



[Call for nominations for the 2020-2021 All SoCon Team](#)

One of the initiatives of the Southern Conference Academic Exchange is to recognize a faculty member and a staff member from each SoCon institution each year who has made a significant impact in the lives of students and served the institution in significant ways. The recipients will be invited to attend a home men's basketball game to be recognized by the Commissioner of the Southern Conference. (*NOTE: for the 2020-2021 year, the recognition may be virtual due to the pandemic and health and safety precautions*).

Nominations may be submitted by ETSU faculty, staff, and students. The deadline to submit a nomination is Oct. 31. **Email the nomination form** to Dr. Susan Epps, Faculty Athletics Representative (FAR) at epps@etsu.edu.

Previous All SoCon Teams:

2015-2016 – Dr. Randy Byington
2016-2017 – Dr. Andi Clements/Stefanie Murphy
2017-2018 – Dr. Allan Forsman/Libby Tipton
2018-2019 – Dr. Amy Greene/Ronda Gross
2019-2020 – Dr. Joe Moore/Jay Seehorn

[Fall ETSU Zoom Backgrounds Available](#)

Looking for a new ETSU background to display for your Zoom meetings? The Office of University Relations has uploaded a series of fall images that are available for download. To access these images, visit [here](#).

News from the Curriculum Innovation Center

The Curriculum Innovation Center is working diligently to serve the ETSU community. Recent updates from the center include:

- Expedited forms for Letters of Notification (LON) and New Academic Program Proposals (NAPP) are now available.
- Our Terminology page now includes course number descriptors for program levels.
- Course syllabus are available in Banner for Fall 2019, Spring 2020, and Fall 2020. These will continue to be updated.

We are available to help you with your curriculum proposals regularly through Zoom. Contact us to set up a meeting.

[Presidential Grant-in-Aid request for proposals](#)

Presidential Grant-in-Aid applications for the fiscal year quarter January 1 through March 31 should be submitted by Friday, November 13. Presidential Grants-in-Aid provide support for faculty who propose activities designed to augment their professional development in teaching, research, or service. For instructions on how to complete the Presidential Grant-in-Aid application click

this [link](#). For more information, visit [here](#).

[Now Accepting Campus Sustainability Fee Proposals until October 30](#)

Do you have an idea of how to make ETSU more sustainable? Submit your idea to the Campus Sustainability Fee Committee. Past proposals have included bike racks, solar arrays, hydration stations, and many others. Let the sky be the limit when imagining how we can be more sustainable at ETSU. For more information and to submit a proposal please visit this [website](#). Deadline for Fall proposals has been extended to October 30 at 4:30 p.m.

[Online requests for ETSU Parking Permit accepted through Oct. 23](#)

Online requests are reopening and will be taken through Friday, Oct. 23. All permits will be mailed, so please do not order online if you want to pick one up in person. If you wish to request a permit and have it mailed to your home address, please make sure you enter your home address as the mailing address before hitting the enter key or selecting "Request Decal." If anyone who is working on campus has still not obtained a permit, please do so at the Parking Services office (132 Stout Drive) to avoid receiving a citation. If you are requesting a disability permit to be mailed, please email Parking Services at parking@etsu.edu.

[Click here](#) to order a permit online.

December hires

ETSU's 2020 Winter break begins Thursday, Dec. 24, 2020 and extends through Thursday, Dec. 31, 2020. No new full-time/part-time employees will be hired into a budgeted position with an effective starting date of December 1- 31, 2020. Temporary full/part-time hires may be contracted as usual.

Please see the approved **Holiday Schedules** for 2020/2021 posted on the Human Resources' website. Please note, the deadline for paperwork to be submitted to HR to be included in the November payroll is Nov. 10, 2020. Paperwork received after Nov. 10 will be processed with the December payroll. The deadline for paperwork to be submitted to HR to be included in the December payroll is Dec.10, 2020. Paperwork received after Dec. 10, 2020 will be processed with the Jan. 2021 payroll. There will be no exceptions to these deadlines.

[Faculty needed to serve on Faculty Sick Bank Committee](#)

Participants must be a member of the faculty sick bank. Please see the **Faculty Senate's committee service opportunities page** for more information and the committee chair contact information.

[Adobe Creative Cloud Online Training](#)

ETSU's Department of Media and Communication is offering courses and testing that lead to the Adobe Certified Associate (ACA) professional credential in Photoshop, InDesign, and Premiere Pro. Course participants will have access to online training materials for 3 weeks (Nov. 23-Dec. 14), and will then attend a day-and-a-half of online workshops on Dec. 11. The certification exam will be administered Dec. 14 (retake Dec. 15). Course fees include all course materials, instructor fees, exam fees, and the option for one retake. Full-time ETSU faculty and staff (employed at least 6 months) can take the course and exam for free through the [Education Assistance Fund](#).

Space limited is. [Click here](#) for imore information and to register.

[Office of Equity and Inclusion - October newsletter](#)

The Office of Equity and Inclusion invites you to read the latest edition of its newsletter. [Click here](#) to access the October 2020 newsletter.

[Sherrod Library News and Upcoming Events](#)

You are invited to read the premiere edition of the Sherrod Library Newsletter.

Click [here](#) to access Volume I of the 2020 newsletter.

For a full listing of events and happenings at the library, please visit the Sherrod Library's [website](#).

[Accessibility in Remote Instruction Workshop](#)

[Oct. 20](#)

In this workshop scheduled for Tuesday, Oct. 20, Mary Little, Director of Disability Services, will lead faculty through a discussion of opportunities to improve instruction to help students of all abilities succeed in the remote learning environment. Faculty will identify and describe common accessibility concerns in the online environment, use best practices to comply with accessibility accommodations, and use concepts of accessibility and universal design to create class activities that provide strong learning experiences for all students. The workshop is 1-2:30 p.m. [Click here](#) to register.

[Lending Your Support](#)

The 2020 Employee Giving Campaign is underway. Please choose your charities, complete your form, and send to Human Resources. There are several new charities to choose from this year. Visit the Employee Giving Campaign site [here](#) to access the campaign booklet and giving form. Your participation in this important cause is greatly appreciated.

[New Process: Non-employee direct deposit authorization required via Dynamic Forms](#)

Business and Finance has revised and enhanced the process of setting up non-employees for payment, which now requires direct deposit authorization, excluding foreign vendors and others that are not eligible for direct deposit. We ask for your patience and understanding as these improvements incorporate better security measures to safeguard confidential information and protect the University from ongoing fraudulent external threats. Following these guidelines will greatly increase the speed of this process and ultimately lead to timelier payments. We have provided a detailed guide to assist departments with the adoption of this new process:

<https://www.etsu.edu/bf/documents/nonemployeedirectdepositprocess.pdf>

[Grant Opportunity – Open Educational Resources and Low/No Cost Materials](#)

The Office of Equity and Inclusion is now accepting grant proposals for a new TBR Office of Organizational Effectiveness funding opportunity for eligible locally governed institutions. The primary purpose of this grant initiative is to increase equity in access to quality digital education initiatives and educational support materials (textbooks, articles, printed or electronic documents) by:

- a) Reducing the costs of or identifying "no costs" textbooks and other educational support materials via the creation of Open Educational Resources or adoption of materials available at no costs;
- b) Closing the digital divide in the state of Tennessee via increased access to technologies;
- c) Demonstrating innovation and transformation in the requirements and/or use of textbooks; and
- d) Developing course content and educational materials that are culturally responsive, inclusive, focused on equity and social justice that will produce pedagogical transformation.

Applications will be accepted through Oct. 21 for review by the Office of Equity and Inclusion and the Office of Research and Sponsored Programs before an applicant directly submits their application by the Nov. 1, 2020, submission deadline. (Awards notification by Dec. 18, 2020.) Click [here](#) to access the grant application and other materials. All applications must be submitted through the grant portal. No hard copies of grant materials will be accepted.

[Application now available for open and affordable](#)

[course materials awards program](#)

The Sherrod Library and the Center for Teaching Excellence invite instructors and programs to submit an application to the Open and Affordable Course Materials Awards Program. The awards program provides instruction, guidance, and financial incentives to use, customize, and/or create Open Educational Resources (OER) and other Affordable materials in the classroom. Award amounts are a minimum of \$500 and will increase based on the selection criteria and funding available. **Deadline to submit applications is Friday, Nov. 15.** [Click here](#) to apply.

[Instructions for ETSU Events email submissions](#)

Is your organization or department planning an event in the coming weeks to which you would like to invite members of the campus community? If so, remember to request that your event be included in the weekly ETSU Events email that hits inboxes each Thursday!

First, make sure your event is entered into the appropriate category of the [ETSU events calendar](#) (remember to submit events to appropriate sub-categories rather than Master Calendar when at all possible). Then, send the URL of your approved calendar item, along with the name of the event and a brief (one- to two-sentence) basic description of the event, to emails@etsu.edu by noon on the Wednesday before the intended Thursday email. [Click here](#) for complete instructions.

[eBucs Classic Experience available until Nov. 9](#)

The New Shopping Experience is now available to all eBucs requestors and approvers. Users may toggle between the New Shopping Experience and the Classic Experience via the button located in the lower right portion of the eBucs system. The New Shopping Experience will be the only version available to all requestors and approvers after the retirement of the Classic Experience on Nov. 9. All users are encouraged to begin using the New Shopping Experience as their primary version for all requisitions and approvals. New eBucs users should only utilize the New Shopping Experience and should refrain from toggling to the Classic Experience. Please see the eBucs [webpage](#) for more information.

[New grab-and-go dining options, Starbucks extending hours](#)

Starting this week, in addition to offering safe/socially-distanced dine-in options, the Dining Hall will begin offering the option for meal plan holders to obtain grab-and-go meals up to four times per day. Meals can be picked up any time of day—simply ask the cashier for a to-go container, visit the stations to select what you like, and take your meal with you! This carry-out option will remain available, along with the option to dine-in, through the end of the fall semester.

Also beginning this week, Starbucks, located on the first floor of the D.P. Culp Student Center will begin opening at 9 a.m. and have extended hours until 7:30 p.m. weekdays.

Information about dining locations and hours of operation this semester can be found at <https://etsu.sodexomyway.com/explore/covid-19-update>. If you have questions or would like to provide feedback, please reach out <https://etsu.sodexomyway.com/contact/feedback> or by calling [423-439-6892](tel:423-439-6892).

[Bucky's Food Pantry fall 2020 operating information](#)

Bucky's Food Pantry announces fall semester 2020 operating hours starting this week. The pantry will be open Monday through Thursday from 9 a.m. – 2 p.m. and by appointment. To fill out an online application, to drop off donations, or for further information concerning pantry operations, please visit www.etsu.edu/foodpantry. Please remember to bring your ETSU ID card when picking up food. Because the university is following CDC guidelines concerning COVID-19, please wear a mask and observe physical distancing when visiting the pantry.

For additional information, please contact Kristi Smith at [423-439-2825](tel:423-439-2825) or Chuck Patton at [423-439-5243](tel:423-439-5243) or by email at foodpantry@etsu.edu. If you receive voice mail, please leave a detailed message with your contact information and your call will be returned.

[Virtual Conversation Partner Program for International Students](#)

The Language and Culture Resource Center at ETSU offers conversation practice via Zoom for international students and multilingual speakers of the community. Individualized meetings will be scheduled with ETSU students who work at the LCRC. For more information or to set up an appointment, contact kappel@etsu.edu.

Behavioral Health Survey

We are faculty members in the College of Public Health and Department of Psychology at ETSU. We are writing to invite you to participate in a research study about behavioral health in college students in Appalachia. You're eligible to be in this study if you currently attend ETSU and are between age 18-25.

If you decide to participate in this study, you will participate in a brief online survey. In exchange for your time you will be compensated with a \$10 gift card. Remember, this is completely voluntary. You can choose to be in the study or not

If you'd like to participate please contact Etsustudy2020@gmail.com or if you have any questions about the study, please email or contact either of us at ahujam@etsu.edu or Dr. Miller-Slough at slough@etsu.edu.

[Regalia pick-up information for December graduates](#)

Regalia is now being distributed for those approved to participate in the December 2020 commencement ceremony. Regalia can be picked up in the Graduation Office (Burgin Dossett Hall, room 102B) Monday - Friday, 8 a.m. - 4:30 p.m. Please remember your face mask and ID. Contact the Graduation Office with questions at graduation@etsu.edu or [423-439-6822](tel:423-439-6822).

[Modified BucShot service](#)

ETSU has modified the BucShot service. All stops are now serviced by an expanded Red Route with a bus arriving every 15 minutes and incorporating all major stops across campus. Other services provided will include the Evening Route and Safe Voyage.

For more information on the modified service, please visit our [website](#).

[The East Tennessean: Your campus newspaper](#)

[Click here](#) to read the East Tennessean - campus news by and for ETSU students. For content suggestions or questions, contact ETeditor@etsu.edu. For advertising information, contact ETads@etsu.edu or [423-439-5363](tel:423-439-5363).

[Upcoming employee training opportunities](#)

Leadership tip of the week: "[Taking Constructive Criticism Like a Champ](#)"

["We Hear You!"—Helping ETSU employees to appropriately navigate the dangerous discussions around today's "hot button" politically and socially charged issues.](#)

(DISCLAIMER: We will NOT be discussing these political and social issues but will attempt to give you tools to better navigate these conversations in the workplace setting without causing division.)

This training is for ETSU employees who want to learn how to engage/respond in ways that are aligned with [ETSU's Core Values](#) to potentially divisive (political and social) topics in the workplace. The first part of the training will cover the Core Values of ETSU and provide some practical methods and tools for navigating workplace conversations around current issues that have potential to divide us. The second part of the session will consist of a panel of experts sharing their perspectives from Human Resources, Equity and Inclusion, and Psychology (the Human perspective). The training will be offered several times through November.

Please click on the dates below to select and register for your session.

[Wednesday, Oct. 21, 1-2:30 p.m.](#)

[Thursday, Nov. 5, 10-11:30 a.m.](#)

[Friday, Nov. 20, 10-11:30 a.m.](#)

Student Employee Supervisor Training: This is a mandatory training of software for all APS, FWS, and RSWP supervisors. Any faculty or staff member involved in the advertising and hiring process of student workers and/or APS service students must attend to gain access to the new website. If you have already attended training for the JobX/TimesheetX, you are not required to attend again. We will be reviewing the process from advertising to submitting the new electronic timesheets. We will also review the process from the students' view to better assist you with their training. There will be two sessions offered on **Tuesday, Oct. 20**, and on **Friday, Nov. 13**. Both will begin at 2 p.m. and last until 3:30 p.m. Please click the title to select and register for your preferred

session.

["Retirement Income Strategies"-VALIC](#): This workshop focuses on the new retirement realities and how the essential income planning process can help attendees address the five risks associated with retirement: longevity, health care, inflation, investment, and withdrawal. Presented by VALIC representatives on **Tuesday, Oct. 27, from noon-1 p.m.** Please click the title to register and receive the WebEx link via email prior to the session.

[All Employee Check-in Zoom Call](#): This Zoom call will be a discussion to see how we can stay connected and share some resources for ETSU Employees who may be dealing with anxieties and stress due to the COVID-19 Pandemic. There will be no agenda, other than to check in on everyone and let you know that *People Come First* at ETSU. We care about you and want to help you be as successful as you can be during these trying times. The first session will be held on Thursday, October 22 at 10 a.m. via Zoom. Please click the title to register and receive the Zoom invitation.

Please see the [Human Resources Home Page](#) to find out more information on Supervisor COVID-19 Guidance and much more.

Please note: Be sure to check the [Event Calendar](#) and the [Scheduled Classes](#) websites for the latest training information. Check out the employee learning opportunities online at [Percipio](#). Also check out [LinkedIn Learning](#). As always, please contact us at gloverke@etsu.edu or [423-439-6133](tel:423-439-6133) if we can help in any way with your learning for you and/or your functional unit.

UPCOMING EMPLOYEE TRAININGS & WORKSHOPS

ETSU EVENTS CALENDAR

ETSU NEWS



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