



Academic Calendar	
Responsible Official: President	Responsible Office: Registrar

Policy Purpose

This policy describes how ETSU creates its academic calendar in accordance with federal regulations.

Policy Statement

ETSU develops its academic calendar in accordance with Federal Regulation (CFR) 34 Section 600.2 (July 1, 2011), which mandates accredited institutions comply with the established definition of a credit hour.

- ETSU offers 15-week fall and spring semester terms and a 13-week summer term.
- Dates related to registration, drop/add, and withdrawal shall be included in the academic calendar.
- Holidays and breaks are scheduled so that hours of instructional time are not affected.
- Final examinations are scheduled at the conclusion of the instructional time and noted in the academic calendar. Summer and alternative terms do not include a designated week for finals.
- ETSU may include alternate term formats compliant with federal regulations and equivalent in terms of student outcomes and competencies within the fall and spring semesters or the summer term. The university considers calendar conflicts and federal financial aid requirements when developing alternate terms.
- Fall and spring commencement ceremonies are identified.

Authority: Federal Regulation (CFR) 34 Section 600

Definitions

Credit In accordance with federal regulation and SACSCOC requirements, East Tennessee State University defines a semester credit as a unit of educational accomplishment represented by learning outcomes and verified by evidence of student achievement regardless of format or mode of delivery.

Policy History

Effective Date: March 24, 2017

Procedure (s)

The Registrar's Office develops the Academic Calendar. Calendars are projected for at least three years to facilitate curricular and co-curricular planning.

The calendar is reviewed by Academic Council. Academic Council recommends the calendar to the president.

The President submits the recommended calendar to the ETSU Board of Trustees for final approval.

Procedure History

Effective Date: March 24, 2017

Related Form(s)

N/A

Scope and Applicability

Primary: Academics
Secondary: Students
Employment