

# Onity Door Access Authorization Form

3/2024

Please grant access to:

Name	ID #	Expiration Date (required)	Faculty/Staff/Student
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**Check the User Group to which the above individual should be assigned.**  
**You may request assignment to only those doors to which you have the authority to authorize access.**

ALL AREAS (ETSU Service Personnel Only)	Department	Position Title
<p><b>Brooks Gym</b></p> <ul style="list-style-type: none"> <li>ROTC Staff</li> <li>ROTC Student</li> </ul> <p><b>Brown Hall</b></p> <ul style="list-style-type: none"> <li>Biology 1 Majors</li> <li>Biology 2 Majors</li> <li>Biology 1 Non-Majors</li> <li>Biology 2 Non-Majors</li> <li>Biology Prep</li> <li>Biology Biochem</li> <li>Biology Admin</li> <li>Biology Nitro</li> <li>Biology Copy Room</li> <li>Comp Anatomy</li> <li>Physics &amp; Astronomy</li> <li>Chemistry All Doors</li> <li>Chemistry Classrooms</li> <li>Chemistry Grad Library</li> <li>Chemistry Student Worker</li> <li>General Chem Lab</li> <li>Organic Chem Lab</li> <li>Graduate Office</li> <li>Additional Chemistry Individual Labs</li> </ul> <p><b>Burleson Hall</b></p> <ul style="list-style-type: none"> <li>English Faculty/Staff</li> <li>English Students</li> </ul> <p><b>Burgin Dossett</b></p> <ul style="list-style-type: none"> <li>Financial Aid Full-Time Staff</li> <li>Financial Aid Part-Time Staff</li> <li>Purchasing/AP Full-Time Staff</li> <li>Records 1 Vault Staff</li> <li>Records 2 Vault Staff</li> <li>Records 3 Vault Staff</li> <li>Basement 03 Storage Staff</li> <li>Basement 03 Storage Student</li> <li>Basement 03/04 Storage Staff</li> <li>Bursar's Office</li> </ul>	<p><b>Carter Hall</b></p> <ul style="list-style-type: none"> <li>Honors Master</li> <li>Honors Office</li> </ul> <p><b>Facilities</b></p> <ul style="list-style-type: none"> <li>Bucky's Pantry Faculty/Staff</li> <li>Bucky's Pantry Students</li> <li>Custodial Staff</li> <li>Housing Maintenance</li> <li>Key Control</li> <li>Univ Contractor</li> </ul> <p><b>Hutcheson Hall</b></p> <ul style="list-style-type: none"> <li>NTFD &amp; DHYG Faculty/Staff</li> <li>NTFD &amp; DHYG Students</li> <li>NTFD &amp; DHYG Grad Students</li> </ul> <p><b>Lucille Clement</b></p> <ul style="list-style-type: none"> <li>Multipurpose Room</li> </ul> <p><b>Memorial Hall (MiniDome)</b></p> <ul style="list-style-type: none"> <li>SERK Faculty/Staff</li> <li>SERK Student Worker</li> </ul> <p><b>Nell Dossett</b></p> <ul style="list-style-type: none"> <li>3<sup>rd</sup> Floor Offices</li> <li>Alpha Sigma Phi</li> <li>Beta Upsilon Chi</li> </ul> <p><b>Nicks Hall</b></p> <ul style="list-style-type: none"> <li>Nicks ITS Staff</li> <li>ITS Staff (no comm)</li> <li>ITS Comm Staff</li> </ul> <p><b>Parking Garage</b></p> <ul style="list-style-type: none"> <li>First Floor</li> <li>Public Safety</li> <li>Public Safety Support Staff (limited)</li> </ul>	<p><b>Ross Hall</b></p> <ul style="list-style-type: none"> <li>All GeoSciences Doors</li> <li>Computer Lab Room</li> <li>Geosciences F/S</li> <li>Geosciences Grads</li> <li>Additional Labs Access</li> </ul> <p><b>Sam Wilson Hall</b></p> <ul style="list-style-type: none"> <li>ATS Room 129</li> <li>(Send form to <a href="mailto:ATS@etsu.edu">ATS@etsu.edu</a>)</li> </ul> <p><b>Warf-Pickel Hall</b></p> <ul style="list-style-type: none"> <li>Education Computer Lab, 207</li> <li>Classroom 419</li> <li>Multi-Media 209</li> <li>Multi-Media 415</li> </ul> <p>Comm Counseling Clinic, 323A</p> <ul style="list-style-type: none"> <li>Faculty/Staff</li> <li>Students</li> </ul> <p>Comm WP, Radio Station, 101</p> <ul style="list-style-type: none"> <li>Faculty/Staff</li> <li>Students</li> </ul> <p>Comm WP, Editing Lab, 103</p> <ul style="list-style-type: none"> <li>Faculty/Staff</li> <li>Lab Workers</li> </ul> <p>Comm WP, Equipment, 113</p> <ul style="list-style-type: none"> <li>Faculty/Staff</li> <li>Student Workers</li> </ul> <p><b>Wilson-Wallis Hall</b></p> <ul style="list-style-type: none"> <li>Faculty/Staff</li> <li>Grad Student</li> <li>Interior Architecture Studio, 204</li> <li>Engineering F/S</li> <li>Room 018</li> </ul>

Authorized By (print or type)

Authorized Signature

Phone #

Department

Job Title

Today's Date

Please send this form to the ID Services Office. Access should be granted within 48 hours (excluding weekends and holidays).

Campus PO Box 70611

Phone: (423)439-8316

Email: [idbucs@etsu.edu](mailto:idbucs@etsu.edu)