

Policy Title: Computer Policy for Post-Retirees

Policy Type: Technology **New/revised:** Revised

Old Policy #: Computer Policy for Post-Retirees

Approval level: Board of Trustees
 President
 Vice President
 Other (specify here)

Purpose: Addresses issues regarding computers for post-retirees and for individuals who may be hired into positions vacated by an employee who is on post-retirement.

Policy:

1.0 Introduction

ETSU will provide a computer for faculty participating in post-retirement service. When a faculty member begins post-retirement service, the faculty member is assigned to a group position number according to ETSU policy. The former position number held by the faculty member is either retained, reassigned, or deleted. The purpose of this document is to address issues regarding computers for post-retirees and for individuals who may be hired into positions they vacate.

2.0 Providing Computers for Post-Retirees

Faculty will retain the ETSU sponsored computer assigned to their position before post-retirement service. Information Technology Services receives a listing of employees who are entering post-retirement service and provides replacement computers as part of the [ETSU-Sponsored Computer Project](#) when applicable.

The post-retiree will retain the same computer for the length of their post-retirement service. This computer will no longer be included in the regular computer replacement cycle. Information Technology Services will provide support for the computer until the computer is over six years old.

3.0 Providing Computers for Positions Post-Retirees Vacate

Once positions vacated by post-retirees are filled, the new faculty member in the position will receive a computer as part of the [ETSU-Sponsored Computer Project](#) for new employees. Funding for these computers will come directly from the post-retiree's budget. This budget contains the faculty's post-retirement salary, insurance supplement, and replacement cost for a new base level computer. These funds are placed in the temporary faculty account of the appropriate index indicated at the time the post-retirement service agreement is negotiated. The computer replacement portion will remain in the

budget until expended or until the post-retirement agreement is terminated. These computers will be included in the regular computer replacement cycle.

Notes:

Approved: Deans Council

Reviewed: February 2017

3/24/2017 – approved by the Board of Trustees.