

Non-Gift Foundation Deposits

Do not include donations - all donations must be taken to University Advancement.

This form is not for credit card payments. It is only for cash and checks.

This form is for **non-taxable, non-gift** Foundation deposits, such as registration fees.
After completing the form, you must get approval from Andrea Jimenez in Foundation
Accounting before receipting funds at the cashier windows.

Deposit Date _____

Non-taxable event _____

Total amount collected CASH \$ _____

Total amount collected CHECKS \$ _____

Total amount collected \$ _____

Bursar: deposit into 10-00000-923553-500-29300-998-999-999-999-99

Foundation account to transfer proceeds to:

Entity	70	Purpose (optional)	_____
Org	_____	Activity (optional)	_____
Fund	_____	Site (optional)	_____
Fund Type	_____		
Account	58503		
Functional Class	_____		

Contact Person _____

Signature _____

*By signing, you certify that these payments are not gifts and that the payee
understands no donation credit will be given in exchange for payment.*

Approved by Foundation Accounting _____