FACULTY SENATE MINUTES

Meeting Date:	09/23/19	Time:	14:45 – 16:30	Location:	VA Campus, Building 60
Next Meeting:	10/07/19			Scribe:	Eric Sellers

Present:	Alexander, Katelyn; Alsop, Fred; Anand, Rajani; Blackhart, Ginette; Brown, Patrick; Burford, Mike; Burns, Bracken; Byington, Randy; Chen, Yi-Yang; Cherry, Donna; Drinkard-Hawkshawe, Dorothy; Dunn, Andrew; Ellis, Jon; Emma, Todd; Epps, Susan; Evanshen, Pam; Flora, Bill; Foley, Virginia; Fraysier, Donna; Garris, Bill; Gray, Jeffrey; Hemphill, Bill; Hendrix, Stephen; Holmes, Alan; Johnson, Jeanna Michelle; Kim, Sookhyn; Kostrzewa, Richard; Livingston, James; Lyons, Renee; Mackara, Fred; Marek, Greta; McGarry, Theresa; Oh, Sunny; Olson, Nate; O'Neil, Kason; Owens, Bea; Pealer, Jennifer; Peterson, Jonathan; Sarkodie, Olga; Sellers, Eric; Sergiadis, Ashley; Silver, Ken; Smith, Samuel; Stone, William; Taylor, Teresa Brooks; Trogen, Paul
Absent:	
Excused:	Collins, Charles; Hagemeier, Nick; Johnson, Michelle E.; Ramsey, Priscilla; Sargsyan, Alex

Agenda Items

Meeting called to order

1. Celebrations

2. Introductions

3. Announcements

4. Presentation

5. Approval of Minutes

6. Informational Items

7. Action Items

8. New Business

9. Old Business

10. Comments from Guests

11. Adjourn

DISCUSSIONS

1. Celebrations

   1.1 Andrew Dunn's birthday

2. Introductions

   2.1 Lauren Dickerson and Carrie Anderson – 4th year pharmacy students.

3. Announcements

   3.1 State of the University Presentation October 2, 2019

DISCUSSIONS

4. Presentation: Dr. Karen King, CIO/Sr. Vice Provost for ITS Infor Technology Comp Svcs

4.1 The help desk for both faculty and students has been reorganized and placed in the library. This allows the help desk to provide better service including walk up service. There are multiple modes of contact: phone, email, chat, and ticket submission. The Data Center has moved out of Lucille Clement Hall. The bandwidth has been increased from 750 megabits to 12.5 gigabits and a 10 gig Internet connection is coming from Century Link and a 10 gig backup is coming from Mountain Net. Personal Mbps is turned up to the max for individual users. Many switchers and routers have been updated in some of the academic buildings and residence halls.

4.2 High performance computing capabilities have been extended through Amazon Web Services (AWS) and it is HIPAA compatible. The AWS services are available to all faculty. The Oak Ridge National Lab Advanced Computing Facility is also available to faculty. One million computer hours have been purchased from Oak Ridge and are available. Using AWS for student workspace is currently being considered. REDCap is also available, it is HIPAA compatible, and it is open source.

4.3 Next Generation Firewall and Umbrella has been implemented. Much more phishing has been filtered out and more notifications are available to indicate potentially malicious sites. The new tools can look for threats with in network. Data loss prevention tools are located within the network to keep people who try to login to the network from doing so.

4.4 The IT Governance Council is looking forward to how the university can be successful five or 10 years from now. Technology is advancing so quickly that we will not be competitive with other institutions of our size unless we prepare accordingly.

4.5 Eduroam is a new wireless system that is a collaborative agreement between institutions that allows students from other universities to login to our system with their university's credentials while they are on our campus.

4.6 ETSU E-sports – ETSU is trying to start an e-sports varsity level collegiate team. It will start with League of Legends and Overwatch. The games are governed by the National Association of Collegiate E-Sports. The team will hopefully have a space in the Culp Center.

4.7 Banner expires in December 2022. Oracle, Workspace, and Ellucian (Banner), which are the largest vendors in the country, have already presented demonstrations of their systems. We have also contracted with a consultant group to go through our current Banner processing system. A recommendation will be made to the executive team. Even if we stay with Ellucian we will be upgrading the system.

4.8 ETSU Online was up about five percent in the fall. EAB will present on marketing and recruitment on November 7.

4.9 A voicemail to email service will be activated soon. It is a recording that will be sent to email – it is not a transcription.

4.10 ETSU SAFE app has been updated and login changes will be made so that it does not require a login to report an emergency.

4.11 The camera project is about halfway completed and the rest of the cameras should be installed in the next six weeks or so.

4.12 A web clean-up project has been continuing throughout the summer to clean-up the servers and migrate to a new website. There are 660 departments that need to be migrated. **Peterson** questioned who should be notified if dead links are found. **King** replied that an email can be sent to CMS@etsu.edu, Michael Laws, the help desk, or directly to her.

4.13 We have two-factor authentication devices that are available for people who do not have cell phones. VPN and Goldlink two-factor authentication should be completed soon.

DISCUSSIONS

4.14 Questions:

4.14.1 **Silver** asked if there are online instructions to control the external tag in the subject line. **King** replied that it may be time to rethink the external tag in the subject line and put it into the message body. **Hendrix** asked if it may be possible to exclude the tag from other .edu servers.

4.14.2 **Stone** questioned whether voice messages left on the phone can be blocked now that they will be coming to email. **King** replied that phone calls cannot be blocked.

4.14.3 **Blackhart** noted that REDCap is updating during the middle of the workweek in the afternoon. This is causing her lab to lose significant amounts of data and participants are upset that sessions are being cancelled. **King** stated that the usual update window is from midnight on Saturday to midnight on Sunday. **King** will make sure the issue is fixed.

4.14.4 **Alsop** noted that before the semester began faculty in Biological Sciences were getting messages with external tags about Nexus trainings and ignored them. If they had realized they were messages from ETSU they would not have ignored them and would have wanted to participate in the training sessions. **King** replied that the Nexus training is going to be replaced by a new product that will resolve the problem. **Jean Hemphill** questioned how trainings will be migrated to the new system. **King** replied that she is not in charge of the system and is not sure. The server and program are at end of life and something needed to be done. It is not clear whether we will migrate the data or maintain the server for additional time.

4.14.5 **Lyons** asked if the Learning Mgmt. System (D2L) will remain intact. **King** responded that the contract is set to expire in 2020 and there will be an RFP issued.

4.14.6 **Peterson** noted that many freshmen are taking online courses for the first time and are not familiar with D2L. He questioned whether some type of proficiency training could be implemented. **King** replied that some type of training would be a good idea and she will look into it.

5. Approval of Minutes

Flora questioned whether there was an objection to approving the minutes from the 09/09/19 meeting.

No Objection: Minutes Approved

6. Informational Items

6.1 College Elections – Dr. McGarry / Dr. Epps

McGarry stated the link for elections has been sent to the COM and it will be open until September 30. Currently there are only three candidates for four seats.

6.2 Handbook Committee update – Dr. Epps

6.2.1 **Epps** noted that the current version is still being updated and a new version will be sent out to senators in the next week. The version that will be sent out is not for all faculty it is only for review by senators. All of the links have been checked. There are still some comments in the document that are being worked on. The final version will be a PDF to allow for easier archiving. There are links to policies and procedures, AAUP ethics statements, resources, and faculty development to name a few. Check the handbook to see if anything is missing or you would like to have changes made.

6.2.2 **Byington** questioned who makes sure there is an archive of policies that have changed. **Epps** noted that when policies are updated the history will be noted on the ETSU policies page. **Byington** further asked where links to previous policies are located. **Epps** was not sure and stated that she would check on it. Ashley Leonard in the Compliance Department is working on updates.

DISCUSSIONS

6.2.3 **Foley** noted that new faculty were kept in mind when the document was created and information they would need was included. **Bill Hemphill** added that it is not in alphabetical order and if any organization needs to be changed to let the committee know about it.

6.2.4 **Silver** suggested it would be nice to have a list of sections affected by the changes so that people could compare what has been changed. **Flora** stated that we did not want to be responsible for that and that is why university policies are linked in the document. **Foley** stated that the current version of the handbook notes when it was updated and what is new. Silver further suggested that the list of sections affected and changes in policy are both included.

6.3 Board of Trustees report – Dr. Foley

6.3.1 The BOT met last Friday. All of the materials for committees and the board members are on the website. Action items: a Master of Science in Prosthetics and Orthotics was approved and will be housed in the College of Clinical and Rehabilitative Health Sciences; three people were awarded tenure – Dr. Fredrick Gordon, Dr. Christopher Keller, and Dr. Brian Partin; a revised code of conduct for undergrad students was approved; ammunition was added to the list of prohibited materials on campus; students will not be subject to university punishment if they call for help with issues related to their drug or alcohol use; there was a resolution of appreciation to Dr. James Powell for his service on the BOT and for funding over 9,000 student scholarships; appreciation of Dr. David Linville for serving as the first BOT Secretary; Scott Niswonger was selected as Chair; David Golden was selected as Vice Chair; Kelly Wolfe is a new member who will be on the Finance Committee; Christopher Santana was approved as the Student Trustee; and, Virginia Foley will be serving on the Academics Research and Student Success Committee;

6.3.2 Cheri Clavier gave a presentation on the Accreditation Report. The fifth year stats report, and the comments regarding the QEP report were very complimentary. Off campus sites that were new since the last accreditation were approved. There are two standards that require additional information. First, standard 5.4 the Administrative Evaluation policy, the report found that we did not provide evidence that the evaluations are being used. Second, standard 10.7, we are required to publish how academic credit is determined and applied.

6.4 Faculty Sub Council Collaborative report – Mr. Hemphill

Mr. Hemphill did not attend the meeting – no report.

7. Action Items

7.1 Committee on Committees – Dr. Epps

Yi-Yang Chen was affirmed as the Faculty Senate Representative to the International Advisory Committee.

8. New Business

8.1 Resolution for the National Custodial Workers Recognition Day October 2 - Dr. Brown

8.1.1 **Dunn** motioned to suspend the rules to discuss the resolution and there was a second. The motion carried. **Brown** moved to adopt the resolution [as stated in the handout] and there was a second.

Discussion:
Epps questioned whether the resolution was discussed with Staff Senate and SGA. **Brown** replied that he received an email from Staff Senate approving the resolution and SGA is still pending.
Peterson questioned where the resolution came from and who had written it. **Brown** replied that he had written it. **Epps** motioned to approve the resolution with typos corrected and **Trogen** seconded.

All in favor – motion passed.

DISCUSSIONS

8.2 Ad Hoc Committee on GPA Conversion – Dr. Brown

8.2.1 **Brown** explained that a non-senator from the College of Public Heath brought a proposal to him recommending that any student who has earned a 3.0 or higher in their second or third year can retroactively change their first year grades to Pass/Fail. This is a recruitment and retention initiative. This will encourage students to remain in school and perhaps continue on to graduate study. The proposal was discussed in Executive Committee and it was decided that the proposal should be brought to the full Senate. As such, **Brown** asked for volunteers to be on a committee to consider proposing policy recommendations to the administration along the lines of the proposal or something similar as a means to help us retain students that do not do well in their first year.

8.2.2 **Byington** questioned whether the proposal will go forward from SGA or other places. **Brown** replied no, but it could go to Academic Council or elsewhere and move forward without faculty input. **Foley** noted that it would probably come back to Faculty Senate if it did go forward to Academic Council and it would be best to address it in the Senate.

8.2.3 **Silver motioned to postpone indefinitely the formation of this committee and the motion was seconded by Mackara**.

Discussion:

8.2.3.1 **Mackara** commented that the proposal should be considered by all faculty and not addressed only by Faculty Senate.

8.2.3.2 **McGarry** asked Silver to explain why he made the motion. **Silver** explained that many accommodative mechanisms already exist and students perform poorly in challenging courses commit plagiarism and other infractions and it is frustrating to allow students to produce poor quality work just to be forgiven for it. **Peterson** agreed with Silver and further suggested this is why a committee is needed.

8.2.3.3 **Byington** explained that he is in a department with competitive admissions and such a policy would make it difficult to determine which students are the best qualified for admittance.

The house was divided and the motion did not pass.

8.2.4 **Foley** suggested that if a committee is to be established it should be open to all faculty and not just the senate. **O'Neil** was in favor of Foley's suggestion and expressed interest in opening participation to the College of Education.

8.2.5 **Peterson motioned to form an ad-hoc committee of senate members and faculty at large to examine the proposal of GPA conversion to pass/fail. The motion was seconded by Jeanna Michele Johnson.**

8.2.5.1 **Epps motioned to suspend the rules in order to consider the motion made by Peterson and the motion was seconded by Hendrix.**

The motion to suspend the rules failed. Peterson's motion did not come to a vote.

8.2.6 **Flora** stated the Brown will write a proposal to be shared with Faculty Senate and the colleges and it will be sent out as soon as it is drafted.

9. Old Business

9.1 Reminder about Safety Training and Video

9.2 Work Group Updates from Chairs and meet briefly with group

DISCUSSIONS

9.2.1 **Flora** reminded senators to volunteer for working groups if they have not already done so.

10. Comments from Guests

No comments

11. Adjourn

Motion to Adjourn: Brown
Second: Hendrix
Meeting Adjourned

Please notify Senator Eric Sellers (sellers@etsu.edu or 9-4476, Faculty Senate Secretary, 2019-2020) of any changes or corrections to the minutes.