

**East Tennessee State University  
Graduate Council  
Minutes  
January 28, 2019  
Graduate Studies Conference Room  
1:15 p.m.**

**Present: Dr. Julia Bernard, Dr. Patrick Bradshaw, Dr. Jon Ellis, Dr. William Flora, Dr. Jean Hemphill, Dr. Jill Leroy-Frazier, Dr. Brian Johnston, Dr. Lori Marks, Dr. Martha Pointer, Dr. Mitch Robinson, Heath Shelton, Dr. Craig Wassinger, Dr. Brittany Wilkins, Dr. Claudia Kozinetz, David Currie, Connie Grindstaff, LaDonna Hutchins, Dr. Scott Kirkby, Dr. Sharon James McGee, Evelyn Roach, Casey Gardner**

**Absent: Dr. Karin Bartoszuk, Queen Brown, Maria Costa, Dr. William R. Duncan, Dr. Marsh Grube, Dr. Wendy Doucette, Dr. David Hurley**

**Guests: Dr. Bert Lampson, Janet Green, Dr. Kurt Maier, Dr. Robert Price, Dr. Travis Graves, Dr. Matthew Desjardins, Dr. Rob Pack, Dr. Renee Lyons**

**A. Approval of the Minutes: November 26, 2018**

*Motion was made, seconded, and carried to accept the November 26, 2018 minutes.*

**B. Curriculum Subcommittee – Dr. Ellis**

Each of the proposals below was considered using the following characteristics as an element of the appropriateness of the proposal:

- Appropriate credit hour assignment
- Appropriate discipline-specific best practices
- Appropriate purpose and goals of the proposal
- Appropriate intellectual/learning outcomes
- Appropriate content and topics
- Appropriate major assignments
- Appropriate class level
- Appropriate course type
- Appropriate course delivery method
- Conflict with other courses or programs
- Articulation and transferability of credit to other institutions

**Curriculum Subcommittee Members Present 1/14/2019:**

Patrick Bradshaw, Jon Ellis, Jean Hemphill, Brian Johnston, Claudia Kozinetz, Lori Marks, Martha Pointer, Heath Shelton, Craig Wassinger, Karin Bartoszuk, Casey Gardner, Sharon McGee, Evelyn Roach

1. Terminate Concentration - Studio Art - concentration (Travis Graves)  
<https://etsu.curriculog.com/proposal:1953/form>
2. Terminate Concentration - PreCollegiate Mathematics Concentration (Robert Price)  
<https://etsu.curriculog.com/proposal:2280/form>
3. Terminate Academic Concentration - School Library Media (Renee Lyons)  
<https://etsu.curriculog.com/proposal:1898/form>
4. ENVH - 5640 - Environmental Risk Assessment - Revise Course: Substantial Modification (Kurt Maier) <https://etsu.curriculog.com/proposal:2305/form>
5. Revision of Articulation Agreement - MD/MPH (Rob Pack)  
<https://etsu.curriculog.com/proposal:2493/form>
6. Revision of Articulation Agreement - PharmD/MPH (Rob Pack)  
<https://etsu.curriculog.com/proposal:2497/form>
7. Non-Substantive Curriculum Revision - M.S., Computer and Information Sciences (Matthew Desjardins) <https://etsu.curriculog.com/proposal:2345/form>
  - a. CSCI - 5260 - Artificial Intelligence - Propose New Course (Matthew Desjardins)  
<https://etsu.curriculog.com/proposal:2354/form>
8. Non-Substantive Curriculum Revision - MS Biology (Thomas Jones)  
<https://etsu.curriculog.com/proposal:2477/form>
  - a. HSCI - 6500 - Topics in Health Sciences - Propose New Course (Bert Lampson)  
<https://etsu.curriculog.com/proposal:2015/form>
  - b. BIOL - 5600 - Bibliographic Research - Revise Course: Substantial Modification (Thomas Jones) <https://etsu.curriculog.com/proposal:1931/form>
9. MA Criminal Justice - MA Criminal Justice & Criminology - Substantive Revision of a Degree (Miller) <https://etsu.curriculog.com/proposal:1755/form>
  - a. CJCR - 4047/5047 - Sex Crimes and Sexual Offenders - Propose New Course (Larry Miller) <https://etsu.curriculog.com/proposal:1750/form>
  - b. CJCR - 4067/5067 - Victimology - Propose New Course (Miller)  
<https://etsu.curriculog.com/proposal:1751/form>
  - c. CJCR - 5955 - Criminal Justice Internship - Propose New Course (Miller)  
<https://etsu.curriculog.com/proposal:1752/form>
  - d. CJCR - 4057/5057 - Organized and White-Collar Crime - Propose New Course (Miller) <https://etsu.curriculog.com/proposal:2448/form>
10. CJCR - 4017/5017 - Comparative Criminal Justice - Propose New Course (Larry Miller)  
<https://etsu.curriculog.com/proposal:1753/form>

*Motion was made, seconded, and carried to approve the curriculum proposals*

**C. Graduate Faculty Subcommittee report and recommendations – Dr. Wilkins**

**January 2019**

<b>Appointment</b>		
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Recommendation</u></b>
Meredith Kathleen Ginley	Psychology	Member
Kimberly Renee Wilson-Lewis	Audiology & and Speech-Language Pathology	Member
Dana Lynn-Eckerle Harrison	Management and Marketing	Member
Joanna Marie Anderson	Educational Leadership & Policy Analysis	Affiliate
Natalia Aleksandrovna Ward	Curriculum & Instruction	Member

<b>Reappointment</b>			
<b><u>Applicant</u></b>	<b><u>Department</u></b>	<b><u>Present Status</u></b>	<b><u>Recommendation</u></b>
Jafar Alavi	Economics & Finance	Temp	Member
Jon B Ellis	Psychology	Temp	Senior
Ferdous Kawsar	Computing	Affiliate	Member
Janna Lynn Scarborough	Counseling and Human Services	Member	Member

**Submitted:** Julia Bernard, Wendy Doucette, William Flora, Jill LeRoy-Frazier, Mitch Robinson, Brittany Wilkins

*Motion was made, seconded, and carried to approve the faculty appointments and reappointments*

**D. Graduate Education Policies**

- I. Graduate Council membership selection process: See *Graduate Council and Subcommittee Attendance Policy* and *Membership Structure* items on the Graduate Council page within University Governance.

<https://www.etsu.edu/universitygovernance/governancecommittees/graduatecouncil.php>

## **E. Old business**

- I. Graduate Council voting members' attendance at subcommittee and Graduate Council Meetings – Dr. Marks  
*Dr. Marks submitted a 2018-2019 member attendance table. The Graduate Council and Subcommittee Attendance Policy was reviewed. Several comments were made about wording and making sure everything is consistent. Dr. Marks will bring this up at Academic Council and we will revisit next month.*
- II. CRM Go-live Date – Dr. Kirkby  
*Go live is scheduled for March 1, 2019 for non-degree and experimental psychology.*

## **F. New Business**

- I. Volunteers needed – Dr. Kirkby
  - i. Graduate Fees Scholarship committee  
*Dr. Jon Ellis agreed to be on this committee*
  - ii. Buc\$ for Books Scholarship committee  
*Dr. Patrick Bradshaw agreed to be on this committee*
  - iii. Serve as committee chairs for the graduate awards committees
    1. Arts and Humanities Thesis Award – *Dr. Jill Leroy- Frazier*
    2. Education and Social Sciences Thesis Award – *Dr. Lori Marks*
    3. Science, Mathematics, Technology, and Computer Science Thesis Award – *Dr. Mitch Robinson*
    4. Capstone Project Award – *Dr. Craig Wassinger*
    5. Dissertation Award – *Dr. Julia Bernard*
    6. Excellence in Teaching Awards (Teaching Associate and Teaching Assistant) – *Dr. Martha Pointer*
    7. Award for Service Projects in the Public Good – *Dr. Brittany Wilkins*
    8. Research Grants – *Dr. Karin Bartoszuk*
    9. Outstanding Mentor (Grad Council forms a committee of the whole, with the chair of Council as chair of the selection committee)
- II. Graduate Student Exit Survey – Dr. Bartoszuk

*Dr. Bartoszuk was not in attendance today, so we will discuss this next month*

III. Recruiting trip to India

*Dr. McGee, Caleb Bennett, and Ramona Williams will be traveling to India the end of January for a recruiting trip*

IV. Eliminating GRE scores at the doctoral level

*Dr. Brian Johnston is working on a proposal to eliminate the GRE requirement for admission to doctoral level programs. Cost to students to send score reports to schools is over \$400. Dr. Johnston has information about this and will send to Dr. Marks. We will revisit this in the next council meeting.*

G. Adjournment

*There was no further business. Meeting was adjourned at 2:20 pm*

**Graduate Council and Subcommittee Voting Member Attendance, 2018-2019**

Member	Aug		Sep		Oct		Nov		Jan	
	Sub	GC	Sub	GC	Sub	GC	Sub	GC	Sub	GC
Julia Bernard		X	X	X	X		X	X	X	
Wendy Doucette	X	X	X	X	X	X	X	X	X	
William Flora		X		X	X	X	X	X	X	
Jill LeRoy-Frazier	S	X	S		X	X	X	X	X	
Mitch Robinson	X		S	X	X	X			X	
Brittany Wilkins	X	X	X		X		X	X	X	
Patrick Bradshaw	*	X	*	X	X	X	*	X	X	
Jon Ellis	*	X	*	X	X	X	*	X	X	
Jean Hemphill	*	X	*	X	X	X	*		X	
David Hurley	*		*	X			*			
Brian Johnston	*	X	*	X	X	X	*	X	X	
Claudia Kozinetz	*	X	*		X		*	X	X	
Lori Marks	*	X	*	X	X	X	*	X	X	
Martha Pointer	*	X	*	X	X	X	*		X	
Heath Shelton	*	X	*			X	*	X	X	
Craig Wassinger	*	X	*	X	S	X	*	X	X	

**X = Attended**

**S = Absent but submitted**

**\* Note: Attendance was not recorded for these meetings**