



RETIREES ASSOCIATION
EAST TENNESSEE STATE UNIVERSITY

ETSU Retirees Association Board Meeting

Tuesday, February 27, 2018

CALL TO ORDER: The meeting was called to order at 3:30 p.m. by Mike Miyamoto. Members present: Mike Miyamoto, Judith Story, Jeff Wardeska, Susan Burkey, Lou Modica, Don Carter, John Hancock, Gail Burleson, Jack Rhoton, and Dale Schmitt. Members absent – David Kalwinsky, Priscilla Ramsey and Fred Tudiver. Krista Richesin represented the Office of Human Resources.

PRESENTATION AND CONSIDERATION OF MINUTES: Minutes of the January 30, 2018 were approved with three corrections.

COMMITTEE REPORTS:

- a) **Executive Committee:** Dale Schmitt and Gail Burleson need to be assigned to a committee. Mike presented the member survey form. There are two parts to the form – Survey and Interests. It was suggested to use a 1-5 rating scale rather than 1-10. The survey is a good start and Mike will do a follow-up. Suggestions were to include opportunities for retirees such as free classes and insurance breaks, and do people use the website.
- b) **Communications and Membership Committees:** Chair Judith Story announced that the committee met on February 12th. Suggestions were to give tickets to ETSU events as door prizes and to ask businesses around ETSU to donate prizes as well. Food City will provide a gift card for the Summer Luncheon. The committee also will make calls to new retirees. It was also suggested that when a group volunteers at Second Harvest that they go as a group to lunch. It was suggested to change the Summer Picnic to Summer Luncheon. Other venues might be possible for the Annual Meeting. There are 80 life members and 82 spouses currently in ETSURA. Four letters have been sent.
- c) **Finance Committee:** Gail Burleson stated that she was not sure what her duties as Treasurer include. The financial report showed total assets of \$266,078.24. There are currently no operating fund fundraisers. The Eastman donation was applied to Operating Funds. The Scholarship Fund was greatly increased by the Mack Davis family donation after the last Annual Meeting. It was suggested that the 7 recipients of the scholarship money be invited to the Annual Meeting.

Krista stated that the cost of mailing the newsletter has previously been provided by HR, but now will come from ETSURA operating fund account.

- d) **Program Committee** – Don Carter reported that the Summer Luncheon will be June 15th at Food City. The Athletic Director has consented to come but no confirmation yet for the football coach. Dr. Noland has consented to come. The CPA Director will also attend and possibly show slides of the facility. The food will be soup, salad and sandwiches.

Don stated he will be glad to work on the Annual Meeting. Dr. Kyle Colvett will be asked to be the speaker and the Novelty Band will be asked to be the entertainment.

- e) **University/Community Service Committee:** Mike stated that the once a month service at Second Harvest will continue on the second Wednesday of each month from 9-Noon and there needs to be more involvement from ETSURA. Moving Day is another good event to see the excitement of the students. A spreadsheet will be available for sign-up. Another opportunity is to assist Charles Moore at WETS by manning the phones for fundraisers.

- f) **Liaison Committee – No report**

It was also stated that all retirees are sent the March newsletter and all are invited to the Summer Luncheon and Annual Meeting. It was suggested to solicit scholarship money in the Fall Newsletter and send the Newsletter to all retirees.

University Advancement provides \$500 for decorations for the Annual Meeting.

Meeting was adjourned at 4:24 p.m.

Respectfully submitted,

Susan Burkey, Secretary