

 <b>QUILLEN</b> <b>COLLEGE of MEDICINE</b> EAST TENNESSEE STATE UNIVERSITY	<b>Policy/Procedure/Process Name:</b>	Clinical Supervision of Medical Students
	<b>MSEC/ADMIN Number:</b>	MSEC-0617-19
	<b>Approving Officer:</b>	Ramsey McGowen, PhD / MSEC Chair
	<b>Agent(s) Responsible for Implementation:</b>	Course and Clerkship Directors
<b>Original Approval Date:</b> 6/13/2017 <b>Effective Date(s):</b> 2017-2018 AY	<b>Originator Name/Committee:</b>	MSEC
<input checked="" type="checkbox"/> <b>New Policy/Procedure/Process</b>	<input type="checkbox"/> <b>Revision of Existing Policy/Procedure/Process</b>	
<b>Revision Date(s):</b>	<b>LCME Required Policy/Procedure/Process:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <b>LCME Element(s) Number and Description:</b>  9.3 CLINICAL SUPERVISION OF MEDICAL STUDENTS - A medical school ensures that medical students in clinical learning situations involving patient care are appropriately supervised at all times in order to ensure patient and student safety, that the level of responsibility delegated to the student is appropriate to the student's level of training, and that the activities supervised are within the scope of practice of the supervising health professional.  [Also include the LCME Element number in (B) Purpose of Policy/Procedure/Process statement below].	
<b><i>All policies/procedures/processes will be reviewed during the MSEC Evaluation of the Curriculum as a Whole unless an earlier review is identified.</i></b>		
<b>Administrative Review Date(s):</b> 5/15/2020		

**(A.) Policy/Procedure/Process Statement:**

This policy becomes effective with the 2017-2018 academic year.

This policy outlines the requirements to be followed when supervising medical students. The college's goal is to promote safety in patient care and maximize students' development of skills, knowledge, and attitudes needed to enter the practice of medicine.

**(B.) Purpose of Policy/Procedure/Process:**

To ensure patient and student safety through appropriate supervision in clinical learning situations, and to ensure that the level of responsibility delegated to the student is appropriate to his or her level of training and/or experience. To ensure that activities supervised are within the scope of practice of the supervising physician and allied health providers. This policy pertains to LCME Element 9.3.

**(C.) Scope of Policy/Procedure/Process (applies to):**

Quillen College of Medicine students in the M1 through M4 years.

**(D.) Activities of Policy/Procedure/Process (start to finish):**

## **Policy Name: Clinical Supervision of Medical Students**

### Definition of a Supervising Physician

A supervising physician is a faculty member of the College of Medicine. This includes full-time, part-time, and volunteer faculty members. The supervising physician may delegate responsibility for supervision of medical students to appropriately qualified residents, fellows, physician assistants, or nurse practitioners provided that the ultimate responsibility remains that of the supervising physician.

### Responsibility of the Supervising Physician

It is the responsibility of the supervising physician and/or site director to assure that the specifications of this policy are followed for all medical students of the Quillen College of Medicine.

Supervising physicians will only supervise students performing activities within the scope of the supervising physician's practice. Supervising physicians are responsible for ensuring that student participation in patient care is safe for both the patient (student qualified to perform activities) and the student (student protected from patient aggression and infectious risk).

### Allied Healthcare Providers

When a medical student is participating in a setting in which allied healthcare providers are present, it is the responsibility of the supervising physician to assure that the allied healthcare providers are appropriately qualified and capable of medical student supervision within the scope of their practice.

### Supervising Levels

**Direct Supervision with Supervising Physician Present:** The supervising physician is physically present with the medical student and the patient and is prepared to take over the provision of patient care if/as needed.

**Direct Supervision with Supervising Physician Available:** The supervising physician is on duty and is available to provide direct supervision.

### Clinical Supervision

In the clinical setting (inpatient or outpatient), M1-M4 students will be directly supervised with the supervising physician present or with the supervising physician available based on the supervising physician's discretion.

Supervising physicians will identify those patients for whom medical student supervision may be provided by fellows, residents, and/or appropriately credentialed allied healthcare providers.

Medical students, in the course of their educational curriculum, may take patient histories and perform complete physical examinations.

Medical students may enter findings in the medical record of the patient with the approval of the patient's supervising physician, based on the clinical site's policies.

The supervising physician will review medical student documentation and provide feedback for educational purposes.

Clinical decisions and orders are never formulated or enacted by medical students without a supervising physician's input and approval.

## Policy Name: Clinical Supervision of Medical Students

All on-call experiences in which medical students participate are subject to the supervision rules described above.

### Procedure Supervision

A supervising physician is required to directly supervise (physician present or available) all procedures (clinical, inpatient bedside, emergency department, and/or operating room) in which a medical student is involved.

The degree of supervision (direct supervision with supervising physician present or available) will take into account the complexity of the procedure, potential for adverse effects, and the demonstrated competence, maturity and responsibility of each student in order to ensure the safety and comfort of both the patient and the student. This will be determined at the discretion of the supervising physician. The supervising physician must have privileges or authorization to perform the procedure being supervised.

<b>Approved by:</b> <b>Name / Title:</b> Ramsey McGowen, PhD / MSEC Chair	<b>Policy/Process/Procedure Superseded by this Current Policy/Process/Procedure (name and number):</b> <i>(List only if a name change is involved)</i>
<b>Review/Revision Completed by:</b>	<b>Date</b>
<input type="checkbox"/> Office of the Dean	
<input checked="" type="checkbox"/> Academic Affairs	1/17/17; 4/14/17; 5/9/17; 6/13/17
<input type="checkbox"/> Student Affairs	
<input checked="" type="checkbox"/> Medical Student Education Committee	4/18/17; 5/16/17; 6/13/17
<input type="checkbox"/> Student Promotions Committee	
<input type="checkbox"/> Faculty Advisory Council	
<input type="checkbox"/> Administrative Council	
<input checked="" type="checkbox"/> M3/M4 Clerkship/Course Directors	5/10/17
<input checked="" type="checkbox"/> M1/M2 Course Directors	5/10/17
<input type="checkbox"/> Student Groups/Organizations (describe):	

<b>Notifications of New or Revised Policy</b>	<b>Method of Notifications and Date</b>
<input type="checkbox"/> Medical Students	
<input type="checkbox"/> All QCOM Faculty	
<input type="checkbox"/> All QCOM Staff	
<input type="checkbox"/> Admissions Office (catalog)	