



EAST TENNESSEE STATE
UNIVERSITY

Weekly Update for Faculty & Staff | July 27, 2020



[Submit your questions for Virtual Town Hall with President Noland on Friday, July 31](#)

Join ETSU President Brian Noland for a Live Town Hall via Zoom on **Friday, July 31 at 11 a.m.** He will discuss "Bucs are Back" plans for welcoming students back to campus for the fall semester. A recording will be available for those who cannot attend live.

Access the Town Hall at: <https://etsu.zoom.us/j/95828692497>.

Questions about operations for the fall 2020 semester may be submitted to president@etsu.edu for Dr. Noland to address during the Town Hall. There will be an opportunity to ask questions during the event, but inquiries

submitted in advance will be addressed first.

Learn more about adjustments to ETSU operations and safety precautions by visiting the [Bucs Are Back website](#).

Dependent Verification for Tuition Discount

The Office of Human Resources will be implementing procedural changes for Educational Benefits. Effective July 2020, HR will begin verifying the dependent relationship when completing the Request for Fee Discount for Spouse and/or Dependent Children. If your spouse or dependent children are already covered on your insurance through ETSU, you will not need to provide dependent verification. If your spouse and/or dependent children are not covered on your ETSU insurance, you will need to provide the applicable dependent verification documents listed below:

Spouse: Marriage Certificate

Dependent Children: Birth Certificate or Adoption paperwork or any legal document that establishes guardianship

Dependent Step Children: Verification of marriage between employee and spouse and birth certificate of the child showing relationship to the spouse.

[UPDATE: New information related to security changes for Zoom meetings](#)

Zoom had previously announced that all meetings would require a Passcode or Waiting Room enabled beginning July 19. Zoom has extended this date to September but ETSU will implement this change on Aug. 15 to avoid as much disruption as possible. Users will need to ensure that all meetings have a Passcode (formerly password); otherwise a waiting room will be automatically activated. All users are asked to review their meetings and Personal Meeting Rooms to ensure that either a Passcode or Waiting Room is enabled ahead of the Aug. 15 ETSU update.

For additional information or to familiarize yourself with the process of creating Passcodes and Waiting Rooms, please reference the [Zoom FAQ](#). If you have questions or need assistance, please contact Academic Technology Services at zoomhelp@etsu.edu or [423-439-8611](tel:423-439-8611), or the [ITS Help Desk](#).

[Research Computing Services offering Summer Webinar Series](#)

ITS's Research Computing Services is offering free summer webinars that are open to any faculty, staff, or student. The webinars cover a variety of topics that will be valuable for any researcher. Please visit the Researching Computing Services [website](#) for details and to sign up for upcoming sessions. Contact Research Computing Consultant Janet Keener at [423-439-4142](tel:423-439-4142) or janet@etsu.edu for details and assistance with any questions.

[Panopto coming soon to replace Tegrity Lecture Capture](#)

ETSU now offers Panopto to all faculty and staff. Panopto is an industry leader in video management and recording software. Integrated with D2L, this platform will be replacing Tegrity for lecture capturing opportunities, as well as providing additional services for teaching and learning. In particular, Panopto features automatic closed captioning for videos to ensure accessibility standards are met. With this software:

- Faculty and staff can record lectures in the classrooms or from their computer(s);
- Create interactive videos;
- Upload existing videos into courses seamlessly; and
- Because the videos are accessible, students can easily search for any word that is spoken, captioned, or seen on the screen in a video.

Information Technology Services hosted a live training via Zoom on July 6. A recording of this training is available by clicking [here](#). For more resources, guides, tutorials, and more, please reference the [Information Technology Services Help Desk website](#) for Panopto.

[ATS help sessions for remote teaching](#)

ETSU faculty and students transitioned to remote teaching quickly for the

spring semester. In preparing for possible uncertainties in upcoming semesters, many faculty have asked, "How can we do it better?" Academic Technology Services (ATS) has scheduled several open consultation sessions this summer to help faculty prepare courses and materials to meet these challenges. Whether faculty plan to transition completely online or simply wish to prepare lectures, assignments, or engagement opportunities so they can be implemented with little notice, ATS can provide guidance on the technology available and the best way to use it.

These sessions are designed to be reciprocal. Faculty can share specific issues from the spring semester, bring questions and concerns, or listen and learn from others. Sessions will be delivered synchronously through Zoom. Faculty or staff are invited to join the session from their home, office, or anywhere with an internet connection and interact with the presenter and other participants. Register [here](#). Please contact ATS at ats@etsu.edu or [423-439-8611](tel:423-439-8611) for more information.

[Learn more about ETSU's Curriculum Innovation Center](#)

Are you planning to develop or revise curriculum for a new or existing program? Learn more about the resources available through ETSU's Curriculum Innovation Center (CIC). Members of the CIC team are available to provide expertise to strengthen curriculum collaboration and support a variety of delivery modalities as well as help to bring together resources and faculty across programs for interdisciplinary curricular development. Learn more about the center and all that is available to ETSU faculty at the center's [website](#).

[Office of Equity and Inclusion July newsletter and virtual conference info](#)

The Office of Equity and Inclusion encourages you to read the latest edition of the Office of Equity and Inclusion Newsletter. Click [here](#) to access the July 2020 newsletter. Please visit our [website](#) to learn about (1) the summer and fall "Lunch and Learn" Sessions; (2) an opportunity to partner with the Office of Equity and Inclusion as a [Diversity Champion](#); and (3) the 2nd Annual Equity and Inclusion Virtual Conference.

"By All, For All: Remapping Our Communities, Economies and Lives Through Equity and Inclusion" is the theme of this second annual conference sponsored by ETSU's Office of Equity and Inclusion. The conference, planned for Sept. 22-23, will be held virtually due to COVID-19 guidelines. Registration is open now, with an Early Bird Rate in effect through July 31. For more information and registration, visit the Equity and Inclusion Conference web page at <https://www.etsu.edu/equity/conference.php>.

[Upcoming employee training opportunities](#)

Leadership tip of the week: "**[How to Improve Employee Engagement During COVID-19.](#)**"

["Planning for Financial Security"--VALIC](#): Discover the tools to take control of your financial future and create a strategy that can help you make sound financial choices throughout your life. Presented via WebEx by VALIC representatives on **Tuesday, July 28 from 1-2 p.m.** Click the title to register and receive the WebEx link via email the day before.

[Student Employee Supervisor Training](#): This is a mandatory training of new software for all APS, FWS, and RSWP supervisors. Any faculty or staff member involved in the advertising and hiring process of student workers and/or APS service students must attend to gain access to the new website. We will review the process from advertising to submitting the new electronic timesheets. We will also review the process from the students' view in order to better assist you with their training. All sessions will be offered via Zoom. **Date: August 10 from 2-3:30 p.m.**

Want to improve your communication and collaboration? **[DiSC Personality Profiles](#)**, "The 5 Dysfunctions of a Team," "Customer Service," "Emotional Intelligence," and other valuable sessions are available for departmental trainings. Email gloverke@etsu.edu to schedule a Zoom Virtual Workshop for your team today.

Please Note: Be sure to check the **[Event Calendar](#)** and the **[Scheduled Classes](#)** websites for the latest training information. Check out the employee learning opportunities online at **[Percipio](#)**. Also check out **[LinkedIn Learning](#)**. As always, please contact us at gloverke@etsu.edu or **[423-439-6133](tel:423-439-6133)** if we can help in any way with your learning for you and/or your functional unit.

[UPCOMING EMPLOYEE TRAININGS & WORKSHOPS](#)

ETSU EVENTS CALENDAR

ETSU NEWS



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