

# ETSU Residency Candidate Newsletter

March 2024

Office of Educator Preparation

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## In this Newsletter

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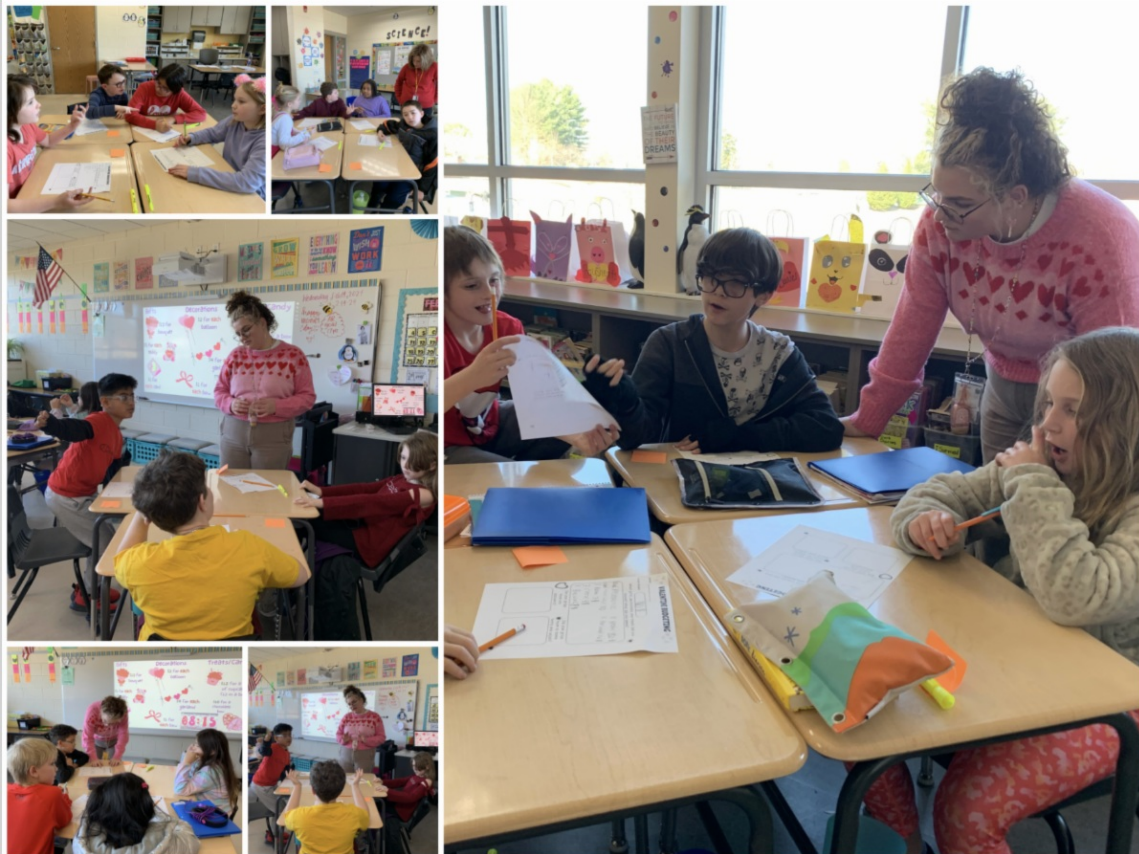
- **Upcoming Dates**
  - **Residency Candidate Spotlights**
  - **Ed Prep Career Fair**
  - **Proctoring Information**
  - **Mentor and University Supervisor Awards**
  - **Reminders**
  - **edTPA**
  - **Residency II Key Roles**
  - **Student Learning & Licensure by Watermark Requirements**
  - **Residency II Substitute Teaching Guidelines**
  - **Contact Us**
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## Upcoming Dates

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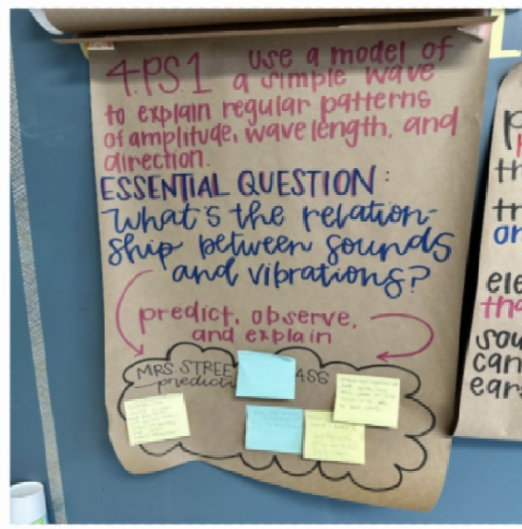
- **ETSU Office of Educator Preparation Career Fair - April 15, 1-4 pm (Candidates are excused from their placement at 11:30 if they are attending the career fair)**
- **Last Day of Residency II: April 26 (Candidates are required to make up all absences during Residency II after this date.) Absences will be made up starting on April 29, 2024.**
- **Sevierville Cohort Pinning Ceremony: ETSU Sevierville Campus, Tuesday, April 30, 2024 at 6 pm.**
- **Main Campus Pinning Ceremony: DP Culp Center, Martha Street Auditorium, Thursday, May 2, 2024 at 6 pm.**

## Residency Candidate Spotlight



Ms. Mallory McClelland is Dianna Cox's Residency Candidate at Fairmont Elementary in Johnson City, and Mallory conducted an outstanding lesson on Valentine's Day! Students used math skills to solve word problems that used their teachers and administrators as actors. Students loved working together to solve these challenging problems.

## Residency Candidate Spotlight



Natalie Perhne is Aubryn Street's Residency Candidate at Andrew Johnson Elementary in Kingsport City. Natalie taught an engaging “hands-on” lesson to help students understand the relationship between sound and vibrations. The students made cup phones and worked with a partner to experience the relationship between vibrations to sound. After the experiment, they recorded data on an anchor chart. What an exciting lesson!

## Ed Prep Career Fair

Clemmer College Undergraduates, Graduate Students, and Alumni will have the opportunity to network with representatives from area school districts and nonprofits

EAST TENNESSEE STATE UNIVERSITY

## SPRING 2024 EDUCATOR PREPARATION CAREER FAIR

Do your homework!  
Bring copies of your resume and dress to impress!

Schedule an appointment with University Career Services for a resume review or time to shop in Bucky's Closet here:

View Employers:



MONDAY, APRIL 15, 2024  
1 PM - 4 PM  
D.P. CULP STUDENT CENTER  
3RD FLOOR BALLROOM



University Career Services • 423-439-4450 • [careers@etsu.edu](mailto:careers@etsu.edu)

### Helpful Reminders for Career Fair:

1. Dress professionally
2. Conversation Starters
3. Contact University Career Services prior to the event to receive resume and interview support.

## Proctoring Information

- Residency candidates gain valuable experiences by administering or proctoring state tests and providing a level of support to schools to create a win-win situation for everyone.
- During testing, residency candidates should follow the same schedule as their mentor teacher. When mentor teachers are administering tests, residency candidates can also be used to administer tests or proctor.
- Once mentor teachers have finished testing for the day, residency candidates should return to their placement classroom and resume co-teaching with their mentor teacher and should not continue to be used to administer tests or as a proctor.

## Mentor and University Supervisor Awards

- The Office of Educator Preparation recognizes outstanding mentor teachers and university supervisors during the upcoming Pinning Ceremonies.
- Any candidates that would like to nominate their mentor teacher or university supervisor for this award, needs to email their nomination, along with a detailed reason for their nomination.

- All nominations should be sent by **Friday, April 5, 2024** to [edprep@etsu.edu](mailto:edprep@etsu.edu)
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## Reminders

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1. Residency candidates should email and text their University Supervisor if there are school and/or district changes to the normal school day (e.g., school closed for inclement weather, sickness, etc., school starting on a snow schedule)
  2. Residency candidates should complete an ETSU Residency Coaching Contract if they are planning to coach in any capacity during Residency II (e.g., new head or assistant coaching position, returning head or assistant coaching position). Coaching before this contract is approved could risk removal from Residency II.
  3. Residency candidates should complete a Professional Development Permission form if they would like to attend a professional development outside of their district. This needs to be submitted at least 2 weeks before the event for approval. Each program has specific guidelines that need to be completed if attending a Professional Development event outside of their school district.
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## edTPA

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LIFE GOES ON

# Keep Calm and Carry On: Tips for Finishing the edTPA

March 2024: edTPA Newsletter

## Tips for Candidates:

1. Make sure to check your edTPA with your edTPA rubric.
2. Adhere to your program of study's Bootcamp and Submission dates.
3. Once you submit your edTPA, go and celebrate! You have completed a lot and now you deserve a treat!
4. Know- your edTPA score report will come back April 25.

## Tip for Mentors

Your candidate may have a lot of nerves about their upcoming edTPA submission date and score report day, April 25. Continue to encourage them through this journey.

## Residency II Key Roles

- **Residency candidates should remember to check their emails daily and respond to emails in a timely manner.**
- Candidates will follow the school district calendar during Residency II NOT the ETSU calendar.

- Daily arrival and departure times should be consistent with your mentor teacher. Sign in/out of the school and log field hours weekly in SL&L by Watermark. Remind your mentor teacher to approve your hours each week.
- Notify your mentor teacher and ETSU supervisor if you are going to be absent or late. **At minimum, send one email copying the appropriate stakeholders** (mentor teacher, ETSU supervisor, and principal/secretary) as soon as possible. **This needs to happen before your school day starts.**
- Attend all events that are required of your mentor teacher (Ex. Faculty meetings, before and after school duties, grade level programs, PTSA, etc.)
- Participate with your mentor teacher in planning sessions, PLC, IEP, data meetings, or collaborative work sessions.
- Actively participating in the classroom with mentor teacher and students. (This is not a time to work on other assignments, check emails, or work on edTPA.)
- Designate a set time each week to meet with your mentor teacher and reflect on their strengths and areas of refinement. (Candidate and Mentor Reflective Discussion Summary should be completed and uploaded to SL&L by Watermark a minimum of two times each month to document these meetings.)
- Your mentor teacher should complete and upload 1 Informal Teaching Observation into SL&L by Watermark. There should be time designated after the observation to meet with your mentor teacher to reflect and set goals based on the lesson you taught.
- Candidates should be teaching or co-teaching regularly in a variety of groupings (whole group, small group, one-on-one) and content areas (if applicable). Residency II is the time for you to get as much teaching experience as possible.
- When candidates are being observed by either their mentor teacher or their ETSU supervisor, lesson plans should be submitted to both the mentor teacher and ETSU supervisor a **minimum of 2 days in advance** so the plans can be reviewed prior to the lesson. Candidates can use a mentor approved lesson plan for the observation completed by the mentor teacher.

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## Student Learning & Licensure by Watermark Requirements

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Candidates should remind mentor teachers to upload all observations

**that are completed during Residency II on SL&L by Watermark.**

Candidates are responsible for uploading residency candidate performance checklists and mentor and residency reflective discussion summaries.

Candidates should be logging their clinical hours on a daily basis. Your mentor teacher should review and approve these hours at the end of each week. You should also follow the school protocol for signing in and out of the school each day. **If you are absent or tardy, you should, at minimum, send one email copying the appropriate stakeholders (mentor teacher, ETSU supervisor, and principal) as soon as possible.**

If any candidate or mentor teacher is having difficulty accessing SL&L by Watermark, please contact the Office of Educator Preparation at [edprep@etsu.edu](mailto:edprep@etsu.edu) , Dr Tami Baker, [bakert@etsu.edu](mailto:bakert@etsu.edu).

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## Residency II Substitute Teaching Guidelines

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- Candidates are eligible to substitute up to 5 days during their Residency II term as defined by ETSU.
- Candidates are NOT allowed to substitute before they have complete edTPA filming in Residency II.

In order for residency candidates to become eligible for substitute teaching during Residency II, they will need to complete the following protocol:

1. Candidates should have attended substitute training offered through the school district where they are completing their residency.
2. The candidate will need to complete the **Candidate to Substitute Agreement** which requires approval signatures from their mentor teacher, school principal, ETSU supervisor, and ETSU seminar leader.
3. After the agreement is complete with signatures, the candidate should email the contract to their ETSU supervisor and upload into SL&L by Watermark.
4. Candidates are responsible for recording dates, locations, subject and/or grade level of their substitute experience on the SL&L by Watermark time log.

Candidates are allowed to substitute in three settings but the preference must be in the following order:

1. Classroom of mentor teacher
2. Another classroom in the school they are assigned-this requires mentor teacher and ETSU supervisor approval
3. A classroom in another school within the district- this requires advance notice and must be approved by the mentor teacher and ETSU supervisor

**\*\*Residency Candidates are NOT allowed to be pulled to watch or monitor a**



classroom without another adult present (teacher, Instructional Assistant, substitute teacher). This is a liability issue.

If you have any questions regarding these guidelines and requirements, please contact the Office of Educator Preparation using the contacts below.

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## Contact Us

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