

Undergraduate Academic Leave of Absence (UAS policy)

Students who need to be absent from the CON for one or more semesters are required to submit a formal request for academic leave. Request for academic leave requires completion of the Academic Leave Request form (available in the Office of Student Services) and a letter detailing the reasons for the requested leave. Failure to obtain formal approval for academic leave is considered relinquishment of the student's position in the program and requires application for readmission through the academic appeals process. Exceptions to this policy include leave for required military duty and unexpected severe illness or injury with medical documentation. A leave of absence may extend up to 1 year. Consideration for an extension greater than 1 year must be approved by the Associate Dean of Undergraduate Programs.

Revision: Undergraduate Academic Standards (10/28/19 and approved 12/03/19)

Approved: Undergraduate Academic Standards Committee 10/13, 2/17 Approved: Undergraduate Programs Faculty 05/09/14, 03/13/17 Approved: Faculty Council 05/13/14 Revised: Undergraduate Academic Standards Committee 2/17 Reaffirmed Undergraduate Academic Standards Committee 10/17 Reaffirmed Undergraduate Programs Faculty 11/13/17