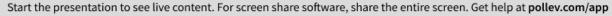
# Keys to Success in Online Courses

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#### Pros and Cons of Online Courses

#### **PROS**

- Flexible
  - Time, location, working
- Save time
  - Commute, parking, walking
- Potential cost savings
  - Gas, eating out, clothing
- May be fewer distractions
- Might spend less time on school

#### **CONS**

- Requires personal discipline
- Lack of individualized teaching
- Missing peer interaction
- Time management is critical
- Access to technology
- Disconnection from campus resources

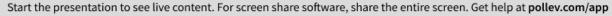


#### Technology Access

- Less than stellar Wi-Fi or computer
  - FREE hotspots and laptops for you to check out from ETSU.
    - Request one <u>here</u>.
  - Go to campus, library, Starbucks, Taco Bell
  - Charter, Comcast and Xfinity have free WiFi offers currently available.
    - Charter click here or call 1-844-488-8395.
    - Comcast I- to sign up, call 855-846-8376 (English) or 855-765-6995 (Spanish). Or <u>click here</u> for more information.
    - Xfinity WiFi hotspots across the country will now be FREE to anyone who
      needs them visit <a href="www.xfinity.com/wifi">www.xfinity.com/wifi</a>.

## What has been the most challenging part of getting organized for you?



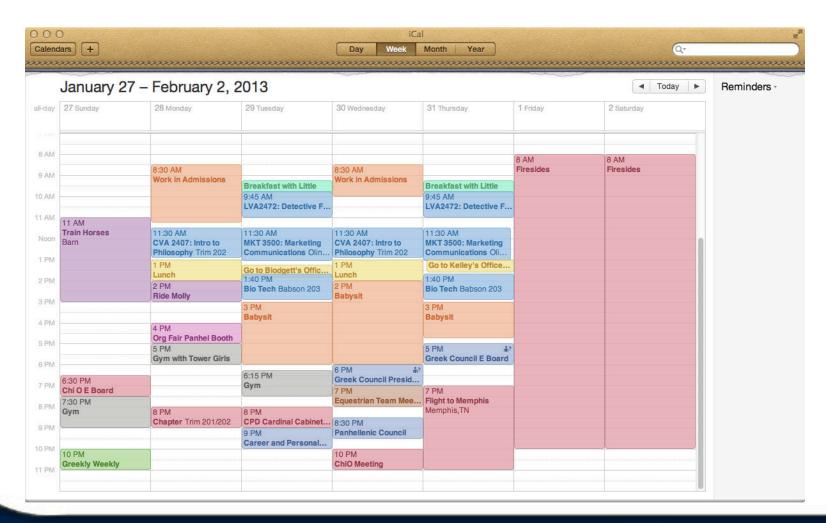


### Creating a Workspace

- Dedicate a space to school work
  - Desk or table
- Eliminate distractions
  - Phone, cat, etc.
- Have space and everything you need to take notes
- A dry erase or paper calendar is good for helping you visualize due dates, exams, assignments



### Create a Weekly Schedule



#### Know What's Recurring and Upcoming

- Gather your syllabi and course schedules
- Add time to complete recurring assignments on your weekly schedule
  - Ex: Weekly discussion board, homework, readings, study for quiz
- Add exam dates and major projects
  - Schedule study time every week for every course
  - Break big projects down into manageable steps that you can complete each week



## Please select which statement below best fits your approaches to online lectures.

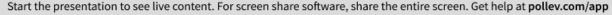
Online lectures are just as beneficial to me as face-to-face lectures.

They're not great, but I'm managing pretty well.

I'm struggling a bit with focusing and understanding online lectures.

Please send help.





#### Maximize Lectures

- Treat your online lectures just like face-toface lectures.
  - Synchronous
    - Glance over the material the lecture is supposed to cover before class
    - Camera on if possible
    - Take notes
    - Ask questions
    - Catch yourself drifting and refocus

#### Maximize Lectures (cont)

- Asynchronous
  - Have a weekly schedule
  - Space out your lecture recordings
    - Don't plan to watch them all at once. Complete all related readings and assignments as you go.
  - Take detailed notes
    - Keeps you engaged and helps you retain material
  - Don't forget that your professor is your #1 resource! Contact them with questions.



#### Stay on top of it!

- Check your email at least twice a day.
- Log into D2L every day and check each of your courses for changes.
- If you have questions about an assignment, don't hesitate to ask your teacher for help.
  - Don't know how to contact your teacher? Check the syllabus for contact info or go to
     D2L→Course→Communication→Classlist→Instructors.
  - They can't help if they don't know you need something.

### Staying Motivated

- Keep a positive attitude
- Focus on what you can control
- Schedule breaks, time to relax, and socialize
- Set long and short term goals
  - How do your daily activities align with those goals?
- Celebrate your accomplishments
- Meet regularly with a tutor, academic coach, or mentor to keep you on track

## What part of online course management do you need to improve the most? (1 word)



#### **Questions?**

