</b>	<b>OCTOBER 2014-15</b>
Admin Salaries	-	-	-
Professional Support Salaries	3,000.00	-	1,500.00
Academic Salaries	79,070.00	75,260.00	109,220.00
Supporting Salaries	-	23,020.00	1,180.00
Student Wages	-	-	-
Employee Benefits	10,823.00	17,930.00	6,870.00
Travel	-	-	-
Operating Expenses	-	-	2,440.00
Capital Outlay	-	-	-
<b>TOTAL</b>	<b>\$ 92,893.00</b>	<b>\$ 116,210.00</b>	<b>\$ 121,210.00</b>



**POSITIONS TRANSFERRED FROM RESTRICTED  
ACCOUNTS TO UNRESTRICTED ACCOUNTS  
EAST TENNESSEE STATE UNIVERSITY  
October Budget 2014-15**

<b>Old Account</b>				<b>New Account</b>			
Title	Account Code	Program/Org Code	Position No.	Title	Obj. Code	Program/Org Code	Position No.
NONE							

**REGULAR FULL-TIME POSITIONS  
FILLED AND UNFILLED  
AUXILIARIES INCLUDED  
EAST TENNESSEE STATE UNIVERSITY  
OCTOBER BUDGET 2014-15**

	10/13			7/14			10/14			DIFFERENCE 7/14 TO 10/14		
	UNREST	REST	AUX	UNREST	REST	AUX	UNREST	REST	AUX	UNREST	REST	AUX
FACULTY	663	14	0	655	14	0	653	11	0	-2	-3	0
ADM	49	2	1	47	2	1	45	1	1	-2	-1	0
MAINT/TECH/SUPP	515	68	23	483	66	22	487	62	21	4	-4	-1
PROF SUPPORT	401	166	15	396	161	15	420	171	15	24	10	0
TOTAL	1,628	250	39	1,581	243	38	1,605	245	37	24	2	-1

**NEW POSITIONS**

	<u>POSITION TITLE</u>	<u>DEPARTMENT</u>	<u>FUND</u>	<u>FUNCTIONAL AREA</u>	<u>SALARY</u>	<u>JUSTIFICATION</u>
FACULTY						
ADM						
MAINT/TECH/SUPP	Office Coordinator	Downtown Kingsport	Unrestricted	Instruction	15,550	Support growth at Downtown Kingsport (1/2 salary)
	Executive Aide	Multicultural Center	Unrestricted	Student Services	23,320	Support CCTA goals to increase student retention and degree completion
	Executive Aide	HIPPA Compliance	Unrestricted	Institutional Support	23,320	Clerical support for HIPPA compliance
PROF SUPPORT	Advisor	Prof. Nursing	Unrestricted	Instruction	35,190	Support CCTA goals to increase student retention and degree completion
	5 Advisor	Dean A&S	Unrestricted	Academic Support	35,190	Support CCTA goals to increase student retention and degree completion
	2 Advisor	Dean B&T	Unrestricted	Academic Support	35,190	Support CCTA goals to increase student retention and degree completion
	Advisor	Dean Educ	Unrestricted	Academic Support	35,190	Support CCTA goals to increase student retention and degree completion
	3 Advisor	Univ Advisement	Unrestricted	Academic Support	35,190	Support CCTA goals to increase student retention and degree completion
	Advisor	Dean CCRHS	Unrestricted	Academic Support	35,190	Support CCTA goals to increase student retention and degree completion
	Advisor	Dean Public Hlth	Unrestricted	Academic Support	35,190	Support CCTA goals to increase student retention and degree completion
	Counselor	Admissions	Unrestricted	Student Services	35,190	Support CCTA goals to increase student retention and degree completion
	Asst Director	Admissions	Unrestricted	Student Services	38,710	Support CCTA goals to increase student retention and degree completion
	Coordinator	Multicultural Center	Unrestricted	Student Services	37,290	Support CCTA goals to increase student retention and degree completion
	Exec Director	Multicultural Center	Unrestricted	Student Services	53,690	Support CCTA goals to increase student retention and degree completion
	Asst Coach	Men's Football	Unrestricted	Student Services	25,000	Support new football program (1/2 salary)
	Assoc Director	Counseling Center	Unrestricted	Student Services	46,630	Converted from 80% to 100% due to increased workload
	Compliance Officer	HIPPA Compliance	Unrestricted	Institutional Support	65,000	Oversee and manage all University compliance and security activities related to confidential information, incl. personal health information.

**DELETED POSITIONS**

	<u>POSITION TITLE</u>	<u>DEPARTMENT</u>	<u>FUND</u>	<u>FUNCTIONAL AREA</u>	<u>SALARY</u>	<u>JUSTIFICATION</u>
FACULTY						
ADM						
MAINT/TECH/SUPP						
PROF SUPPORT	Secretary 1	Student Housing	Auxiliary	Auxiliaries	17,780	Position no longer needed

**EXAMPLE:**

New Positions Listed Above	<u>Faculty</u>	<u>Admin</u>	<u>Maint/Tech Support</u>	<u>Prof Support</u>
Deleted Positions Listed Above	0	0	3	21
Transfer from Restricted to Unrestricted (Per Form 9.B.)	0	0	-1	0
Transfers between objects	0	0	0	0
TOTAL	-2	-2	3	24

**REGULAR PART-TIME POSITIONS  
FILLED AND UNFILLED  
AUXILIARIES INCLUDED  
EAST TENNESSEE STATE UNIVERSITY  
OCTOBER BUDGET 2014-15**

	10/13			7/14			10/14			DIFFERENCE 7/14 TO 10/14		
	UNREST	REST	AUX	UNREST	REST	AUX	UNREST	REST	AUX	UNREST	REST	AUX
FACULTY	0	0	0	0	0	0	0	0	0	0	0	0
ADM	0	0	0	0	0	0	0	0	0	0	0	0
MAINT/TECH/SUPP	17	10	0	15	11	0	13	10	0	-2	-1	0
PROF SUPPORT	2	3	0	2	2	0	0	2	0	-2	0	0
TOTAL	19	13	0	17	13	0	13	12	0	-4	-1	0

**NEW POSITIONS**

	<u>POSITION TITLE</u>	<u>DEPARTMENT</u>	<u>FUND</u>	<u>FUNCTIONAL AREA</u>	<u>SALARY</u>	<u>JUSTIFICATION</u>
FACULTY						
ADM						
MAINT/TECH/SUPP			NONE			
PROF SUPPORT						

**DELETED POSITIONS**

	<u>POSITION TITLE</u>	<u>DEPARTMENT</u>	<u>FUND</u>	<u>FUNCTIONAL AREA</u>	<u>SALARY</u>	<u>JUSTIFICATION</u>
FACULTY						
ADM						
MAINT/TECH/SUPP	Secretary 3 Photographer	MPA Program Photo Lab	Unrestricted Unrestricted	Instruction Institutional Supp	10,920 13,550	Base budget reduction Position no longer needed
PROF SUPPORT	Nurse Practitioner Assoc Director	Nursing GR Program Counseling Center	Unrestricted Unrestricted	Instruction Student Services	61,510 46,630	Position no longer needed Converted to full-time position

**EXAMPLE:**

New Positions Listed Above  
Deleted Positions Listed Above  
Transfer from Restricted to Unrestricted (Per Form 9.B.)  
Transfers between objects .  
TOTAL

<u>Faculty</u>	<u>Admin</u>	<u>Maint/Tech Support</u>	<u>Prof Support</u>
0	0	0	0
0	0	-2	-2
0	0	0	0
0	0	0	0
<u>0</u>	<u>0</u>	<u>-2</u>	<u>-2</u>



**EAST TENNESSEE STATE UNIVERSITY  
DIGITAL MEDIA FEE REPORTING FORM  
OCTOBER BUDGET 2014-15**


	<u>Base Budget</u>	<u>Academic Fee Enhancements</u>	<u>Total Budget</u>
Salaries	410,100.00	86,180.00	496,280.00
Employee Benefits	142,730.00	32,820.00	175,550.00
Travel	-	24,060.00	24,060.00
Operating Expense	14,310.00	447,600.00	461,910.00
Capital Outlay	-	-	-
<b>Total</b>	<u>567,140.00</u>	<u>590,660.00</u>	<u>1,157,800.00</u>

Narrative:

Revenue derived from the dedicated fee for Digital Media will be used in 2014-2015 to purchase hardware (including but not restricted to computer replacement and upgrades), specialized software (purchase, lease and upgrades) and associated maintenance contract costs. Resources will be used to enhance the classroom instruction (e.g. faculty enrichment activities and support of temporary faculty and student advisement). To qualify for use of the fees, expenditures must be supportive of undergraduate and/or graduate programs preparing students to enter high-tech digital media careers. All fees are dedicated for use by the Digital Media Program, and they will be expended to implement an approved program submitted by the dean. The plan reflects priorities established by the dean and department through an established protocol and calendar involving Digital Media faculty.

Certification:

I certify that the specialized academic fees collected were used to enhance, not supplant, the budget of the designated academic program.

  
 \_\_\_\_\_ 10-14-14  
 (name and date)

**EAST TENNESSEE STATE UNIVERSITY  
BUSINESS FEE REPORTING FORM  
OCTOBER BUDGET 2014-15**

	<u>Base Budget</u>	<u>Academic Fee Enhancements</u>	<u>Total Budget</u>
Salaries	5,192,700.00	373,430.00	5,566,130.00
Employee Benefits	1,647,360.00	120,980.00	1,768,340.00
Travel	39,740.00	20,000.00	59,740.00
Operating Expense	207,910.00	403,360.00	611,270.00
Capital Outlay	-	-	-
<b>Total</b>	<u>7,087,710.00</u>	<u>917,770.00</u>	<u>8,005,480.00</u>

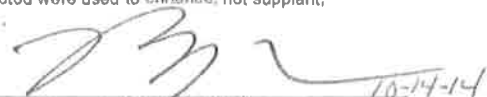
Narrative:

Revenue derived from the dedicated fee for Business will be used in 2014-2015 to pursue strategies that clearly emerged from the AACSB accreditation standards, from college goals and from the last AACSB peer review. All the fees are dedicated for use to support graduate and undergraduate programming in Business, and they will be expended to implement an approved plan submitted by the dean.

Activities identified for support by the fees in 2014-2015 include: support of a business advisement center including the employment of a professional, graduate business advisor; temporary support for one faculty position, enhancement of office furniture and fixtures in business student instructional facilities, student related services and laboratories; purchase of databases and library support; purchase of ancillary instructional materials (e.g. Business Week); hardware and library support; hardware replacement; acquisition of software, support of research and accreditation activities; general support for accreditation preparation; 60% of the full-time salary plus associated benefits for a career counselor; student organization competition and travel; faculty travel and development (e.g. Internal Research Development Grants and Instructional Development Grants supporting the development of online and hybrid courses); faculty salary support (e.g. minority faculty line, new faculty salary market adjustments, and lecturer benefits); internationalization of the curriculum (e.g. student and faculty travel support and instructional development support); assurance of learning activities. Additional support will be provided for the Poteat Chair; graduate assistance and tuition scholars; development of web-site and marketing materials and temporary instruction.

Certification:

I certify that the specialized academic fees collected were used to enhance, not supplant, the budget of the designated academic program.

  
 \_\_\_\_\_  
 (name and date)

**EAST TENNESSEE STATE UNIVERSITY  
EDUCATION FEE REPORTING FORM  
OCTOBER BUDGET 2014-15**

	<u>Base Budget</u>	<u>Academic Fee Enhancements</u>	<u>Total Budget</u>
Salaries	5,712,910.00	120,000.00	5,832,910.00
Employee Benefits	1,921,760.00	3,000.00	1,924,760.00
Travel	102,860.00	5,000.00	107,860.00
Operating Expense	936,210.00	227,030.00	1,163,240.00
Capital Outlay	8,200.00	-	8,200.00
<b>Total</b>	<u><u>8,681,940.00</u></u>	<u><u>355,030.00</u></u>	<u><u>9,036,970.00</u></u>

Narrative:

Revenues derived from the Education Fee during 2014-15 will be used for a variety of supports for the implementation of the TBR approved Ready2Teach initiative in teacher education, including increased mentor stipends for Residency 2 (previously student teaching), new mentor stipends for Residency 1, and increased supervision through the use of master clinicians. In addition, the Fee will be used to fund the Teacher Performance Assessments, LiveText, technology and software upgrades, and other program improvements to benefit students.

Certification:

I certify that the specialized academic fees collected were used to enhance, not supplant, the budget of the designated academic program.

  
 \_\_\_\_\_ 10-14-14  
 (name and date)

**EAST TENNESSEE STATE UNIVERSITY  
PHYSICAL THERAPY FEE REPORTING FORM  
OCTOBER BUDGET 2014-15**

	<u>Base Budget</u>	<u>Academic Fee Enhancements</u>	<u>Total Budget</u>
Salaries	695,520.00	149,920.00	845,440.00
Employee Benefits	234,900.00	39,870.00	274,770.00
Travel	6,300.00	12,000.00	18,300.00
Operating Expense	69,271.00	382,540.00	451,811.00
Capital Outlay	-	-	-
<b>Total</b>	<u><u>1,005,991.00</u></u>	<u><u>584,330.00</u></u>	<u><u>1,590,321.00</u></u>

Narrative:

Revenue derived from the dedicated Physical Therapy Course fee will be used in 2014-2015 to add faculty in the specialty field of pediatrics that is currently not represented in the Physical Therapy faculty. Resources will be used to support faculty salaries. Resources will be used to reconfigure classroom space to better facilitate the learning environment for students and to upgrade and add additional therapy and diagnostic equipment and software. Resources will also be used to enhance classroom instruction through faculty enrichment activities and adjunct faculty from under represented specialty areas.

Certification:

I certify that the specialized academic fees collected were used to enhance, not supplant, the budget of the designated academic program.

5/20/15 for Winsie Bishop  
(name and date)

**EAST TENNESSEE STATE UNIVERSITY  
ACADEMIC HEALTH SCIENCES CENTER FEE REPORTING FORM  
OCTOBER BUDGET 2014-15**

	<u>Base Budget</u>	<u>Academic Fee Enhancements</u>	<u>Total Budget</u>
Salaries	10,198,760.00	1,723,550.00	11,922,310.00
Employee Benefits	3,514,950.00	579,190.00	4,094,140.00
Travel	70,060.00	40,900.00	110,960.00
Operating Expense	814,021.00	1,681,030.00	2,495,051.00
Capital Outlay	37,990.00	1,300.00	39,290.00
<b>Total</b>	<u>14,635,781.00</u>	<u>4,025,970.00</u>	<u>18,661,751.00</u>

Narrative:

Revenue derived from the dedicated Academic Health Sciences Center fee will be used in 2014-2015 to cover needed program costs, including but not limited to, investing in new faculty and staff; increasing funding for existing faculty through salary support; start-up costs; development of personnel through endeavors designed to position the schools at the cutting edge of each discipline; improvement in facilities and instructional infrastructure for Inter-professional Education, including the purchase of equipment and software needed above the expenditures made possible by any current student technology fee; the enhancement of instructional programs by adding degree offerings; improving advisory and career placement services, etc.

Certification:

I certify that the specialized academic fees collected were used to enhance, not supplant, the budget of the designated academic program.

S CW for WILSTE BISHOP  
(name and date)

**UNRESTRICTED E&G LONGEVITY REPORTING FORM  
EAST TENNESSEE STATE UNIVERSITY  
OCTOBER BUDGET 2014-15**

	<u>ACTUAL 2013-14</u>	<u>OCTOBER 2014-15</u>
Total Unrestricted E&G longevity	<u>\$ 1,646,138.87</u>	<u>\$ 1,724,530.00</u>

**LOTTERY SCHOLARSHIPS  
EAST TENNESSEE STATE UNIVERSITY  
OCTOBER BUDGET 2014-15**

	<u>ACTUAL 2013-14</u>	<u>OCTOBER 2014-15</u>
Total lottery scholarships included in state grants and contracts	<u>\$ 17,510,107.00</u>	<u>\$ 17,510,000.00</u>





**ANALYSIS OF UNEXPENDED PLANT FUND  
EAST TENNESSEE STATE UNIVERSITY-GENERAL  
OCTOBER BUDGET 2014-15**

Schedule I

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	UNEXPENDED BALANCE 6-30-14	CHANGES TO UNEXPENDED FUND BALANCES							ESTIMATED PROJECT BALANCE 06-30-15	
		FUND BALANCE ADDITIONS				FUND BALANCE DEDUCTIONS				
		STATE APPROPRIATION	TSSBA	CURRENT FUND TRANSFERS	*OTHER TRANSFERS	INVESTMENT INCOME	*OTHER	EXPENDITURES		*OTHER
Physical Plant Equipment	1,186,567							250,000		936,567
Post Office Renovation	300,000									300,000
Insurance Loss Pool	544,689							175,000		369,689
Facilities Improvement	719,421							150,000		569,421
Campus Center Quadrangle	381,612							381,612		0
Brown Hall Auditorium Renovation	13,220							13,220		0
Brooks Gym Renovation	130,240				10,000 <sup>1</sup>			140,240		0
Dome Football Renovations	807,259							650,000		157,259
Basketball Arena Upgrade	171,456							5,000	10,000 <sup>2</sup>	156,456
Student Activity Projects	124,621							90,000		34,621
Emergency Preparedness	32,602							20,000		12,602
Campus Access Improvement	72,910							50,000		22,910
Housing Wi-Fi Project	123,958							100,000		23,958
State Appropriations:										
Asbestos Abatement	29,051							20,000		9,051
Fire Alarm Replacement	31,466							25,000		6,466
ADA Adaptations	88,710							50,000		38,710
TSSBA:										
NONE										
MOE FUNDED PROJECT										
HVAC Replacement	122,947							75,000		47,947
	<u>19,122,632</u>	<u>1,500,000</u>	<u>7,500,000</u>	<u>700,000</u>	<u>1,510,960</u>	<u>-</u>	<u>-</u>	<u>14,163,341</u>	<u>10,000</u>	<u>16,160,251</u>

<sup>1</sup> Transfer from Retirement of Indebtedness

<sup>2</sup> Gifts

<sup>3</sup> Intrafund Transfer

**ANALYSIS OF CHANGES IN RENEWAL AND REPLACEMENT FUNDS  
EAST TENNESSEE STATE UNIVERSITY - UNIVERSITY  
OCTOBER BUDGET 2014-15**

ACCOUNT NAME	BALANCE 06/30/14	ADDITIONS				EXPENDITURES	DEDUCTIONS		PROJECT BALANCE 06/30/15
		CURRENT FUND TRANSFERS	INVESTMENT INCOME	REALLOCATION	OTHER (FOOTNOTE)		REALLOCATION	OTHER (FOOTNOTE)	
Parking R & R	1,129,125	119,450	5,500			470,000			784,075
Bookstore	303,943	66,820	500			50,000			321,263
Food Service	1,044,382	388,520	2,000			150,000			1,284,902
Student Housing	4,842,470	733,720	9,000			1,350,000			4,235,190
Center for Physical Activity	564,729	102,770	2,000			300,000			369,499
Post Office	203,935	25,640	900			150,000			80,475
Vending	1,813	28,680	400						30,893
Total Auxiliary	8,090,398	1,465,600	20,300	0	0	2,470,000	0	0	7,106,298
Computer Center	189,263		1,000		150,000 <sup>1</sup>	250,000			90,263
Motor Pool	42,500		80		110,000 <sup>1</sup>	140,000			12,580
Total Service Centers	231,763	0	1,080	0	260,000	390,000	0	0	102,843
University Center Projects	104,710		200			25,000			79,910
Equipment Replacement	2,449,017		5,000						2,454,017
Computer Replacement	176,646	350,000	350			450,000			76,996
University School	113,912	83,650	300			20,000			177,862
Campus ID System	150,868	40,300	400			40,000			151,568
Technology Access Fee	409,729	50,000	1,000			65,000			395,729
Administrative Systems	43,821	150,000	1,250			25,000			170,071
Facilities-Athletics	5,732		500			5,000			1,232
Natural History Museum	89,203		250			10,000			79,453
Total Other	3,543,638	673,950	9,250	0	0	640,000	0	0	3,586,838
Total	11,865,798	2,139,550	30,630	0	260,000	3,500,000	0	0	10,795,978

<sup>1</sup> Equipment Use Charges

**ANALYSIS OF CHANGES IN RETIREMENT OF INDEBTEDNESS  
EAST TENNESSEE STATE UNIVERSITY - UNIVERSITY  
OCTOBER BUDGET 2014-15**

ACCOUNT NAME	PROJECT BALANCE 06/30/14	ADDITIONS				DEDUCTIONS				PROJECT BALANCE 06/30/15
		CURRENT FUND TRANSFERS	INVESTMENT INCOME	REALLOCATION	OTHER (FOOTNOTE)	PRINCIPAL	INTEREST	REALLOCATION	OTHER (FOOTNOTE)	
Child Study Center(323)	18,821	65,220	50			49,130	16,790		670 <sup>1</sup>	17,501
Culp Renovation (332)	883,221	802,300	700			287,920	211,830		10,430 <sup>1</sup>	1,176,041
Soccer (335)	674,456	285,000	300			132,490	92,210		4,480 <sup>1</sup>	730,576
Baseball (343)	146,454	370,000				87,790	114,020		5,700 <sup>2</sup>	308,944
Energy Performance (330)	55,058	278,180				181,180	72,100		2,790 <sup>1</sup>	77,168
Energy Performance II (337)	95,170	663,500	1,000			415,210	236,360		10,270 <sup>1</sup>	97,830
Buc Ridge Apartments (320)	(0)	542,560				350,000	189,510		3,050 <sup>1</sup>	(0)
Center for Physical Activities (322)	851,013	807,470	9,100			318,020	465,060		2,010 <sup>1</sup>	882,493
Buc Ridge Addition (325)	0	237,890				102,680	128,740		6,470 <sup>1</sup>	0
Davis Renovations (326)	0	233,340				132,810	96,400		4,130 <sup>1</sup>	0
Governors Hall (327)	0	1,246,770				451,020	761,060		34,690 <sup>1</sup>	0
Housing Renovations (331)	(0)	1,268,740	1,500			670,970	574,390		24,880 <sup>1</sup>	(0)
Main Campus Apts Phase II (336)	0	2,159,000	9,000			652,230	1,455,610		60,160 <sup>1</sup>	0
Buc Ridge Phase III (339)	0	428,160				120,580	294,340		13,240 <sup>1</sup>	0
Buc Ridge Phase IV (344)	0	453,630				127,750	311,850		14,030 <sup>1</sup>	0
MSH Renovation (345)	0	239,980				95,140	138,890		5,950 <sup>1</sup>	0
Powell/West Renovation (346)	0	209,610				83,100	121,320		5,190 <sup>1</sup>	0
Parking Garage (348)	0	1,127,530				270,580	826,940		30,010 <sup>1</sup>	0
Recreation Center Expansion (347)	0	323,030				77,520	236,910		8,600 <sup>1</sup>	0
Campus Housing Renovations 2014	0	24,200					4,200		20,000	0
<b>Total Retirement of Indebtedness</b>	<b>2,724,192</b>	<b>11,766,110</b>	<b>21,650</b>	<b>0</b>	<b>0</b>	<b>4,606,120</b>	<b>6,348,530</b>	<b>0</b>	<b>266,750</b>	<b>3,290,552</b>

<sup>1</sup> Administrative Charges

<sup>2</sup> Administrative Charges, \$4,740.00, transfer to Unexpended Plant, \$960

NOTE - There should be no unallocated balances. All ending balances must relate to a specific project.