

MSEC ANNUAL Minutes June 12, 2018 Approval July 10, 2018



The Medical Student Education Committee of the Quillen College of Medicine held its Annual Meeting with Course and Clerkship Directors on Tuesday, June 12, 2018, at 3:30 pm in the Nancy B. Stanton Auditorium - Stanton-Gerber Hall, Building 178.

Attendance

Caroline Abercrombie, Academic Affairs	Ramsey McGowen, Academic Affairs
Robert Acuff, Surgery	Paul Monaco, Biomedical Science
Patti Amadio, Academic Affairs	Jason Moore, Family Medicine
Martha Bird, Psychiatry	Ken Olive, Academic Affairs
Earl Brown, Pathology	Cathy Peeples, Academic Affairs
Lorena Burton, Academic Affairs	Aaron Polichnowski, Biomedical Science
David Cooper, M3 - Academic Affairs	Mark Ransom, OB-Gyn
Michelle Duffourc, Biomedical Science	Mitch Robinson, Biomedical Science
Joe Florence, Family Medicine/Rural Track	Antonio Rusinol, Biomedical Science
Stephen Geraci, Internal Medicine	Rob Schoborg, Biomedical Science
Jennifer Gibson, Pediatrics	Amada Stoltz, Family Medicine
Russ Hayman, Biomedical Science	Sharon Smith, Academic Affairs
Dave Johnson, Biomedical Science	Rick Wallace, Learning Resources
Tom Kwasigroch, Student Affairs	Jackson Williams, Pediatrics
Theresa Lura, Academic Affairs	
Mariela McCandless, Academic Affairs	

1. Welcome & Announcements

Dr. McGowen called the Annual Meeting to order at 3:30 pm and made the following announcements:

- The attendance sheet will also be used to identify those in attendance for the Faculty Development session being held during the Annual meeting
- New or revised MSEC policies related to the curriculum program can be found on the MSEC Webpage at: <https://www.etsu.edu/com/msec/resources/policies.php>

2. Informational: LCME Preparation and Site Visit

Dr. McGowen provided the following information regarding the LCME site visit in October 2019.

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- The site visit dates are October 27-30, 2019
- Subcommittees have been formed to review and report on the multiple LCME Standards and Elements via the Data Collection Instrument (DCI)
- The DCI will need to be made available to the LCME Task Force prior to the LCME visit
- Previously cited standards are being reviewed closely for compliance in the curriculum
- Faculty are asked to respond immediately to any emails received requesting information for the DCI

3. Faculty Development Session: Guest Speaker - Dr. Bobby Miller, Vice Dean for Medical Student Education, Joan C. Edwards School of Medicine, Marshall University

Dr. Olive introduced Dr. Bobby Miller, who was asked to come and address Quillen faculty on Marshall University's LCME accreditation visit and the changes that were implemented in their Curriculum following the LCME visit.

Following the presentation, Dr. Miller took questions from the audience.

Dr. Miller's presentation can be found on the Faculty Development Webpage at:
https://www.etsu.edu/com//acadaffairs/facultyaffairs/upcoming_workshops.php

The meeting adjourned at 5:00 pm.

MSEC Meeting Dates 2018-2019: * NOT 3rd Tuesday – Locations to be determined

July 10, 2018 – 3:30-6:00 pm*

August 21 – 3:30-6:00 pm

September 18 – 3:30-6:00 pm

October 16 – Retreat – 11:30 am-5:00 pm

November 13 – 3:30-6:00 pm*

December 11 – 3:30-6:00 pm*

January 15, 2019 – Retreat – 11:30 am-5:00 pm

February 19 – 3:30-6:00 pm

March 19 – 3:30-6:00 pm

April 16 – 3:30-6:00 pm

May 21 – 3:30-6:00 pm

June 11– Retreat 11:30 am-3:30 pm*

June 11 - Annual Meeting - 3:30-5:00 pm*