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EAST TENNESSEE STATE  
UNIVERSITY

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## **Campus Alcohol Policy**

## **Policy Name:** Campus Alcohol Policy

### **Policy Purpose**

This policy specifies the parameters on the possession, use, and purchase of alcohol on campus and the purchase of alcohol off campus. East Tennessee State University (ETSU) has an obligation to manage its funds in a manner consistent with the best interests of the citizens of Tennessee including any purchase of alcoholic beverages using Foundation funds.

### **Applicability**

This policy is applicable to ETSU employees, students, volunteers, guests, and third-party licensees.

### **Responsible Official, Office, and Interpretation**

The Chief Operating Officer (COO) is responsible for the review and revision of this policy. For questions about this policy, please contact the ETSU Office of Administration. The Chief Operating Officer (COO), in consultation with the Office of University Counsel, has the final authority to interpret this policy.

### **Defined Terms**

*A defined term has a specific meaning within the context of this policy.*

#### **ETSU Affiliated Event**

Any event that is under the direction or control of the University, regardless of its location.

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## Policy

### 1. General Policy.

East Tennessee State University (ETSU), in compliance with federal, state, and local law, allows lawful, responsible alcohol consumption at a university owned or controlled property where alcohol is allowed.

### 2. Students.

The use and/or possession of alcoholic beverages is prohibited on university owned or controlled property. This offense includes the violation of any local ordinance, state, or federal law concerning alcoholic beverages on or off university owned or controlled property, including but not limited to, where an affiliated group or organization has alcoholic beverages present and available for consumption.

Student organizations hosting off-campus events must comply with ETSU student organization policies and procedures for registering events with alcohol and all risk management assurance guidelines. ETSU student organizations associated with a local, state, regional, or international organization will be held responsible for compliance with risk management policies and procedures required for that affiliation. The policy and procedures are administered by the Student Organization Resource Center (SORC).

### 3. Approved Campus Locations.

Serving or consuming alcoholic beverages is prohibited in all academic buildings and student facilities unless the building is noted in the Approval to Serve Alcohol Form as an approved location.

The University recognizes serving alcoholic beverages at select university functions is appropriate as alumni, donors, and other special guests are entertained. However, these functions are to be held only in approved locations and are subject to the restrictions outlined within this policy.

Approved locations are listed in the Approval to Serve Alcohol Form.

Due to the number of approved locations, only under extenuating circumstances shall exceptions be granted. The President or designee has the authority to grant these exceptions, which will be in writing as outlined in the procedures.

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The President or designee has the authority to deny the use or serving of alcoholic beverages at any ETSU affiliated event or event taking place at property owned or controlled by ETSU. The President or designee reserves the right to revoke approval of an event at any time based on his or her sole judgment and for any reason, including, but not limited to, failure to comply with this policy.

### **4. Conditions for the Presence of Alcoholic Beverages**

Alcoholic beverages must only be served by vendors who are properly licensed and possess all the appropriate state and local permits. Any individual serving alcoholic beverages must possess the appropriate license and credentials.

Underage persons must not be served or be in possession of alcoholic beverages at any University controlled event on or off campus.

If the sponsor is an external entity, the sponsor must agree to indemnify the university from all liability arising from the service of alcoholic beverages at the event and provide proof of adequate general liability insurance.

### **5. Stadium and Arena Suites**

Suite-holders may elect to store and serve alcoholic beverages inside the stadium's suites. Alcoholic beverages must be stored and consumed within the defined suite area. The delivery of alcoholic beverages to the individual suites must conform to the stipulations issued by the Department of Athletics. Furthermore, University employees may not transport or store the alcoholic beverages, and all movement of such products must be initiated by the suite-holders or their designee.

### **6. Approved Purchasing**

The University does not have a license to sell alcoholic beverages. University personnel and University groups which sponsor events where alcoholic beverages will be served are prohibited from charging for alcoholic beverages.

State funds may not be used for the purchase of alcoholic beverages. Some ETSU Foundation funds may allow for the purchase of alcoholic beverages. University funds may be used to pay for the services of the licensed server.

Purchasing and entertainment policies must be followed.

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### 7. Sale of Alcoholic Beverages

If property owned by the University is leased to a third party, the lease may allow for the sale of alcoholic beverages on the property, subject to applicable state and local laws. The lease must be for a period of at least twelve months; must require the lessee to obtain the University's prior approval of the sale of alcoholic beverages and provide for immediate termination of the lease if violations of the applicable federal, state, or local laws occur.

### 8. Exceptions

Exceptions to this policy can be made at the discretion of the President.

## **Procedures**

[Reserve Space on Campus or Schedule an Event](#)

## **Applicable Forms and Websites**

[Approval to Serve Alcohol Form](#)

[Alcohol Vendor Statement of Responsibility Form](#)

## **Authority and Revisions**

**Authority:** TCA § 49-8-203, et seq.

**Previous Policy:** N/A

The ETSU Board of Trustees is charged with policy making pursuant to TCA § 49-8-203, et seq. On March 24, 2017, the Board delegated its authority to ETSU's President to establish certain policies and procedures for educational program and other operations

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of the University, including this policy. The delegation of authority and required process for revision to this policy can be found on the [Policy Development and Rule Making Policy webpage](#).

To suggest a revision to this policy, please contact the responsible official indicated in this policy. Before a substantive change to the policy section may take effect, the requested changes must be: (1) approved by the responsible office; (2) reviewed by the Office of University Counsel for legal sufficiency; (3) posted for public comment; (4) approved by either Academic Council or University Council; and (5) approved by ETSU's President.

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