



GUIDANCE FOR PARTNERSHIP DISTRICTS JOB-EMBEDDED LICENSURE

What is Job-Embedded?

The Job-embedded licensure program allows a school district to hire a qualified individual as the teacher of record. A Job-Embedded practitioners license is valid for 3 years while the teacher completes an Educator Preparation Program.

How does an individual qualify for a Job-Embedded License?

1. Hold a Bachelor's degree or higher from a regionally accredited university
2. Provide proof of content knowledge: Bachelor's degree or higher in content area or passing [Praxis II](#) scores on all state required exams for licensure. Students seeking a math endorsement have the option of taking the NES exam.
3. Be hired as the teacher of record by a school system in which ETSU has a partnership.
4. Be enrolled in an Educator Preparation Program.

What does ETSU's Job-Embedded program entail?

As a job-embedded student at ETSU the candidate would be required to complete the program requirements of an educator preparation program with job-embedded clinical experience. Programs at ETSU that support job-embedded clinical experience are: The Special Education Master's Program, Master of Arts of Teaching Program, Counseling Program or the Educator Job Embedded Graduate Certificate. The candidate would need to serve as the teacher of record for at least 100 days. Once accepted to the program candidates will be issued a Tennessee teaching license with the appropriate endorsement(s). The candidate will have 3 years to complete the program requirements and must remain employed, maintain liability insurance, and remain enrolled and in academic good standing at ETSU.

Process for Job-Embedded Pathway to Licensure

Steps to Enroll

1. Complete admission to the University including request of official transcripts
2. Complete the Job-Embedded application
3. Meet with advisor to review program of study and return signed Advisor Sign off Sheet
4. Complete the Intent to Hire letter stating that the student is hired as the teacher of record
5. Complete and return the Background Check Package
6. Provide proof of Liability Insurance

Program Completion

1. Successful completion of all program requirements and any state required licensure exams.
2. Apply for University graduation.
3. Successful completion of at least 100 days of teaching experience as the teacher of record. All teaching experience must be uploaded into TN Compass.

Direct any questions to: Alternativelicensure@ETSU.EDU or The Office of Educator Preparation 423-439-7597