

**EAST TENNESSEE STATE UNIVERSITY  
QUILLEN COLLEGE OF MEDICINE  
Medical Student Education Committee  
Minutes  
July 16, 2013**

The Medical Student Education Committee of the Quillen College of Medicine  
met on Tuesday, July 16, 2013 at 4:15 p.m.  
in the Academic Affairs Conference Room, Stanton-Gerber Hall.

**Voting Members**

**Present:**

Ken Olive, MD  
Reid Blackwelder, MD  
Rich Feit, MD  
Dave Johnson, PhD  
Ramsey McGowen, PhD  
Paul Monaco, PhD  
Jessica White, M4  
Jeremy Brooks, M3

***Ex officio* / Non-Voting & Others**

**Present:**

Beth Fox, MD  
David Linville, MD  
Theresa Lura, MD  
Cindy Lybrand, MEd  
Cathy Peeples, MPH  
Lisa Myers, BA

**M4s:**

Nikhil Anand  
Anushri Desai  
Merranda Holmes  
Emma Peiris  
Sarah Shelton  
Michelle Tanner  
Jennifer Wellington

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Shading denotes MSEC ACTION ITEMS

**1. Topics**

**a. Concerns of M2 Practice of Medicine (PoM) Course Director**

Dr. David Linville

- Defended the integrity of his course, outlining its goals and objectives related to applying basic science pathophysiology to clinical cases; also, in regard to students utilizing physical exam and communication skills, interpreting basic EKGs and lab data, etc., thinking critically and formulating differential diagnoses
- Mentioned students' enjoyment and positive reviews of the course
- Questioned:
  - This course being the one chosen for the extra components of Integrated Grand Rounds (IGR) and Human Sexuality II
  - MSEC's "unfunded" mandate to incorporate content related to rehabilitation
  - Whether it's MSEC's opinion that this course needs to evolve from where it is
- Recommended having better dialog between MSEC / subcommittees and course directors regarding changes to be made in courses
- Offered his help in moving forward with curriculum management and improvement

Discussion regarded:

- Process by which MSEC is reviewing for gaps and unplanned redundancies and engaging course directors in providing information about course content, including how it is labeled and the depth of coverage
- Assumption that MSEC mandated changes will be implemented unless concerns are raised; benefit of follow-ups submitted in course directors' annual reviews
- Appreciation for Dr. Linville's work with PoM and for communicating his thoughts and concerns to the committee

**b. Information Item: OB/GYN Clerkship**

Dr. Olive apprised the committee that at the end of June 2013, Dr. T. Watson Jernigan, Chair, Department of Obstetrics and Gynecology, removed Dr. Howard Herrell as Clerkship Director and will serve as the interim director. [Dr. Olive noted that he has since spoken with both Dr. Jernigan and Dr. Herrell; also, due to this topic being on the agenda for today's meeting, he had asked MSEC member, Dr. Herrell not to attend.]

Discussion regarded:

- Unexpectedness of the decision in light of the clerkship having functioned well and students' evaluations of the experience being very positive
- Division of responsibility between MSEC and department chairs; MSEC's central oversight regarding educational concerns
- Period 8 students' consternation about having worked with Dr. Herrell, but receiving only general performance assessments (including narrative summary for MSPE) submitted by Dr. Jernigan
- Students' suggestions in regard to being made aware of this kind of change, which impacts them, and their shared opinion that the loss of Dr. Herrell as clerkship director is causing a drop in student morale

Dr. Olive expressed his appreciation to the Class of 2014 students in attendance for conveying their concerns and support for Dr. Herrell to the committee.

**ACTION:**

*On a motion by Dr. Feit and seconded by Dr. Blackwelder, MSEC agreed on the following:*

- *Dr. Olive will contact Dr. Jernigan in regard to having Dr. Herrell complete students' Spring 2013 Period 8 assessments*
- *MSEC will review OB/GYN Student Evaluation of Clerkship reports after each Period (1 – 4) in Fall 2013 as well as review other outcome measures of overall clerkship performance, e.g., NBME Subject Exam scores*
- *MSEC will monitor recent mandates for this clerkship – [1](#)) Required session that addresses biostatistics & [2](#)) Requirement that every rotation is to include one week of general OB/GYN ambulatory clinic*

### c. Recap LCME June Site Visit & Revised Policies

Dr. Olive spoke regarding the positive and collegial nature of this site visit. He also highlighted changes made in four MSEC / Quillen policies / procedures during the course of the visit. [\[Links to the policies follow\]](#)

- Periodic and Comprehensive Review of Curriculum – Addition of last section that regards having an annual end-of-academic-year MSEC meeting that will also include course and clerkship directors
- Comprehensive Review Cycle – Schedule was extended to show which course/clerkships are to be comprehensively reviewed over the next three years; the fourth year of the review cycle will be a curricular review by year and across all four years of the curriculum
- M1M2 Curricular Time Policy – Finalized; had been previously discussed and agreed on by MSEC
- Provision of Sensitive Health Services to Medical Students – Rewording from “have provided” to “have not provided” on Quillen M3/M4 student assessment forms = check box attesting that the evaluator has *not* provided sensitive services and that no other conflicts of interest exist

## 2. Recent documents / topics

Policies revised after LCME June 2013 Limited Site Visit:

[Policy](#) for Periodic and Comprehensive Review of Curriculum

[Curriculum Comprehensive Review Cycle](#) for MSEC Subcommittees

[Policy](#) on First and Second Year Medical Student Scheduled Time

[Policy](#): Provision of Sensitive Health Services to Medical Students and Conflicts of Interest Related to Student Evaluation and Promotion Decisions

## 3. Announcements

*Dr. Ramsey McGowen will assume the roles of interim EAD and interim Chair of MSEC as of August 1, 2013; Dr. Olive will be interim Dean of Medicine.*

*The next meeting will be a Retreat on August 6, 2013.*

## 4. Adjournment

The meeting adjourned at 5:31 p.m.