



MEMORANDUM

TO: University Council

FROM: Mike Grim, Director, Office of Environmental Health and Safety (EHS);
Chris Hurley, EHS Health and Safety Specialist; Harden Scragg, Attorney,
Office of University Counsel.

DATE: November 13, 2023

RE: Consent Agenda: **Confined Spaces Access Policy**

I. Confined Spaces Access Policy.

A. Policy Purpose.

This policy specifies the safety requirements, practices, and procedures developed by East Tennessee State University (ETSU or University) to implement the Tennessee Occupational Safety and Health Administration (TOSHA) Confined Spaces standard safeguarding ETSU employees, contractors, and students from the hazards of working in or entering into Confined Spaces on campus. A copy of the policy is attached.

B. Public Comment Period.

This policy was posted from for public comment from 10/25/23 through 11/08/23. No comments were received during the public comment period.

C. Legal Review.

The Office of University Counsel completed its review of this policy on 10/24/23 and found no legal issues.

D. Recommendation.

IN CONSIDERATION of all of the above, the Office of University Counsel confirms the requirements under the Policy and Development and Administrative Rulemaking Policy have been met, and the Office of Environmental Health and Safety recommends **APPROVAL** of the **Confined Spaces Access Policy**.