

MEETING SPACES DIRECTORY

Reference Guide

1. Carnegie Hotel

- **Contact Name:** Carla Papy
- **Contact Phone Number:** 423-979-6417
- **Meeting Room/ Conference Space Available:** 4 spaces. Roosevelt Library/Robert Taylor Hall/ Alfred Taylor Hall/Wine Cellar
- **Dining Room Space Available:** 2 spaces. Wilder Dining Hall/Reeves Dining Hall
- **Ballroom Space Available:** Grand Soldiers Ballroom/ 200 Person Capacity
- **Cost Range:** Case-by-case basis. No set pricing. Will not provide estimated cost
- **Technical Equipment Available:** Yes. Projectors/screens/amplified sound
- **Notes:**

2. Johnson City Public Library

- **Contact Name:** Main Phone
- **Contact Phone Number:** 423-434-4362
- **Meeting Room/ Conference Space Available:** 2 Rooms. Carl A. Jones and Kathryn P. Jones rooms. Separate or combined
- **Dining Room Space Available:** Carl A. Jones and Kathryn P. Jones rooms
- **Ballroom Space Available:** None (Meeting Rooms can be set up as 200 capacity)
- **Cost Range:** \$15-60/hr. (Cost varies based on amenities/organization type/etc)
- **Technical Equipment Available:** Yes. Wall mounted TVs, in-room sound and microphones, and media devices (dvd/cd/etc)
- **Notes:** Attached Items: Policy/Fees/and Request Forms

3. VENUE at the King Centre

- **Contact Name:** Brandi Woodall
- **Contact Phone Number:** 423-434-2005
- **Meeting Room/ Conference Space Available:** One large space. Can be utilized as one large meeting space if needed. 350 Person Capacity.
- **Dining Room Space Available:** One large space, can be utilized as dining space as needed
- **Ballroom Space Available:** Yes/ 10,000 sq ft.
- **Cost Range:** Must submit inquiry for cost. Cost is based on date/event type/amenities etc
- **Technical Equipment Available:** Yes. Full audio/visual needs (including DJs, etc)
- **Notes:** Full service catering available, can also bring in outside food. Contact info@thevenuejc.com.

4. Johnson City Country Club

- **Contact Name:** A.J. Cabrera
- **Contact Phone Number:** 423-975-5520
- **Meeting Room/ Conference Space Available:** Presidents Room (30 ppl cap) Lancaster Room (50-60 ppl cap)
- **Dining Room Space Available:** Lancaster Room (30-50 ppl cap)
- **Ballroom Space Available:** JCCC Ballroom. 420 person capacity
- **Cost Range:** President's Room \$50.00; Lancaster Room \$100.00; Ballroom \$500.00
- **Technical Equipment Available:** equipment included with rental fee; laptop/projector/screen, etc.
- **Notes:**

5. Holiday Inn Express

- **Contact Name:** Susan Swank
- **Contact Phone Number:** 346-412-6757
- **Meeting Room/ Conference Space Available:** 1 meeting room approx. 400 sq.ft. for 20 people
- **Dining Room Space Available:** N/A
- **Ballroom Space Available:** N/A
- **Cost Range:** contact venue for pricing
- **Technical Equipment Available:** none
- **Notes:**

6. Holiday Inn Johnson City

- **Contact Name:** Annie Spurlock
- **Contact Phone Number:** 423-282-4611
- **Meeting Room/ Conference Space Available:**
- **Dining Room Space Available:**
- **Ballroom Space Available:**
- **Cost Range:** Must submit inquiry for cost. Cost is based on date/event type/amenities etc
- **Technical Equipment Available:**
- **Notes:** None

7. Bonefish Grill

- **Contact Name:** Main Phone
- **Contact Phone Number:** 423-434-0247
- **Meeting Room/ Conference Space Available:** None
- **Dining Room Space Available:** 1 space. Maximum capacity: 40 People
- **Ballroom Space Available:** N/A
- **Cost Range:** Must submit inquiry for cost. Cost is based on date/event type/amenities etc

- **Technical Equipment Available:** None
- **Notes:**

8. The Peerless Restaurant

- **Contact Name:** Main Phone
- **Contact Phone Number:** 423-282-2351
- **Meeting Room/ Conference Space Available:** 3 rooms available. Maximum capacity of 50 people.
- **Dining Room Space Available:** None
- **Ballroom Space Available:** None
- **Cost Range:** Must submit inquiry for cost. Cost is based on date/event type/amenities etc
- **Technical Equipment Available:** Not offered. Can bring own tech equipment
- **Notes:**

9. Courtyard Johnson City

- **Contact Name:** Jill Garret
- **Contact Phone Number:** 423-262-0275
- **Meeting Room/ Conference Space Available:** 1 board room (Hamilton Room) accommodating 20 people; 1 banquet room (Franklin Room) accommodates 30-40 people
- **Dining Room Space Available:** Banquet Room (Franklin Room)
- **Ballroom Space Available:** N/A
- **Cost Range:** call for pricing
- **Technical Equipment Available:** Unavailable
- **Notes:**

10. Comfort Suites

- **Contact Name:** Main Phone
- **Contact Phone Number:** 423-610-0010
- **Meeting Room/ Conference Space Available:** 1 meeting room. Maximum capacity 50 people
- **Dining Room Space Available:** 1 meeting room, can be used as dining room as needed
- **Ballroom Space Available:** N/A
- **Cost Range:** 250
- **Technical Equipment Available:** flat screen on wall; house screen
- **Notes:** call venue; ask for Brittany, Talita or Ann

11. ETSU Innovation Lab

- **Contact Name:** Liz Bennett/Audrey Depelteau
- **Contact Phone Number:** 423-439-8500/423-439-8535

- **Meeting Room/ Conference Space Available:** Meeting Room w/In-room technology; accommodates up to 30
- **Dining Room Space Available:** N/A
- **Ballroom Space Available:** None
- **Cost Range:** Contact Audrey or Liz for cost information. Must have ETSU ID to utilize space
- **Technical Equipment Available:** Yes. Tech equipment available with in-room projector and screen in education room
- **Notes:**

12. Johnson City Community Health Center

- **Contact Name:** Maria Ramirez
- **Contact Phone Number:** 423-439-4076
- **Meeting Room/ Conference Space Available:** Education Room/Conference Room (Edu room has kitchenette)
- **Dining Room Space Available:** Education Room can be used as dining room (has kitchenette)
- **Ballroom Space Available:** N/A
- **Cost Range:**
- **Technical Equipment Available:**
- **Notes:**

13. Millennium Center

- **Contact Name:** Reservation Line
- **Contact Phone Number:** 423-232-2001 (439-4342 after October 1st)
- **Meeting Room/ Conference Space Available:** 16 different meeting rooms available (can accommodate group sizes from 5-800)
- **Dining Room Space Available:** Meeting spaces and ballroom can be utilized for dining.
- **Ballroom Space Available:** One large (5900 sq ft.) ballroom. Can be divided into 1/3 ballroom or 2/3 ballroom as needed.
- **Cost Range:** call for pricing
- **Technical Equipment Available:** Yes; on site tech support specialist, touch screen controls, projectors/screens, high-speed internet
- **Notes:** Use the online "request for proposal" tool at www.millctr.com/rfp for the best estimate of availability and cost

14. Campus Ministries

- **Contact Name:**
- **Contact Phone Number:** 423-928-2870
- **Meeting Room/ Conference Space Available:** various spaces available
- **Dining Room Space Available:** yes
- **Ballroom Space Available:** N/A

- **Cost Range:** call for pricing
- **Technical Equipment Available:** yes
- **Notes:**

15. Food City "The Depot at Franklin Commons"

- **Contact Name:** Yvonne Woytovich
- **Contact Phone Number:** 276-623-5417
- **Meeting Room/ Conference Space Available:** Event space with seating for 100+ people
- **Dining Room Space Available:** The event space can be utilized as a dining room (has demonstration kitchen attached)
- **Ballroom Space Available:** N/A
- **Cost Range:** Contact Yvonne Woytovich for price quote (price is determined by date/attendance/and needs)
- **Technical Equipment Available:** yes "state-of-the-art" audio-visual system
- **Notes:** suitable for weddings, reunions, birthdays, retirements, etc.

16. Grace Fellowship Church

- **Contact Name:** Dan
- **Contact Phone Number:** 423-928-5601
- **Meeting Room/ Conference Space Available:** Event space. Can be set-up as dining room, meeting room, or ballroom type space
- **Dining Room Space Available:** yes
- **Ballroom Space Available:** yes
- **Cost Range:** Contact Dan for pricing and reservations
- **Technical Equipment Available:** yes
- **Notes:** doesn't routinely reserve for outside users

17. Hands On Discovery Center (Gray Fossil Site)

- **Contact Name:** Kristine Carter
- **Contact Phone Number:** 423-434-4263
- **Meeting Room/ Conference Space Available:** 2 meeting rooms available; exhibit hall space
- **Dining Room Space Available:** yes (open air picnic space); exhibit hall space can be converted to dining space
- **Ballroom Space Available:** None
- **Cost Range:** Contact Kristine for pricing
- **Technical Equipment Available:** Yes, in-house audio-visual equipment available
- **Notes:**

18. Best Western Johnson City

- **Contact Name:** Jessica Gudger
- **Contact Phone Number:** 423-282-2161
- **Meeting Room/ Conference Space Available:** 4000 sq ft. accommodates up to 200; 1/2 holds 100
- **Dining Room Space Available:** Yes
- **Ballroom Space Available:** Yes
- **Cost Range:** 1/2 hall rents for \$750.00; full hall rents for \$1,500.00
- **Technical Equipment Available:** house sound system; projection screen (3 sizes) at additional cost
- **Notes:**

19. Northeast State Johnson City Campus

- **Contact Name:** Main Line
- **Contact Phone Number:** 423-323-3191
- **Meeting Room/ Conference Space Available:** Large Meeting area (Ballroom/open-floor style)
- **Dining Room Space Available:** Large Meeting area, can be utilized as dining room space
- **Ballroom Space Available:** Yes, main reservable space is a Ballroom style room
- **Cost Range:** Depends upon date, availability, audio/tech/catering needs. Fill out request form online for itemized quote
- **Technical Equipment Available:** Yes, on-site tech available
- **Notes:**

20. The Gallery Event Center

- **Contact Name:** Main Line
- **Contact Phone Number:** 423-354-3505
- **Meeting Room/ Conference Space Available:**
- **Dining Room Space Available:** None
- **Ballroom Space Available:** None
- **Cost Range:**
- **Technical Equipment Available:**
- **Notes:** Large venue with capacity for very large events. This venue should be prioritized for large events.

21. Freedom Hall

- **Contact Name:** Main Line
- **Contact Phone Number:** 423-434-6000
- **Meeting Room/ Conference Space Available:** Stadium/Hall Venue. Can be set as concert/basketball/theater/stage-show arrangement
- **Dining Room Space Available:** None

- **Ballroom Space Available:** None
- **Cost Range:** Advise interested parties to contact Freedom Hall for pricing. Pricing will be determined by needed facilities and accommodations
- **Technical Equipment Available:** Yes. Full tech accommodations. Intercom/house lighting/staging/curtains/spotlights/forklift/piano/etc
- **Notes:**

22. International Storytelling Center (Jonesboro)

- **Contact Name:** Main Line
- **Contact Phone Number:** 800-952-8392
- **Meeting Room/ Conference Space Available:** 3 spaces (The Library, Krispy Kreme Storytelling Theater,
- **Dining Room Space Available:** None. Many local dining options within walking distance
- **Ballroom Space Available:** "The Courtyard" at Mary B. Martin Storytelling Hall. Large outdoor enclosed room for parties/receptions.
- **Cost Range:** call for pricing
- **Technical Equipment Available:** Yes. Tech equipment can be provided, can also bring own if desired.
- **Notes:**

23. The Storytelling Park (Jonesboro)

- **Contact Name:** Main Line
- **Contact Phone Number:** 800-952-8392
- **Meeting Room/ Conference Space Available:** outdoor space for weddings, reunions, performances, presentations and picnicking
- **Dining Room Space Available:** None
- **Ballroom Space Available:** N/A
- **Cost Range:** call for pricing
- **Technical Equipment Available:** None
- **Notes:** Part of International Storytelling Center

24. Krispy Kreme Storytelling Theater (Jonesboro)

- **Contact Name:** Main Line
- **Contact Phone Number:** 800-952-8392
- **Meeting Room/ Conference Space Available:** intimate 95 seat theater; suitable for performances, speakers, lectures
- **Dining Room Space Available:** None
- **Ballroom Space Available:** None
- **Cost Range:** call for pricing
- **Technical Equipment Available:** contact venue
- **Notes:** Part of International Storytelling Center

25. The Library

- **Contact Name:** Main Line
- **Contact Phone Number:** 800-952-9392
- **Meeting Room/ Conference Space Available:** meetings, small conferences and receptions
- **Dining Room Space Available:** Yes
- **Ballroom Space Available:** None
- **Cost Range:** call for pricing
- **Technical Equipment Available:** contact venue
- **Notes:** Part of International Storytelling Center

26. Blackthorn Club

- **Contact Name:** Reservations
- **Contact Phone Number:** 423-913-3164
- **Meeting Room/ Conference Space Available:** several spaces available both inside and a pavillion outside
- **Dining Room Space Available:** Yes
- **Ballroom Space Available:** None
- **Cost Range:**
- **Technical Equipment Available:** limited tech available
- **Notes:** contact Jenn Villarta for space availability and cost jenn@blackthornclub.com

27. DoubleTree Hotel Johnson City

- **Contact Name:** Brandi Maupin
- **Contact Phone Number:** 423-929-2000
- **Meeting Room/ Conference Space Available:** 2 ballrooms, 2 parlors, board room, rent poolside for events
- **Dining Room Space Available:** Yes; no outside catering allowed; on-site food service
- **Ballroom Space Available:** Yes
- **Cost Range:** pricing varies
- **Technical Equipment Available:** a/v available at additional cost
- **Notes:** visit www.johnsoncity.doubletree.com for facility availability and pricing

28. Maple Lane Farms

- **Contact Name:** Main Line
- **Contact Phone Number:** 423-461-3134
- **Meeting Room/ Conference Space Available:**
- **Dining Room Space Available:**
- **Ballroom Space Available:**
- **Cost Range:**

- **Technical Equipment Available:**
- **Notes:** contact venue

29. Meadowview Conference Center (Kingsport)

- **Contact Name:** Main Line
- **Contact Phone Number:** 423-578-6600
- **Meeting Room/ Conference Space Available:** 42 various event rooms, ranging from 405 sq ft to 34,000 sq ft
- **Dining Room Space Available:** Many of the 42 reservable spaces can act as dining rooms, with catering options available
- **Ballroom Space Available:** 3 Ballrooms (Grand, Meadowview, Cattails)
- **Cost Range:** Must use check-availability tool on website. Pricing is calculated on a case-by-case basis with the tool as the first step.
- **Technical Equipment Available:** Yes. In-house technical services including technicians. Full service audio-visual needs.
- **Notes:** Very large venue with many spaces (42 total), ranging from meeting rooms to large conference halls and ballrooms

30. Hampton Inn Hotel

- **Contact Name:** Main Line
- **Contact Phone Number:** 423-929-8000
- **Meeting Room/ Conference Space Available:** No Meeting Rooms Available, only hotel rooms that can hold 4-5 Guests
- **Dining Room Space Available:** No Dining Room Options, and outside food is NOT allowed
- **Ballroom Space Available:** No Ballroom Available
- **Cost Range:** Pricing is based on current Hotel Room Pricing
- **Technical Equipment Available:** None
- **Notes:**

31. Johnson City Parks

- **Contact Name:** Main Line
- **Contact Phone Number:** 423-434-6000
- **Meeting Room/ Conference Space Available:** several parks/spaces available
- **Dining Room Space Available:** Park space
- **Ballroom Space Available:** None
- **Cost Range:**
- **Technical Equipment Available:** None
- **Notes:** www.johnsoncitytn.org/parksrec/facilities for parks, amenities and pricing

32. Valley Brook

- **Contact Name:**
- **Contact Phone Number:**
- **Meeting Room/ Conference Space Available:**
- **Dining Room Space Available:**
- **Ballroom Space Available:**
- **Cost Range:**
- **Technical Equipment Available:**
- **Notes:**

33. Kingsport Allendale

- **Contact Name:** Main Line
- **Contact Phone Number:** 423-229-9422
- **Meeting Room/ Conference Space Available:** several venues on site; check website
- **Dining Room Space Available:** Yes
- **Ballroom Space Available:** N/A
- **Cost Range:** contact venue for pricing
- **Technical Equipment Available:** contact venue
- **Notes:** visit www.allandalemansion.com

34. First Christian Church

- **Contact Name:**
- **Contact Phone Number:**
- **Meeting Room/ Conference Space Available:**
- **Dining Room Space Available:** N/A
- **Ballroom Space Available:** N/A
- **Cost Range:** possibly no charge for ETSU department sponsored events/ceremonies; otherwise cost varies
- **Technical Equipment Available:** Yes. Full tech accommodations. Mics, house/stage lights, screen, PowerPoint, etc.
- **Notes:** visit web address milligan.edu/reservations to find reservation form or contact via phone

35. Seeger Chapel (Milligan College)

- **Contact Name:** Kathy Barnes
- **Contact Phone Number:** 423-461-8710
- **Meeting Room/ Conference Space Available:** Auditorium with seating for 1145
- **Dining Room Space Available:** N/A
- **Ballroom Space Available:** N/A
- **Cost Range:** possibly no charge for ETSU department sponsored events/ceremonies; otherwise cost varies

- **Technical Equipment Available:** Yes. Full tech accommodations. Mics, house/stage lights, screen, PowerPoint, etc. more elaborate tech than Seeger Chapel
- **Notes:** visit web address milligan.edu/reservations to find reservation form or contact via phone

36. Gregory Center (Milligan College)

- **Contact Name:** Kathy Barnes
- **Contact Phone Number:** 423-461-8710
- **Meeting Room/ Conference Space Available:** Theater with seating for 294
- **Dining Room Space Available:** N/A
- **Ballroom Space Available:** N/A
- **Cost Range:** possibly no charge for ETSU department sponsored events/ceremonies; otherwise cost varies
- **Technical Equipment Available:** limited tech available
- **Notes:** visit web address milligan.edu/reservations to find reservation form or contact via phone

37. Walker Auditorium (Milligan College)

- **Contact Name:** Kathy Barnes
- **Contact Phone Number:** 423-461-8710
- **Meeting Room/ Conference Space Available:** raised platform stage; flexible seating
- **Dining Room Space Available:** N/A
- **Ballroom Space Available:** Open space; max seating with tables/chairs 125; otherwise may accommodate more; small stage
- **Cost Range:** varies; see website for details (avalonfarmvenue.com)
- **Technical Equipment Available:** WiFi
- **Notes:** has barn, grounds, kitchen area, tables/chairs; tent rental available, convenient parking w/attendant

38. Avalon Farm & Venue

- **Contact Name:** Michelle Ellis
- **Contact Phone Number:** 423-426-3137
- **Meeting Room/ Conference Space Available:** yes
- **Dining Room Space Available:**
- **Ballroom Space Available:**
- **Cost Range:**
- **Technical Equipment Available:**
- **Notes:**

39. Watauga Riverbend Retreat

- **Contact Name:** main line

- **Contact Phone Number:** 423-202-1010
- **Meeting Room/ Conference Space Available:** 4 bedroom, 4 bath trout lodge; approx. 7000 square ft.; can accommodate gatherings of 150-200
- **Dining Room Space Available:** yes
- **Ballroom Space Available:** no
- **Cost Range:** \$400.00 night; subject to change
- **Technical Equipment Available:** WiFi; internet; TV; satellite or cable; DVD player
- **Notes:** visit www.wataugariverbend.com; book through VRBO or Air B&B

40. Presbyterian Campus Ministry

- **Contact Name:** Olivia Marenco
- **Contact Phone Number:** 423-956-1248
- **Meeting Room/ Conference Space Available:** 3 separate meeting spaces; (1 up to 40 ppl; large empty area (a few tables/chairs available for set up) up to 50 ppl; meeting room up to 10 ppl)
- **Dining Room Space Available:** full service kitchen
- **Ballroom Space Available:** N/A
- **Cost Range:** no charge; donations accepted
- **Technical Equipment Available:** TV; Amazon Fire Stick (to connect to internet); DVD player; pool table downstairs; whole house is equipped with Wi-Fi
- **Notes:** flexible hours; campus ministry events take priority