



Policy on Vehicle Usage and Staking in University Commons & Associated Greenspaces	
Responsible Official: Chief Operating Officer	Responsible Office: Capital Planning & Facilities Services

Policy Purpose

The University Commons, Campus Center Quadrangle, Culp Amphitheater, and their associated greenspaces are valuable assets of the University. They provide the ETSU campus community with useful outdoor spaces that are to be enjoyed by faculty, staff, and students.

The purpose of this policy is to specify rules concerning the use of motorized and non-motorized vehicles and personal transportation devices (PTD's) and staking within these areas to protect and preserve the condition of these valuable assets.

Policy Statement

- I. The use of motorized vehicles and motorized PTD's by ETSU faculty, staff, students, vendors, volunteers, and contractors is prohibited within the University Commons, the Campus Center Quadrangle, the Culp Amphitheater, and their associated greenspaces without prior approval from Facilities Management.
- II. All ADA Assisted Transportation Devices are exempt from this policy.
- III. Non-motorized personal transportation devices may be used in the University Commons, Campus Center Quadrangle, Culp Amphitheater, and their associated greenspaces in compliance with Public Safety policy.
- IV. Due to potential damage to grass, turf, utilities, and irrigation systems, ground staking is prohibited within the University Commons, the Campus Center Quadrangle, the Culp Amphitheater, and their associated greenspaces. Other methods of securing tents and displays, etc., such as the use of sandbags, water barrels, etc., are to be substituted for staking.

- V. Access Routes through the University Commons, the Campus Center Quadrangle, the Culp Amphitheater, and their associated greenspaces, and the acceptable routes to traverse these areas can be found in **Appendix A**, below.
- VI. The use of lawn mowing and grounds maintenance equipment is allowed in the University Commons, the Campus Center Quadrangle, the Culp Amphitheater, and their associated greenspaces
- VII. Organized use of the green spaces associated with the University Commons, the Campus Center Quadrangle, and the Culp Amphitheater must be reserved with the [Student Center Event Coordinator](#) prior to the event.

Defined Terms

A defined term has a special meaning within the context of this policy.

ADA Assisted Transportation Device:	Any assistive technology, motorized or non-motorized, that aids the movement of people with physical impairments. Includes, but is not limited to, wheelchairs, self-propelled wheelchairs, and ADA scooter devices.
Motorized vehicles and personal transportation devices:	Includes golf carts, utility vehicles, motorcycles, e-bikes, e-scooters, e-skateboards, Segways, mopeds, cars, trucks, or construction equipment, etc.
Non-motorized personal transportation devices:	Includes any self-propelled, human-powered vehicles such as skateboards, scooters, skates, or bicycles, etc.
Protective measures:	Use of non-marking tires or plywood sheeting or other similar materials to protect concrete surfaces from staining, marring, chipping, or general damages.

Policy History

Revised Date: August 16th, 2021; September 9, 2022

Effective Date:

Procedure (s)

Use of motorized vehicles.

- I. Written approval for motorized vehicle usage within the University Commons, the Campus Center Quadrangle, the Culp Amphitheater, and their associated greenspaces can be obtained by submitting a work order to burtont@etsu.edu at Facilities Management for appropriate routing.
- II. The work order must contain a plan outlining protective measures for concrete surfaces, impervious surfaces, and greenspace (lawn/turf areas).
- III. The plan outlining protective measures requires approval by the Associate Vice President for Capital Planning and Facilities Services and the Director of Grounds.
- IV. The plan must contain the following:
 - A. The type of motorized vehicle or construction equipment to be used;
 - B. Details for protecting impervious surfaces and grassy areas from vehicular use;
 - C. The day, time, and duration of use;
 - D. The name, title, and telephone number of the contact person; and
 - E. The reason or verification of the need to use motorized vehicles in these areas.

References

[Student Center Event Coordinator](#)

Scope and Applicability

Check those that apply to this policy and identify proposed sub-category.

	Governance	
X	Academic	

X	Students	
	Employment	
	Information Technology	
X	Environmental Health and Safety	
X	Business and Finance	
X	Facilities and Operations	
	Communications & Marketing	
	Advancement	

Appendix A

Proposed Approved Pathways for Vehicular and Cart Access to Campus Core

