



# **Graduate Medical Education Program Letter of Agreement**

This is a Graduate Medical Educ	cation (GME) Program Letter of Agreement (PLA)
between	(Residency/Fellowship Program) from
	(Sponsoring Institution) and
	United States Department of
Veterans Affairs Medical Center activities at the Participating VA.	(Participating VA). This document governs resident

This PLA is effective from (MM/DD/YYYY) and will remain in effect for 10 years or until updated, changed, or terminated by the Sponsoring Institution's residency or fellowship program and the Participating VA or as otherwise provided herein. This PLA is associated with the current Affiliation Agreement (AA) between the Sponsoring Institution and Participating VA, and incorporates by reference, and is subject to, the terms and conditions contained in the AA. This PLA will automatically terminate immediately upon the termination of the AA. In the event of any conflict between the terms of the AA and this PLA, the terms of the AA shall control.

## 1. Persons Responsible for Education and Supervision

Sponsoring Institution Program Director:

Participating VA Designated Education Officer:

Participating VA Site Director:

Participating VA supervising faculty members: as listed below:

or as delineated in the attached document.

The VA faculty members are responsible for the education and supervision of the residents rotating at the Participating VA.

### 2. Responsibilities

The VA faculty members must provide appropriate supervision of residents in patient care activities and maintain a learning environment conducive to educating the residents in the Accreditation Council for Graduate Medical

Education (ACGME) competency areas. The VA faculty members must evaluate resident performance in a timely manner during each rotation or similar educational assignment and document this evaluation at completion of the assignment.

#### 3. Content and Duration of the Educational Experiences

The content of the educational experiences has been developed according to the ACGME Program Requirements for GME in the specialty/subspecialty,

and include the following goals and objectives:

or

and are specified in the GME program's Resident Handbook, pg.

or

and are delineated in the attached document.

In cooperation with the Program Director, the VA Site Director and VA faculty members are responsible for the day-to-day activities of the residents at the Participating VA. The VA Site Director and VA faculty members must ensure the outlined goals and objectives of the residency program are met.

#### 4. Policies and Procedures that Govern Resident Education

The policies and procedures of the Sponsoring Institution's Graduate Medical Education Committee, the Program and VA will govern the residency program. In the event of a conflict between VA and program policy, VA policy will take precedence.

Sponsoring Institution GME Program		Participating VA	
Program Director Signature	Date	Site Director Signature	Date
Designated Institutional Officer Signature	Date	Designated Educational Officer Signature	Date