

SEVIS Transfer Release Form

If you are under the F-1 non-immigrant status and plan to attend another institution in the United States after attending ETSU, or OPT, we will need to release your SEVIS records to the school that you will attend next semester. Students on OPT; your OPT expires/ends on the date of transfer and **any unused OPT time is forfeited.**

Please complete the form below so that the release can be processed.

To Be Completed By Student:

Name: Last: _____ First: _____ Middle: _____

E#: _____ SEVIS # _____

I request that East Tennessee State University release my SEVIS records for transfer to:

Name of institution to which you are transferring: _____

Their SEVP School Code: _____ Release date: _____

City: _____ State: _____ Zip/Postal Code: _____

New School DSO Name: _____
First Last

New DSO Email: _____ New DSO Phone: _____

Are you on a Scholarship?: Yes No If yes, please name the scholarship: _____

Student Signature: _____

To Be Completed By the International Student Advisor at ETSU:

Student is in legal status and can transfer: Yes No

Date SEVIS Record Released: _____

Effective Release Date: _____

Cancel Request for SEVIS Release

We can cancel your transfer to another institution at any time but prior to the release date above.

I request that East Tennessee State University cancel the release of my SEVIS records for transfer purposes.

Signature: _____

Social Security Number: _____ Date: _____

Student Signature: _____

Cancellation Requests Must Be Hand Delivered to the International Student Advisor.