ETSU FACULTY SENATE MINUTES

Meeting Date:	08/31/2015	Time:	14:45 – 16:00	Location:	Culp Center, Room 311
Next Meeting:	09/14/2015			**Scribe:**	Eric Sellers
Present:	Fred Alsop, Robert Beeler, Jessica Bragg, Patrick Brown, Doug Burgess, Randy Byington, Jackie Church, Erin Doran, Dorothy Drinkard-Hawkshawe, Joyce Duncan, Susan Epps, Lon Felker, Tavie Flanagan, Bill Flora, Virginia Foley, Katherine Hall, Tammy Hayes, Bill Hemphill, Stephen Hendrix, Karin Keith, James Livingston, Fred Mackara, Anthony Masino, Tim McDowell, Theresa McGarry, Sun-Joo Oh, Bea Owens, Jonathon Peterson, Kerry Proctor-Williams, Eric Sellers, Melissa Shafer, Paul Trogen,				
Absent:	Leila Al-Imad, Nick Hagemeier, Howard Herrell, Tod Jablonski, Koyamangalath Krishnan, Thomas Kwasigroch, Guangya Li, Mary Ann Littleton, Shunbin Ning, Timir Paul, Deborah Ricker, Darshan Shah, April Stidham, Bill Stone, Craig Turner, Liang Wang, Ahmad Watted, Robert White				
Excused:	Dilshod Achilov, Lee Glenn, Lorianne Mitchell, Kathy Campbell, Mildred Maisonet, Jerome Mwinyelle, Peter Panus				

Agenda Items	Responsible
Meeting called to order 2:50	Virginia Foley
I. Information session	Karen King
II. Old Business	
a. SAIs	Susan Epps
b. Committee for Code of Ethics	Virginia Foley
c. Update on Academic Integrity	Bill Flora
III. New Business	
a. Senate Representative for Sherrod Library Advisory Council	Virginia Foley
b. Discussion of Purge Day	Patrick Brown
IV. Updates	
V. Announcements/Other Business	
VI. Adjournment	

DISCUSSIONS

I. ITS Update – Karen King
   a. OIT and E-Learning have merged and are transitioning to ITS. Divisions: Academic Technology Support; Digital Media; Networking; Telecommunications; Online Marketing; Customer Support; Special Projects; Systems; User Services.
   b. D2L is up for bid – a decision has been made but it has not been announced.
   c. Tegrity lecture capture is available in all classrooms (or will be soon).
   d. The web Content Management System has been updated to accommodate mobile devices.
   e. Faculty/Staff helpdesk has been moved to the library and will be overseen by Myra Jones.
   f. Digital Media Services has purchased a DOCSOFT server to automatically transcribe videos. Students are now able to watch class from their phones.
   g. Information Systems (Theresa Lawson) oversees all Banner functions.

DISCUSSIONS

h. An SSID for wireless access has been added (i.e., ResNet for students in resident halls).

i. The phones have been removed from most classrooms – this could be problematic in emergency situations.

j. All thin clients will be removed at a rate of approximately 100/year.

k. A pilot of Microsoft 365 will start soon and the entire campus will eventually be transitioned to 365.

l. User services is responsible for computer replacement, which occurs every four years for faculty and staff.

m. Dr. King is reviewing and revising all ITS policies over the next couple of months.

n. Research computing has not been provided by ITS in the past; a committee has been established to make recommendations in regard to the role ITS will have in providing research support in the future.

QUESTIONS:

Dr. Hemphill asked about the status of Adobe products. Dr. King indicated that Acrobat is free and can be installed by faculty – Adobe cloud is available for a cost of $75/year (to be paid by individual departments). For $9/year faculty can purchase personal use licenses.

Does ITS have an online literacy test to evaluate students' ability to access online information before registering for online courses? Dr. King responded that there was not an instrument currently available but it would be considered in the future.

Would it be possible for faculty/staff to purchase less expensive and more powerful machines than are provided by the computer standards? Dr. King responded that the current ITS resources would not be able to support hardware adequately without computer standards. In addition, it is important to have the warranty that Dell provides. However, the quality of Dell products has declined and we may be interested in a contract with another vendor in the future. Standards allow us to serve the most people we can, while also providing high quality support.

Dr. McDowell suggested that ITS recommend backup drives because of limited storage on the S: Drive. Dr. King replied that all data will be backed up once we transition to Office 365 – 1 TB will be allocated to each individual.

The issue of administer rights on machines was discussed. There may be a change to limit some/all administrator rights – except for permissible exceptions.

Dr. Peterson asked about after hours support, which is currently routed to Public Safety. Dr. King is looking into extending the hours and/or having an answering service.

II. Old Business

a. Discussion of SAI's – Dr. Epps

Dr. Bach informed Academic Council that he will be establishing a discussion group to examine issues related to teaching and the SAI's will be a part of that discussion. Faculty Senate will use input from the discussion group to inform further SAI changes.

A larger issue than the items is how the instrument is being used. If the SAI's are being used in a punitive manner, the process is very important. The process is less important if the reviews are being used as a point of reference to help instructors improve their teaching skills.

b. Committee for Code of Ethics – Dr. Foley

The committee will be reconvened to create and adopt a code of ethics for faculty. Dr. Alsop commented that a committee was formed in 2008 to make decisions on what was ethical or not without a set of standards to go by. Faculty Senate still does not have a standardized document to use as a guide. Senator Deborah Ricker volunteered to chair this committee; Senator Dorothy Drinkard-Hawkshawe and Senator Masino volunteered to serve on the committee.

c. Update on Academic Integrity – Dr. Flora

A committee has been working on clarifying the language of the policy, and will bring recommendations back to the Senate.

III. New Business

a. Senate Representative for Sherrod Library Advisory Council – Dr. Foley

Dr. Felker volunteered to serve on the advisory council. Dr. Byington made a motion to select Dr.

DISCUSSIONS

Felker for the Council, Dr. Foley seconded the motion, and the vote was unanimously in favor of Dr. Felker.
  b. Discussion of Purge Day – Dr. Brown
      Many students are purged due to the rise in student loan defaults and financial aid fraud. Therefore, students who are receiving financial aid are coming under much more scrutiny and are automatically purged if they have an outstanding balance. Dr. Bach explained that this process would be changed in the future so that students with small remaining balances would not be purged. Students will now be able to pre-appeal their purge if they know they will not be able to pay fines before the purge day.

IV. Updates – The library is now accepting donations for the food bank.
V. Announcements/Other Business – On September 16, at 7PM in the Martha Culp Auditorium, there will be a town hall meeting in regard to the Wellmont/Mountain States merger.
VI. Adjournment – Dr. Brown made a motion to adjourn. Dr. Epps seconded the motion and the ensuing vote was unanimous.

Please notify Senator Eric Sellers (sellers@etsu.edu or 9-4476, Faculty Senate Secretary, 2015-2016, of any changes or corrections to the minutes. Web Page is maintained by Senator Doug Burgess (burgess@etsu.edu or x96691).